

Section 1 - Annual Governance Statement 2018 / 2019

We acknowledge as the members of:

Leigh on Mendip Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting System for the year ended 31 March 2019 that:

	Agreed		Yes' means that this authority	
	Yes	No		
1. We have put in place arrangements for effective financial management this year, and for preparation of the accounting statements	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>	
2. We maintained an adequate system of internal control; including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>	
3. We took all reasonable steps to ensure ourselves that there are no matters of actual or potential non-compliance with the laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finance.	✓		<i>has only done what is has the legal powers to do and has complied with Proper Practice in doing so.</i>	
4. We provided proper opportunity during the year for the exercise of elector's rights in accordance with the requirement of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>	
5. We carried out an Assessment of the risks facing this authority and took the appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether intrnal controls meet the need of this smaller authority.</i>	
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to mattersto its attention by internal and external audit.</i>	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after this year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the yhear including events taking place after the year end if relevant</i>	
9 (For Local Councils Only) Trust funds including charitable. In our caoacity as the sole managing trustees we dujscharged our accountability responsibilities for the	Yes	No	N/A	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local
			✗	

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

The Annual Governance Statement was approved at a meeting of the authority on:

17 June 2019

and recorded as minute reference:

7.1.1

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman: *signed on the original D Mattick*

Clerk: *signed on the original A Brooks*

Other information required by the Transparency Codes (not part of the governance statement)

Authority web address

www.leigh-on-mendip.org.uk