

# **Leigh on Mendip Memorial Hall**

Annual Report  
2013-2014

# **LEIGH ON MENDIP MEMORIAL HALL**

## **TRUSTEES ANNUAL REPORT**

30 September 2014

The Managing Trustees present their Report for the year ended 30th September 2013, which should be read in conjunction with the separate Statement of Accounts for the same period.

### **Legal Status**

The trusteeship of the Charity was transferred from Leigh on Mendip Parish Council to the Hall Committee on the 22nd of October 1996. The Parish Council remains Custodian Trustee of the Charity. The Charity Commission number is 304574.

### **Objects, Policies and Organisation**

The Trust is established to provide and maintain the Village Hall for the benefit of the inhabitants of Leigh on Mendip without distinction of political, religious or other opinions with the object of improving the quality of life for the inhabitants. The Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet the ordinary expenditure incurred in providing the Hall. Significant improvements are funded by specific appeals, fund-raising and grants. The Management Committee is elected or appointed on an annual basis, with the officers being elected from the membership of the Committee. The Annual General Meeting is usually held in November.

### **Review of the year**

Maintenance etc: Some relatively minor problems addressed this year but still important as part of our commitment to keep the Hall in good order. The barrier matting in the foyer had become stained and worn and was not really doing its shoe cleaning job properly so was replaced in November using a grant from the Parish Council. During the winter we identified several issues such as the blocked gutters and downpipe, poor condition of the wooden strip between the foyer and outside door and the uneven paving stones near the Under Fives' storage shed. As we got into spring and the weather improved we sorted these out, which involved much hard work by members of the committee but kept expenditure to a minimum. Various other jobs were carried out during the year, some at our annual maintenance morning in May. Although not done in the last financial year, I would like to mention the re-polishing of the main Hall floor, carried out just a few days ago. It is now looking good again although we will have to bear in mind this was not a sanding and that will need to be done again in due course. We are always willing to look at any problems identified by Hall users. One ongoing worry is that dogs have been getting into the children's play area and their mess is being left there and we would ask that anyone who can help us stop this does so.

2) Bookings: These continue much as in previous years with several regular hirers and a good sprinkling of one off events such as the Owl Babies auction in March, FOL's talent show in May, and more recently the Art show and the Photo History exhibition. Becky Young's exercise classes were a welcome addition. As far as I know the increase in rates has not caused a problem for hirers and hopefully will have enabled us to cover our costs.

3) Fundraising: We did not intend putting on a theatrical entertainment this year as it is very hard for them to make any profit or even cover our costs but the Take Art organisation was keen to encourage village halls to stage one of their Merlin in Mendip productions which were much more

affordable than their main scheme. So on 17<sup>th</sup> Sept we held a one woman show called “Wrong ‘Un”, performed by the Red Ladder company, which had some positive feedback from the audience and did make a small profit for Hall funds. However numbers were low and it would need careful thought when deciding whether to hold other Take Art productions in the future. Earlier in the year we had held our usual Tarmac Trophy quiz with a fairly modest entry of 11 teams but it was a good evening for those taking part with an appealing variety of questions being provided by Wendy and Des Worley. We have just held our second quiz of the year for the first time which had a different atmosphere to the spring one with both questions and scores being displayed via computers using the projector and screen installed by LOMCA. This seemed to work well and although numbers were down even a little further at 9 teams, again it was an enjoyable if very challenging evening, many thanks to Dave Mattick’s wider family for running it. In June the fete enjoyed good weather for once and we were pleased to receive our payout of £400 in return for manning the raffle and programme sales.

4) Personnel: No changes this year and it has been one where various committee members have given even more time and effort than usual in sorting out the larger maintenance problems.

5) Future plans: Nothing major at the moment but we will continue to monitor the condition of the flat roof over the kitchen and the soak away situation by the previously blocked downpipe..

## **Finances**

The [separate statement](#) shows the current state of the finances, which the Committee consider satisfactory. The Bankers are HSBC Bank plc, Frome and Virgin Money.

## **Managing Trustees Committee Membership**

The members of the Committee during the year and their appointing body if appropriate were:

<u>Name</u>	<u>Office</u>	<u>Appointing body</u>
Gill Baker		WI
Emma Brooks		Under Fives
Dave Mattick		Parish Council
Denis Pattison	Treasurer	
Ann Orpwood	Joint Booking Clerk	
Roger Orpwood	Joint Booking Clerk	
Brenda Wigmore		
Sue Vaughan	Chair, Secretary	

Our constitution allows for up to 6 members representing other groups plus up to 8 non representational members giving a maximum of 14 but also allows us to co-opt a further 2 members if required.

Approved by the Committee  
3rd November 2014

Chair/Secretary  
Sue Vaughan

-----

-----

# Leigh on Mendip Memorial Hall

Registered Charity No. 304574

Receipts and Payments for the year ending 30 Sep 2014

## RECEIPTS

		13/14		12/13	
Unrestricted funds					
Charges	Equipment Hire	99.50		145.28	
to users	Under 5's/toddlers	135.00		360.00	
	Bowls	386.00		297.00	
	LOMCA	222.00		180.00	
	WI	270.50		260.75	
	Art classes	204.00		280.00	
	Yoga	669.00		252.00	
	Non regular	1635.75		1214.50	
	Coin meters	167.00	3788.75	234.50	3224.03
Fund raising	100 club	650.00		630.00	
	Quiz	466.10		174.02	
	Music night	380.00		107.50	
	Village fair	440.00	1936.10	540.00	1451.52
Donations			31.00		360.00
Other income	Interest		195.93		136.30
<b>Total Receipts</b>			<b>5951.78</b>		<b>5171.85</b>

## PAYMENTS

Unrestricted funds					
	Electricity	1401.86		1138.34	
	Water	78.64		70.90	
	Insurance	707.81		645.52	
	Cleaning	699.93		693.00	
	Repairs/maint			1812.23	
	Chubb fire insp'n	156.48		44.41	
	Perf rights soc	106.80		121.80	
	Rates	40.97		40.04	
	Elec testing	75.00		75.00	
	Comm Ccl Somerset	30.00	3297.49	30.00	4671.24
Other exp're	Sundries		628.49		618.20
Fund raising	Quiz	225.72		10.00	
	Music night	290.00		38.49	
	100 club prizes etc	278.15	793.87	274.30	322.79
<b>Total Payments</b>			<b>4719.85</b>		<b>5612.23</b>

# Leigh on Mendip Memorial Hall

Registered Charity No. 304574

**13/14** **12/13**

## Cash Reconciliation

Receipts	5951.78	5171.85
Less payments	<u>4719.85</u>	<u>5612.23</u>
Excess receipts over expenses	1231.93	-440.38
Start of year balances		
Unrestricted		
Cash	141.50	121.41
Current account	257.07	2086.11
Investment account	<u>8976.96</u>	<u>7615.88</u>
	<b>9375.53</b>	<b>9823.40</b>
Restricted	nil	nil
End of year balances		
Unrestricted		
Cash	547.47	141.50
Current account	1071.10	257.07
Investment account	9172.89	8976.96
Less accounts payable	<u>-184.10</u>	<u></u>
	<b>10607.36</b>	<b>9375.53</b>

## Statement of Assets and Liabilities at end of year

Village hall, land and buildings	296409	289745
Furniture etc	5000	5000
Monies receivable		
Cash and balances		
Unrestricted	10607	9376
Designated		
Restricted		
Less accounts payable	-184	
	<b>311832</b>	<b>304121</b>

The property is shown at insurance value  
The furniture as per inventory

*S. A. Vaysh* Chair

*[Signature]* Treasurer