

140.3/20	Cemetery - Reserving Plots –The Clerk short report is on the agenda.	Closed
161.4.1/20	New sign on Old Wells Road near Downhead junction – incorrect sign was not corrected, and PH has passed the issue to SCC.	Comp
161.4.2/20	Beacon Crossroads – PH stated that there is a strong move towards a roundabout at Beacon X.	Comp
164.6/20	Elections – DM asked Councillors to seek other parishioners who would consider joining the Council.	ALL
004/2/21	From 17 May 21 APCM	
APCM 13.1	Income and Expenditure statement – The statement indicates accruals accounting is adopted but this is not reflected. After discussion with the internal auditor the statement is changed to indicate that the accounting is a ‘receipts and payments’ method.	Comp
APCM 14.1	The reviews required by Section 5 of the Standing Orders has completed pending agreement, held due to illness of parish clerk.	Clerk / DM
005/21	DISTRICT & COUNTY COUNCILLORS REPORTS	
005/1/21	A District Council report was provided and a copy is available from the Clerk. A summary of the issues raised is below: <ul style="list-style-type: none"> • Unitary Poll: The Stronger Somerset (SS) team decided to hold a poll and the enclosed briefing document contained an error that linked to a spoof website inappropriately criticising the One Somerset (OS) team; claim and counter claim resulted that involved comment from the Secretary of State (SoS). The result of the poll was that 26% of the potential electors responded and voted 2 to 1 in favour of the District Councils preferred SS proposal for ‘two unitaries. OS pointed out that only 1 in 6 Somerset voters preferred this option. SofS decision is anticipated by 22nd July. • Unitary Meetings: Frome Town Council are chairing meeting with local Parish Councils to establish a Local Council Network to consider and eventually agree a modus operandi once a Unitary Authority is established. Parish Councils are encouraged to play a full part in this work. • Planning: The Inspector’s Final report on Local Plan Part 2 is now due at the end July. MDC anticipate adopting the outcome at September’s Full Council meeting; this may not be in time for Coleford’s Gladman appeal. • Recycling: There have been complaints about missed collections referred to MDC Group Manager for Neighbourhood Services; the Parish Council reported that no major issues had been raised in Leigh on Mendip. • Carbon Neutral: A June MDC review of their Pathway to Carbon Neutral by 2030 concluded tht the most realistic prospect was a 30% reduction from current levels and that might require 31 450 foot high 2.5MW wind turbines along the Mendip Hills. 	
005/1/21	Councillor Ham debriefed the Council on the following points	

- Coleford are having problems agreeing the site of allotments due to interaction with playing fields.
- Incorrect signage on the Old Wells road is being investigated by Somerset Highways who are having problems finding the issue.
- Park Corner where the travellers are is being investigated by MDC Enforcement who have requested photographs, taken by others, as they are unable to visit site due to Covid restrictions.
- WRT EV charging points, SCC have recognised and are investigating charging infrastructures; they are considering how to provide charging points in the kerbside / pavement.
- Activity by local Councillors has raised the option of a roundabout at Beacon X Road to a 'design possible' stage, but not funded at present.
- PCSO not interacting much with the Parish Council is reflected by other Council's. However, at recent cases in Coleford they reacted promptly and well and are to be congratulated but they currently seem less interactive concerning crime prevention.
- Approval for the quarry entrance at Halecombe is moving on at SCC.
- Quarry planning applications for Bartlett's (to relieve pressure on Torr) and for Westdown (to relieve pressure on Whatley) are progressing.
- As well as the Halecombe Community Fund opening, MDC have launched two funds that also provide community grants, details on their website.
- SCC have expressed concern about the Covid delta variant gaining ground but the One / Stronger Somerset Unitary decision, due before the end of the month, is impacting on decision making.

006/21 PLANNING

006.1/21 NEW APPLICATIONS

- 006.1.1/21 2021/1217/FUL Erection of farm building to include storage of wood chip for on farm use. Grove Shute Farm.
- 006.1.1.1/21 PF presented her Councillor briefing notes that were proposed to form the basis of the consultative comments to the local planning authority that covered the need, the form and the scale. In subsequent discussion by Councillors:
- DM reported that storage of wood chip presented safety threats from fire and release of gaseous carbons that will not support life in enclosed spaces. The Health and Safety Executive recommend that a Risk Assessment should be conducted once storage conditions were known and identified palliatives implemented.
 - It was agreed unanimously to leave the decision to the Planning Officer but to reflect the perceived safety issue in the comments for the Planning Officer to consider. Proposed PF, seconded VGT
- 006.1.2/21 2021/0983/FUL Erection of 1 No. 3 bed dwelling to be attached to existing dwelling at 6 Park Hayes. PC to comment by 25 Jun.
- 006.1.2.1/21 DM commented that there were no dimensions shown on the drawings, it was necessary to scale from the block diagrams and it was useful to confirm dimensions. The following items were discussed:
- DM scaled the dimension for frontage as ~10m, DR believed it be ~ 10.9m; he scaled dimension for the house as ~7m square, DR believed it to be slightly less, suggesting 800mm less than the existing

house. DM concluded from the scaled dimensions that the footprint seemed to be a smaller than an average UK 3 bedroomed terrace property. However, DR felt it was bigger than the usual modern 3 bedroom equivalent.

- DR confirmed that all services would be ducted underground and sourced similarly to other houses in the area, broadband would be selected by the resident.
- DR indicated that solar array, electric vehicle charging and rainwater capture were not being provided but subsequent implementation by the owner would be straightforward.
- DR confirmed heating would be from high efficiency gas boiler and water radiators and that that the insulation standards adopted would significantly exceed the normal and use best available materials.
- DM noted that supportive comments anticipated a variety of different tenures ranging from 'affordable housing' and 'local connections'. DR confirmed that it was to be a separate dwelling with an open market tenure that was probably to be built for a close relative.
- DM commented that the Council were currently clarifying sustainability of the village with MDC, for example the last bus into the village is at 5.21pm and there is no service weekends and bank holidays and doesn't really support a claim of and a "prominent bus route". DR noted the PC view.
- DM asked the future of the existing hedgerow. DR indicated the intention to retain a much-reduced hedgerow and accompanied by a boarding fence for screening.
- DM asked if there was any intention to park or store materials on the Parish Council owned green space to the north of the site during construction. DR confirmed that there was no intention or need to do so.
- DM asked intended working hours. DR confirmed 0730 to 1700, five days a week but exceptionally am Saturday if there was an urgent requirement.
- VGT queried any need for the resident to mount the open space land to the north and DR confirmed that the plot had sufficient space to avoid the need.

006.1.2.2/21 PF then presented her Councillor briefing notes that were proposed to form the basis of the consultative comments to the local planning authority that covered: Principle; Design and Appearance; Access, Highway Safety or Traffic Generation; Amenity – Overshadowing, overlooking, loss of privacy or overbearing nature of proposal.

006.1.2.3/21 After discussion Councillors agreed to leave the decision to the Planning Officer and to reflect the detailed discussion above into their comments for Planning Officer consideration; Proposed DM, seconded VGT

006.1.2.4/21 DM thanked DR for his attendance, support and clarification of project details. He indicated that the application reflected the village need by offering an additional dwelling and wished DR well with the project.

006.2/21 CURRENT APPLICATIONS

006.2.1/21 2021/0880/APP Application for approval of details reserved by conditions 4 (external joinery and cladding), 5 (landscape scheme) on planning consent 2018/1392/FUL Mendip View. Decided 27 Apr

- 006.2.2/21 2021/1098/AGB Application to determine if prior approval required for the erection of a general purpose agricultural building, Grove Shute Farm. Decided 16 May 21, prior approval not required, development can proceed.
- 006.2.3/21 2021/0646/FUL Erection of 1no. dwelling with associated landscaping and road access at 2 Spring Cottages Blackers Lane BA3 5QU. Pending decision – ecology appraisal required, submitted and presumably being reviewed.
- 006.2.4/21 2020/2559/FUL Construction of single storey classroom and administration area extension The County First School. Approved 24 Mar 21. Investigating complaint re noise from Sunday working 6 June

007/21 FINANCE

- 007.1/21 Financial Statement: Councillors accepted the 21 Jun 21 Statement.
- 007.2/21 Investment and Expenditure Account: The audited and amended account was approved. Proposed PF, Seconded VGT
- 007.3/21 AGAR Items:
- 007.3.1/21 AGAR Page 3, the Certificate of Exemption, was approved. Proposed VGT, Seconded PF
- 007.3.2/21 AGAR Page 6, the Accounting Statement, was approved. Proposed PF, Seconded VGT
- 007.4 Cheques for Signature: Payment of the following invoices were agreed, and cheques signed.
- £101.12 Idverde, Grass Cutting
 - £22.96 Clerks Salary
 - £10.50 Memorial Hall rental

008/21 CEMETERY MATTERS

- 008.1/21 There are two current issues: Reservation of Plots; the plan to bring the new cemetery into use.
- 008.1.1/21
- Reservation of Plots. The Clerk has produced a paper proposing a way ahead.
 - Plan to bring the new cemetery into use. A plan exists but little progress has been made
- 008.1.2/21 After discussion it was agreed to park these two issues until there was sufficient resource available for the Council to progress these items.

009/21 CORONAVIRUS: No known parish issues.

- 010/21 REVIEW OF POLICIES AND STANDING ORDERS** AB has Financial Regulations to complete as per update from DM. All other policies to will have completed review shortly and updated copies will be posted on the website.

Clerk

011/21	HEALTH AND SAFETY: No issues to report. MC pointed out that there had been a near mis during a cricket match when a cricket ball was hit into the children play area. The RFMC / CC are investigating mitigation.	
012/21	COUNCILLOR REPORTS:	
012.1/21	Annual Newsletter – All complete, with thanks to all.	
012.2/21	PCSO (DS) – No issues other than that MC is unable to elicit a response for attendance at Parish Council meetings. Councillors agreed to now wait until another request to attend was received.	MC
012.3/21	FOOTPATHS (DM) – The landowner had indicated he was taking steps to clear the footpath. DM stated that he had checked and the footpath was still blocked; he raised issue 62475 on 14 Jun 21.	
012.4/21	RANGERS (DS) – No report received from DS	
012.5/21	HIGHWAYS	
	<ul style="list-style-type: none"> • Streetlights at Park Hayes: Councillors agreed that given the cost for the three lights requested and the small number of parishioners to benefit they would not take up the quote from Somerset Highways. However, they did agree to support any group that formed to fundraise and manage further progress and to post a flyer to all Park Hayes and Apple Meadow View residents explaining the situation. • Park Hayes Grass Report: A small group has produced a report and proposal to ‘tidy up’ the Parish Council owned land to the north of Park Hayes. After discussion it was agreed that small group would put together a costed project plan to achieve the proposal. 	MC / DM VGT / MC
012.6/21	RECREATION FIELD	
	<ul style="list-style-type: none"> • The lease is finally signed. • On behalf of the RFMC, DP requested the Parish Council to pay for the fencing required to divide up the non-allotment area and replace the car park fencing using their budgeted grant. VGT reported that the Hall had agreed to also contribute their budgeted grant towards the cost. After discussion, Councillors agreed to allocate these two budgeted grants plus a 10% contingency, if necessary, once an invoice was received. Proposed DM, seconded VGT. 	Clerk
012.7/21	MEMORIAL HALL – Chair is resigning after many years, the PC would like to join with the Hall Committee in wishing her farewell, VGT will investigate options. DM has discussed with the Hall Chair and Treasurer as well as the Bell publican a concept of working together to tarmac the complete parking area outside the Bell and Hall. Groundworks would be required to avoid water ingress to the Hall. The PC agreed that this would be an asset to the village. DM asked if a Councillor would lead a team to develop the concept, raise funding and deliver this project. VGT will liaise with Hall Committee about setting up a working group.; DM asked to remain fully involved.	VGT VGT
012.8/21	SCHOOL (MC) – Thank you letter received for the grant.	

012.9/21

QUARRY (DM)

- The Halecombe Community Fund has launched and grant applications are being prepared; one has been received to date. They will be reviewed at the next meeting and submitted by end July.
- With the potential reopening of Westdown Quarry, Leigh on Mendip were invited to and attended the Whatley Community liaison meeting; they have a community financing arrangement. If anyone wants more information, contact DM. PH indicated Hanson were considering how to improve links with the community and grants.

OPEN FORUM (DM) – GK attendance at the meeting prompted a Councillor discussion that agreed to include an agenda item to discuss introducing an Open Forum at Council Meetings. -

012.10/21

ALLOTMENT ASSOCIATION (VGT) – Nothing to report

012.11/21

FB AND WEBSITE – Nothing to report, and thanks to the administrators

012.12/21

SALC (Clerk) – Nothing to report other than emails already circulated.

013/21

POINTS FROM THE PARISH BULLETIN: Nothing to report.

014.21

MEETINGS ATTENDED/TO BE ATTENDED: Attended: DS and DM Halecombe and DM Whatley community meetings. DM Frome Town Local Network meeting. To attend: repeats of the above.

015.21

CORRESPONDENCE:

- 12xNALC, 11xMDC, 8xSCC, Police 1: most prolific topic - Unitary
- Payment from Insurers for Downhead X sign repair (inc Excess)
- Others of interest: Registering Open Space, Registering to Bus Back Better and MDC launch of two funds for Community activities. PH indicated that Open Spaces registration was a slow process and MDC were heavily involved with Bus Back Better.
- Mr R Massey has requested a meeting with a PC team to discuss options for a planning application at Barns Close; VGT will arrange.

VGT

183/20

DATE AND TIME OF NEXT MEETING

183.1/20

Monday 19 Jul 21 at 7pm.