

# MINUTES OF LEIGH-ON-MENDIP PARISH COUNCIL MEETING

HELD ON MONDAY 20 DECEMBER 2021 AT 7.00 P.M. IN THE MEMORIAL HALL

<b>Present</b>	David Mattick, Chairman	DM
	Estelle Kirby	EK
	Iain Kirby	IK
	Martin Carter	MC
	Paula Freeland	PF
	Vicki Taylor	VGT
	Vicki Trundle	VT
<b>Also in attendance</b>	Chris Cudmore (Interim Clerk) and 8 members of the public.	

## 99/21 Open Forum

Items of interest were planning and the budget (Rec Field). It was agreed to bring planning applications forward in the agenda.

## 100/21 Apologies

100.1/21 District Cllr A Townsend (AT), County and District Cllr P Ham (PH).

## 101/21 Declarations of Interest, Dispensations and Requests for Recording

101.1/21 MC declared an interest in planning 2021/2649 and VGT declared a pecuniary interest in the Hall budget, as chair of the hall committee. There were no other declarations of interest, dispensations or requests for recording.

## 102/21 Minutes of the Extraordinary Meeting held 06 December 2021

102.1/21 Agreed and signed as a correct record.

## 103/21 Matters arising from the meeting held on the 06 December 2021

(deferred until after item 105/21)

24.3/19	Churchyard Walls – PF will invite a contractor to look at the work required with a view to obtaining an indicative price – ongoing.	PF
133.1/20	Additional Dog Bin (Stocks Lane) – MDC agreed the extra collection in Stocks Lane. Bin has been delivered. VT to confirm exact location, clerk to obtain a post. Ongoing until bin has been installed.	VT Clerk
38/21	Cemetery – resolution of plot incorrect positioning – EK has spoken to one party and agreed a way ahead – closed. Discussed under Cemetery Matters	
51.4/21	Cemetery Clerk recruitment, DM had asked Stoke St Michael chair – ongoing.	DM
55.3/21	Agreement for Rangers to remove bramble patch in churchyard – awaiting PH discussion with MDC (84.4.1/21) - ongoing.	DM
5.8/21 69.9/21	Halecombe Quarry Community Fund first meeting /Halecombe Liaison meeting arrangements. Delayed again until mid January - ongoing.	DM
67.4/21	Clerk to correct HMRC records to match invoices/payments periods. Ongoing	Clerk
83.4/21	Clerk applied for an online banking facility, awaiting confirmation - ongoing.	Clerk
83.5/21	Clerk to update NatWest bank and NS&I Savings signatories - ongoing.	Clerk
83.7/21	DM to update the budget spreadsheet and circulate - complete.	

94.1/21	EK to confirm the cost of ICCM membership – ongoing.	EK
84.4.1/21	PH had contacted the head of department in MDC (Haylee Wilkins) to establish their responsibility for the maintenance, safety and liability of the closed churchyard. Meeting to be held in week of 5 Jan – ongoing.	PH
84.4.2/21	DM to confirm whether the Parochial Church Council had any liability - ongoing.	DM
94.2/21	DM to reply to letter concerning risk due to ash die-back – complete.	
86.4/21	MC to agree a specification and obtain 2 quotes for parking area on Park Hayes Grass – complete. Discussed under Highways report.	
86.4/21	Street lights in Bellfield should turn off between midnight and 5:30am. Contractor investigating fault within 7 days. MC to progress – ongoing.	MC
86.10/21	IK to arrange access to a link to a useful emergency planning video for councillors to view prior to deciding on the way ahead – ongoing.	IK
95.1.8/21	DM to write to the agent and applicant for 2021/2649 expressing concern of the applicant's apparent intimidation – complete.	
<b>104/21</b>	<b>District &amp; County Councillors Reports (maximum 5 minutes)</b>	
104.1/21	No reports	
<b>105/21</b>	<b>Planning: New Applications</b>	
105.1/21	<a href="#">2021/2763/APP</a> Application for approval of details reserved by condition 6 (Surface Water Drainage System) on 2021/0983/FUL. Dwelling attached to 6 Park Hayes Leigh On Mendip	
105.1.1/21	No documents available. The District Council does not consult on condition discharge of planning applications.	
106.2/21	<a href="#">2021/2750/HSE</a> Erection of a replacement single storey rear extension with associated works - Church Cottage 5 Church Walk Leigh Street	
106.2.1/21	The proposal is tightly contained to the principle building such that its design and appearance are appropriate and have no impact on public visual amenity or on the setting of the church or its boundaries. There is no overlooking, loss of privacy or overbearing.	
	it was proposed (MC), seconded (IK) and unanimously agreed to recommend approval. Clerk to submit comments (copy to PH & AT).	Clerk
106.3/21	<a href="#">2021/2679/VRC</a> to vary conditions 2 (plans list) and 3 (Materials) of 2021/0646/FUL (Erection on 1no. dwelling with associated landscaping and road access) for material changes and a rear lean-to utility extension. - 2 Spring Cottages Blackers Lane Leigh On Mendip	
106.3.1/21	The Parish Council previously commented on the approved scheme but did not recommend a decision. Various points of negotiation were proposed which included suggested amendments to the design of the proposed dwelling for a more rural appearance. In the event the design was approved as submitted. This proposal seeks to add a small lean to and change materials to include a boarded elevation to the front. These changes might marginally be considered to reflect a more rural character but not significantly in the context of the overall form of the proposed dwelling.	

it was proposed (IK), seconded (VT) and unanimously agreed to leave the decision to the Planning Officer. Clerk to submit comments (copy to PH & AT).

Clerk

106.4/21 [2021/2649/FUL](#) Erection of 3no single storey three bedroom dwelling houses. - Land South Of Apple Meadow View Park Hayes Leigh On Mendip

106.4.1/21 MC left the meeting during this item. There were no requests to speak from the public.

106.4.2/21 This application had been discussed at the meeting held on 6 Dec but the decision deferred to allow the outstanding documents to be reviewed. A summary of the points raised on 6 Dec had been prepared and circulated to councillors.

It was proposed (VGT), seconded (EK) and unanimously agreed to recommend refusal. Clerk to submit comments (copy to PH & AT).

Clerk

### **107/21 Previous Planning Applications:**

107.1/21 [2021/2403/FUL](#) Conversion of barn into holiday let Land At 368121 146641 Tadhil Lane Leigh on Mendip – pending

107.2/21 [2021/2284/LBC](#) Repairs to single storey lean-to kitchen extension roof to include replacement of tiles - Cottage Garden Leigh Street Leigh On Mendip – pending

107.3/21 [2021/2273/CLP](#) Rear of Ivy Cottages, Quarry Lane, Change of use of agricultural building to 3 dwellings – recorded on website as decided and lawful but no officer report or statement.

107.4/21 [2021/2176/HSE](#) Park House, Park Hayes - Loft Conversion with rear pitched roof dormer and 3no. Velux roof lights – approved

107.5/21 [2021/2100/HSE](#) Raglan, Leigh St – Erection of home office to rear garden and pergola, vestibule car port to the front, new carport, landscaping – approved

107.6/21 [2021/1860/FUL](#) Whitehole Hill, Hurdlestone Lodge, retrospective creation of vehicular access track – approved at Mendip Planning Board on 15 Dec. Badger survey to be conducted.

107.7/21 [2020/1877/OTS](#) | Outline Planning Permission for up to 40 dwellings and provision of school playing field and car park Quarry Lane Leigh On Mendip – Appeal lodged, awaiting details of format and consultation.

### **108/21 Other Planning Matters**

108.1/21 The ongoing development of the Park Corner traveller site (Mells Parish) was previously discussed. PH and AT undertook to raise this with officers and find out the position. As development continues the Parish Council requested an update on the position.

PH &  
AT

108.2/21 On 20 Sep the Parish Council raised a potential breach of planning regulations regarding the construction of Holiday lets in the disused quarry on Whitehole Hill. Four issues were raised on Unit 3 – occupation before parking spaces, occupation other than holiday let, cladding materials and inappropriate boundary treatment. The Enforcement Officer has issued a Planning Contravention Notice.

## 109/21 Finance

109.1/21 The financial statement was agreed and signed.

### 109.2/21 Payments

The following invoices were signed and cheques were approved

- Dog Waste Bin – Glasdon UK Ltd: £152.27 Cheque #1113
- Finger Post Repair – Somerset Forge Ltd: £180 cheque #1114
- Rangers Gifts – D M Sparkes: £56 cheque #1115
- Grass Cutting – idverde: £101.12 cheque #1116
- HMRC Payments Apr-Jul (AB 4x£54.24) + Oct (JG 1x£59.80) – HMRC: £276.76 cheque #1117

109.3/21 Income from cemetery fees - David Turner memorial and David Duncan burial of ashes.

109.4/21 Clerk vacancy has been advertised in magazine, village website, SALC website and a free entry with Indeed Recruitment. Clerk reviewing responses before passing on suitable candidates for Chair to progress. Clerk

109.5/21 The revised draft budget for 22/23, as agreed at the previous meeting, was reviewed with inputs from Councillors and Clerk. It was assumed that the current Allotments budget of £800 would be granted in 21/22 but if the Community Fund grant was delayed it would be carried over into 22/23. DM to update the budget spreadsheet, including the Tax Base, and circulate so that the final budget and precept can be agreed at the January meeting. DM

## 110/21 Cemetery Matters

110.1/21 Resolution of overlapping cremation plots (previous action 38/21). EK has now agreed with all parties to move one interment to an alternative plot. EK to confirm the costs. EK

111/21 **Coronavirus, Health and Safety** – nothing to report.

## 112/21 Councillor reports

112.1/21 PCSO (MC) – Nothing further to report.

112.2/21 Footpaths (DM) – Fallen tree reported by MC.

112.3/21 Rangers (DM) – Christmas gifts delivered, thanks received.

112.4/21 Highways (MC)

- Finger post has been repaired on DUO/Wilmotts - Old Wells Road junction.
- Parking area on Park Hayes Grass – MC had agreed a specification and obtained two quotes. MC to circulate to councillors. MC
- Pot hole reported in Stocks Lane.
- Tipper truck causing obstruction in Park Hayes. MC to arrange appropriate action. MC
- Action with Highways to repaint worn white lines - ongoing.
- Two missing junction warning signs on Old Wells Road, action with Highways - ongoing.
- The street had been swept on 8 Dec.

112.5/21 Recreation Field (VGT) – Nothing to report.

112.6/21 Memorial Hall (VGT) – Nothing to report.

- 112.7/21 School (MC) – Nothing to report.
- 112.8/21 Quarry (DM) – Nothing to report, waiting for overdue meeting, actions 5.8/21 and 69.9/21.
- 112.9/21 Allotment Association (VGT) – Nothing to report
- 112.10/21 Climate and Emergency Plan (IK) – IK to distribute slides of meeting attended. IK
- 112.11/21 Facebook and Website (DM) - Nothing to report
- 112.12/21 SALC (Clerk) – Nothing to report

**113/21 Points from the Parish Bulletin / Parish Forum / Local Council Network**

- 113.1/21 Parish Forums - 14Dec (cancelled) next 11Jan. Nothing further reported.

**114/21 Meetings Attended / to be attended**

- 114.1/21 Parish Forum - 11Jan. Councillors to let DM know if they wish to attend.
- 114.2/21 Whatley Quarry Liaison Meeting – 15 Dec. DM reported that grants are available. EK suggested installing seats on the walks around the village. All agreed this was a good idea. EK to investigate (details on Hanson-Communities website).
- 114.3/21 DM meeting with MDC regarding churchyard responsibilities to be held in week of 5 Jan.
- 114.4/21 Halecombe Quarry Liaison and Community Fund meeting – expected in Jan.

**115/21 Correspondence**

- 115.1/21 Correspondence previously forwarded to Cllrs
- SCC COVID 4x weekly updates
  - 30Nov – Planning & Growth at Mendip - Agents Newsletter
  - 8 Dec – MDC – Next Parish Forum on 11Jan
  - 10 Dec – SALC December Circular
  - 10Dec – Neighbourhood Police Newsletter
  - 13 Dec – SALC CEO December bulletin
  - 13 Dec – Christmas e-card from SCC
  - 15 Dec – SWP Briefing
  - 16Dec – MDC – conformation of 2022 PC elections

Further correspondence  
Email exchanges regarding planning intimidation, see 95.1.8/21.

**116/21 Other Business**

- 116.1/21 A 2m fence was being erected behind the Apple Meadow View houses, adding to the intimidation related to the adjacent planning application.  
Clerk to raise a planning breach query with MDC. Clerk  
DM to discuss apparent intimidation with PH & AT. DM

**117/21 Date and Time of Next Meeting**

- 90.1/21 Monday 17<sup>th</sup> January at 7pm.

Meeting Closed at 8.45pm