

**MINUTES OF LEIGH-ON-MENDIP PARISH COUNCIL MEETING  
HELD ON MONDAY 20 SEPTEMBER 2021 AT 7.00 P.M. IN THE MEMORIAL HALL**

<b>Present</b>	David Mattick, Chairman Paula Freeland Martin Carter Estelle Kirby Iain Kirby	DM PF MC EK IK
<b>In attendance</b>	Chris Cudmore (Clerk)	CC

**40/21      APOLOGIES** **ACTIONS**

40.1/21      Vicky Taylor (VGT), Vicky Trundle (VT), Alan Townsend- District Councillor (AT), Anthea Brooks (AB)

**41/21      DECLARATIONS OF INTEREST AND DISPENSATIONS AND REQUESTS FOR RECORDING.**

41.1/21      There were no declarations of interest and dispensations.

**42/21      MINUTES OF THE MEETING HELD ON 19 JULY 21**

42.1/21      The minutes of the meeting of 19 Jul 21 were agreed and signed

**43/21      MINUTES OF THE MEETING HELD ON 9 AUGUST 21**

43.1/21      The minutes of the meeting of 9 Aug 21 were agreed and signed

**44/21      MATTERS ARISING FROM THE MEETING HELD ON 19 JULY 21**

24.3/19      **Churchyard Walls** – PF will invite a contractor to look at the work which required with a view to obtaining an indicative price - ongoing **PF**

133.1/20      **Dog Bins:** Clerk to confirm MDC agreement to an extra pick up at west end of village, prior to ordering bin – ongoing **Clerk**

APCM  
14.1/21      The reviews required by Section 5 of the Standing Orders have been completed (see 10/21).

10/21      **Review of Policies and Standing Orders:** Reviews complete. DM to provide copies to the Clerk for publication on the website. **DM / Clerk**

12.6/21      **Recreation Field:** Councillors agreed to allocate two budgeted grants plus a 10% contingency, if necessary, once an invoice was received for fencing required to divide up the Open Space area and replace the car park fencing. Payment was agreed as authorised. Awaiting invoice. **Clerk**

21.1/21      **Introduction Of Open Forum:** Draft document issued for approval. See item 50/21.

27/21      **Review Of Policies And Standing Orders:** Duplicate of 010/21. Closed

32/21	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>• Parishioner seeking advice concerning high hedges. DM spoken to householder and hedge now trimmed. Complete</li> <li>• Queens Platinum Jubilee. DM contacted village groups. Fancy dress parade proposed but no response for a team to be formed to organise the village input. Complete</li> <li>• Mendip Communities Funds. MC to check school are aware of these. Ongoing</li> </ul>	<b>MC</b>
<b>45/21</b>	<b>MATTERS ARISING FROM THE MEETING HELD ON 9 AUGUST 21</b>	
36.1.3/21	Comments on planning for Ivy Lodge submitted to MDC by Clerk. Complete	
38/21	A matter concerning the incorrect positioning of the interment of ashes in the cemetery. DM is discussing with the responsible parties. Ongoing	<b>DM</b>
<b>46/21</b>	<b>CO-OPTION OF NEW COUNCILLORS</b>	
46.1/21	The co-option of Estelle Kirby and Iain Kirby was proposed by PF and seconded by MC. The Chairman welcomed the new councillors who signed their Declarations of Acceptance. The Clerk will provide links to the Good Councillor Guide and the Registrable Interests form. EK and IK to each complete a Registrable Interests form and return to the Clerk within 28 days.	<b>Clerk EK IK</b>
<b>47/21</b>	<b>DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b>	
47.1/21	A District Councillor report was provided by AT. In summary: On 1 Sep 21 the Inspector provided his final Report on his Examination of the Local Plan Part 2006 – 2029 Part 2: Sites and Policies. This is scheduled to be presented for approval by Mendip DC’s Cabinet on 4 Oct 21 with formal adoption to follow shortly after.	
47.2/21	There was no County Council report.	
<b>48/21</b>	<b>PLANNING</b>	
<b>48.1/21</b>	<b>NEW APPLICATIONS</b>	
48.1.1/21	2021/1860/FUL Retrospective creation of vehicular access track Land South East Of Hurdlestone Lodge Whitehole Hill	
48.1.2/21	<p>Following discussion it was proposed (DM), seconded (MC) and agreed unanimously to recommend refusal for the following reasons:</p> <ul style="list-style-type: none"> <li>• The Preliminary Ecological Report conflicts with the findings of the Badger Survey dated 13 Nov 2017 of the previous application (2017/1788/VRC). The previous report records 12 badger sets in the area of the track and holiday lodge.</li> <li>• This additional vehicular access onto Whitehole Hill is unsafe given the size of the road, the significant use by HGVs and other traffic and the fact that users of the track to the holiday accommodation would be unaware of these hazards. There is already an approved entrance for the development of the holiday lodges (ref 2015/1209/FUL), although development of the two lodges which would have convenient mobility access has not been started. Clerk to submit comments to MDC.</li> </ul>	<b>Clerk</b>

48.1.3/21	Following the review of the above application, some potential breaches with previous planning agreements associated with this site were observed. Clerk to inform the planning enforcement team.	<b>Clerk</b>
<b>48.2/21</b>	<b>CURRENT APPLICATIONS</b>	
48.2.1/21	2021/1612/HSE Demolition of existing conservatory, erection of single storey rear extension & two storey front extension & various internal reconfigurations. Ivy Lodge, Leigh Street. Approved on 3 Sep 21.	
48.2.2/21	2021/1611/PAA Prior Approval for a proposed change of use of agricultural building to 3No. dwelling houses (Class C3) and for associated operational development. - Land At Rear Of Ivy Cottage Quarry Lane Leigh On Mendip. Refused on 2 Sep 21.	
48.2.3/21	2021/0983/FUL Erection of 1 No. 3 bed dwelling to be attached to existing dwelling at 6 Park Hayes. Approved on 20 Aug 21.	
48.2.4/21	2021/0646/FUL Erection of 1no. dwelling with associated landscaping and road access at 2 Spring Cottages Blackers Lane. Approved on 20 Jul 21.	
48.2.5/21	In claiming sufficient sustainability, Planning Officers' reports continue to claim that the village has an "operating bus route (162)" although there is only one ineffective service midweek early/late to/from Shepton Mallet. DM has already raised this with Planning Policy.	
<b>49/21</b>	<b>FINANCE</b>	
49.1/21	The 20 Sep 21 Financial Statement was reconciled with the Bank Statement to 3 Sep 21, noting an outstanding bank error of 36p. Councillors accepted the statement.	
49.2/21	Cheques for Signature: Payment of the following invoices was agreed, and cheques signed, clerk to post. <ul style="list-style-type: none"> <li>• Chq No 1105, £101.12 Idverde (Invoice10814743), Grass Cutting (Aug)</li> <li>• Chq No 1106, £216.96, A Brooks, Clerks Salary for July (exc. expenses).</li> </ul>	
49.3/21	The Councillors agreed to authorise a future payment of up to £100 to cover the forthcoming councillor training courses, depending if EK and IK needed them. Clerk to forward details.	<b>Clerk</b>
<b>50/21</b>	<b>APPROVAL OF THE OPEN FORUM IMPLEMENTATION DOCUMENT</b>	
50.1/21	PF proposed and MC seconded that the draft document issued by DM was accepted. DM to issue and copy to CC for the website.	<b>DM</b>
<b>51/21</b>	<b>NEW PARISH CLERK AND CEMETERY CLERK</b>	
51.1/21	AB verbally resigned from the Clerk and Cemetery Clerk roles from 1 <sup>st</sup> July 21. Written/email confirmation from AB is outstanding. The councillors expressed their sincere thanks for Anthea's 8 years' service as Clerk.	<b>AB</b>
51.2/21	DM has discussed the Clerk vacancy with the county (SALC), emailed local Clerks and posted on the village Facebook. The first interview is being held on 27 Sep 21.	<b>DM</b>

- 51.3/21 In the interim, until a new Clerk is appointed, CC volunteered to be the Proper Officer (Clerk, RFO) and to prepare the Parish Council records for the new Clerk. This was accepted, proposed (MC), seconded (IK).
- 51.4/21 DM had also published the Cemetery Clerk vacancy locally. Someone who lives close to the cemetery is preferred. Some interest but no candidates at this time. DM to continue with search. **DM**
- 52/21 CEMETERY MATTERS**
- 52.1/21 Permission has been given for access whilst the neighbour's wall at the south end of the new cemetery is being repaired.
- 52.2/21 EK agreed to be the councillor representing the Cemetery and supporting the Cemetery Clerk. DM to provide EK with a briefing. **DM**
- 53/21 CORONAVIRUS** No issues to report.
- 54/21 HEALTH AND SAFETY** No issues to report.
- 55/21 COUNCILLOR REPORTS**
- 55.1/21 **PCSO (MC)** – A Neighbourhood Watch coordinator is required for Bellfield.
- 55.2/21 **FOOTPATHS (DM)** – Nothing to report.
- 55.3/21 **RANGERS (DS)** – Rangers workday held on 6 Aug. Quarry Lane pavement and Hollybush fingerpost areas cleared. Bramble patch in cemetery can be removed if PCC agree. DM to follow up with MDC and PCC. **DM**
- 55.4/21 **HIGHWAYS (MC):**
- 55.4.1/21 A complaint had been received regarding parking on the pavement in Park Hayes. MC to discuss with PCSO. **MC**
- 55.4.2/21 Highways to be notified which grit boxes need refilling. Clerk has provided MC with the 4 locations. MC to check and report to Highways. **MC**
- 55.4.32/21 It was agreed that a road sweep is not yet required.
- 55.5/21 **RECREATION FIELD (VGT)** - Bonus ball starts again in October. Working on plans for open space.
- 55.6/21 **MEMORIAL HALL (VGT)** – Hall getting back to normal levels. Still working on stopping leaky roof. Booked a Jazz night for 11th Dec.
- 55.7/21 **SCHOOL (MC)** – The building work is going well and will be complete shortly.
- 55.8/21 **QUARRY (DM)** –
- 55.8.1/21 It has been confirmed that the tarmac plant at Halecombe quarry does have permission to operate overnight and at weekends. This is separate from the quarry working restrictions.

- 55.8.2/21 **Halecombe Quarry Community Fund:** DM had sent a reminder to PH and Tarmac about the apparently postponed Halecombe Quarry Liaison meeting scheduled for 22Sep. No response received. This is a crucial first meeting to allocate the Community Fund. DM to continue to press PH for a date. **DM**
- 55.9/21 **ALLOTMENT ASSOCIATION (VGT)** – Fantastic year, plenty of produce, has a stall at village day (donations) did well.
- 55.10/21 **FB AND WEBSITE (DM)** – Nothing to report.
- 55.11/21 **SALC (Clerk)** – SALC requested views on bringing the Parish Council elections one year earlier to 2022 to align with the principle authority (county) elections and thereby saving costs. This was agreed. Clerk to reply. **Clerk**
- 56/21 POINTS FROM THE PARISH BULLETIN**
- 56.1/21 Details of a Strategic Tourism Grant have been passed to the Memorial Hall and Rec Field committees.
- 56.2/21 Jacob Hall has been appointed as the Climate and Resilience Officer for Mendip. It was agreed that the Parish Council should have a lead for climate and resilience. IK accepted the role and the Clerk to copy the recent correspondence on the subject. **Clerk**
- 57/21 MEETINGS ATTENDED/TO BE ATTENDED:**  
 Attended: meeting with developer regarding 6 Park Hayes (VGT, MC, DM), Whatley Quarry Meeting 21 Jul (DM), Frome Town Local Network meeting Sep (DM). To attend: Unitary Council conference at M5 Jn24, 7Oct (no takers), Halecombe Quarry Liaison and Community Fund Management Meeting (tbc).
- 58/21 CORRESPONDENCE:**
- Email from Mr Bissex (17Sep). Response agreed. Clerk to reply **Clerk**
  - SCC email 17 Sep: Climate Emergency Community – IK to review **IK**
  - CCS Thatch Bulletin - copied to Memorial Hall
  - MDC Email 16 Sep: What to do if someone is suicidal – CC to publish on website under Services **CC**
  - SALC Email 11 Sep: Local Nature Recovery Strategies – IK to review **IK**
  - SCC Email 9 Sep: Free Emergency Preparedness Training for Residents, 1st event 4 Oct and weekly thereafter for Sep – IK to review **IK**
  - MDC 8 Sep: Local Plan 2 Inspectors Report
  - MDC 17 Aug Consultation on Gambling Principles 2022 to 2025
  - 9 Covid Briefs
  - 5 Somerset Waste Partnership related
  - Queen's Green Canopy Project (Tree Planting) – responded to the WI
- 59/21 DATE AND TIME OF NEXT MEETING:** Monday 18 October 2021, 7pm