

**MINUTES  
LEIGH-ON-MENDIP PARISH COUNCIL MEETING  
HELD ON MONDAY 21 SEPTEMBER 2020 AT 7.00 P.M. ON LINE**

<b>Present</b>	David Mattick, Chairman	DM
	Paula Freeland	PF
	David Sparkes	DS
	Vicky Taylor	VG
	Vicky Trundle	VT
	Martin Carter (part meeting only)	MC
<b>In attendance</b>	Anthea Brooks, Clerk	AB
	Philip Ham, District and County Councillor	PH
	Alan Townsend, District Councillor	AT

<b>048/20</b>	<b>APOLOGIES</b>		<b>ACTIONS</b>
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048.1/20 There were no apologies for absence.

<b>049/20</b>	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS AND REQUESTS FOR RECORDING.</b>		
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049.1/20 There were no declarations of interest and dispensations and no requests for recording.

<b>050/20</b>	<b>MINUTES OF THE MEETING HELD ON 20 JULY 2020</b>		
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050.1/20 The minutes of the meeting held on 20 July were agreed and signed.

<b>051/20</b>	<b>MATTERS ARISING FROM THE MINUTES OF 20 JULY 2020</b>		
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137.1/18	GDPR Policy - Clerk to issue final draft for approval. Ongoing.		<b>Clerk</b>
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0024.3/19	Churchyard Walls – PF will invite a contractor to look at the work which needs doing with a view to obtaining an indicative price- ongoing		<b>PF</b>
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0041.10/19	Speedwatch - Seek a meeting date with other villages post COVID-19		<b>Clerk</b>
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0058.7/19	Fingerpost – The fingerpost which is leaning slightly is at the Knapp Hill crossroads. DS will arrange repair in the autumn - ongoing		<b>DS</b>
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0104/10	Policies - Financial Regulations have been sent to the website. Standing Orders – some queries to resolve between DM/AB, comments to be received and approved at next meeting. - ongoing		<b>AB/DM</b>
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0118.2/19	Online Banking – the Clerk has registered with the new Bankline initiative and is awaiting more information. Ongoing		<b>Clerk</b>
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0149.3/19	SER – Special Expense Rate – information received for the past four financial years but raises more questions and it was agreed that an FOI request would be the way forward. DM will draft something for consideration.		<b>DM</b>
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0156.4/19	<b>Recreation Field – grass cutting</b> – the Clerk will speak to Shepton Mallet Landscapes to see how much work has been carried out this year and the charge.	<b>Clerk</b>
023.2/20	<b>Unpresented cheques – Postlebury PCC</b> – Clerk has voided cheques and will await a repeat invoice - ongoing	<b>Clerk</b>
028.3.2/20	<b>Park Hayes – muddy corner</b> – views required on possibility of widening the corner and road where possible - ongoing	<b>ALL</b>
038.7.2/20	<b>Land to rear of Ivy Cottage – proposed development of 40 houses</b> – all actions complete	
040.2/20	<b>Hedge Cutting</b> – Clerk to chase quotes from Idverde for trimming the hedge around the cemetery and a radical cut in the autumn. A hedge trim is also needed around the SE corner of the Graveyard adjacent to the school, which the Rangers may be able to do.	<b>Clerk</b>
041.1/20	<b>Leases</b> – no further progress. The drafts are still with Towler Brown. DM will chase again.	<b>DM</b>
<b>052/20</b>	<b>DISTRICT AND COUNTY COUNCILLORS REPORTS</b>	
<b>052.1./20</b>	<b>District Council (AT)</b>	
052.1.2/20	AT gave an update on the planning application for houses in Coleford which had been refused but may go to Appeal.	
<b>052.2/20</b>	<b>County Council (PH)</b>	
	<ul style="list-style-type: none"> <li>● One Somerset – lot of paperwork and meetings emanating from this. There is likely to be consultation between now and Christmas. Decision to be made by Secretary of State by end of February.</li> <li>● Budget – MDC likely to have problems</li> <li>● Climate Change – important issue to be discussed over the next six weeks and then to go to full Council in two months' time. It was noted that Hinckley C would mean that Somerset will be carbon neutral.</li> </ul>	
<b>053/20</b>	<b>PLANNING – Current Applications</b>	
053.1/20	<b>2020/0885/HSE Two storey side extension and rear conservatory at 19 Bellfield, Leigh-on-Mendip.</b> Approved 30 July.	
053.2/20	<b>2020/0761/FUL – Grove Shute Farm, Tadhil – conversion of existing building to provide annexed accommodation.</b> Approved 13 August.	
053.3/20	<b>2020/0758/FUL – Erection of new livestock building at Grove Shute Farm.</b> Parish Council recommended refusal. Currently pending	
053.4/20	<b>2020/0721/OTS – Application for outline planning permission with some matters reserved for the erection of three dwellings with details of access at Corner Cottage.</b> Parish Council recommended refusal. No objection but some conditions. Currently pending	

- 053.5/20 **2020/0082/HSE and 2020/0083/LBC Renovation**, both for the repair and associated works. - Prescott Leigh Street Leigh on Mendip Radstock BA3 5QQ. Approved 14 August
- 053.6/20 Other Planning Issues**
- 053.6.1/20 **Strip of MDC land at Apple Meadow View** – The MDC Independent Review has reported. MDC have made a proposal to transfer the ransom strip to the residents. It is understood that the terms and conditions still need clarification..
- 053.6.2/20 **Land to rear of Ivy Cottage – proposed development of 40 houses** - The Developer’s consultant has sought the views of parishioners by a leaflet drop and fed back to the Council that he was getting “getting some very useful feedback and, as suspected, a lot of interest in a starter home (8 requests to-date)”. He promised to “... compile a report with a summary of comments in due course”.
- 054/20 FINANCE**
- 054.1/20 **Financial Statement as at 21.09.20** – the financial statement as at 21.09.20 was agreed and signed. The Clerk will carry out reconciliation against the bank statement. **Clerk**
- 054.2/20 **Cheques agreed and raised:** Mrs A Brooks – Clerk’s Salary for August, £221.20, Idverde – July invoice is missing. Agreed to ask for that invoice and pay together with the August invoice. **DM**
- 054.3/20 **AGAR** – Clerk to send notice for posting on noticeboards to DM **Clerk**
- 054.4/20 **SLCC** – it was agreed not to renew membership of SLCC
- 055/20 CEMETERY MATTERS**
- 055.1/20 **Yew Trees** – a report is still awaited from MDC.
- 055.2/20 **Cremation Plaques** – the Clerk reported that there would be two interments of ashes taking place very soon in the cemetery. DM/DS agreed to meet and decide where the next cremation interments will take place and review the new cemetery area by the hall. **DM / DS**
- 056/20 CORONAVIRUS**
- 056.1/20 Further briefings received from MDC and SCC.
- 057/20 Whitehole Hill**
- 057.1/20 There have been remarks on Facebook about heavy lorries using the Hill. It was noted that lorries from Halecombe do not use this hill as they turn right leaving the Quarry. It was felt that other lorries currently using the hill should be encouraged to be more considerate of other road users including cyclists and pedestrians. PH/AT agreed to discuss the further with Highways. **PH / AT**

**058/20 HEALTH AND SAFETY**

058.1/20 No issues to report.

**059/20 COUNCILLOR REPORTS**

059.1/20 **PCSO (DS)** – No actions required currently.

059.2/20 **Footpaths / Rangers (DS)** – the grit bins have been checked and the information sent to SCC. Nothing to report on footpaths

059.3/20 **Highways (MC)** – accident at Downhead crossroads. Insurance have been notified. The ‘Wells’ finger is missing and this needs to be found or replaced. MC reported that the gutters have been swept and blocked gulleys and drains were to be investigated.

059.4/20 **Recreation Field (VGT)** – the committee had held a consultation meeting with the village at the weekend regarding the open space and the future use of the land. A planning application for change of use from agricultural to recreational land has been drafted. Play equipment is expected to be a Permitted Development.

059.5/20 **Memorial Hall (VGT)** – the school is currently using the hall for a classroom whilst the improvement work continues at the school site. Information on reopening the Hall is being considered.

059.6/20 **School (MC)** – see Memorial Hall above

059.7/20 **SALC (Clerk)** – Nothing to report

059.8/20 **Quarry (DS)** – PH will arrange a quarry liaison meeting. The new tarmac plant is operational and the old one is being demolished.

**PH**

059.9/20 **Allotment Association (VGT)** – the water will be installed by the end of this month.

059.10/20 **Website Accessibility** – the document has been read and the following approved and agreed

- The timescale for evaluation
- The completion proposal
- The quarterly review September/December/March/June
- The updated accessibility statement

059.11/20 **Facebook and Website (DM)** – nothing to report

059.12/20 **One Somerset** – all information is now available on the SCC website.

**060/20 POINTS FROM THE PARISH BULLETIN:** Nothing to report

**061/20 MEETINGS ATTENDED/TO BE ATTENDED:** Parish Forum on line 24 September. It was noted that a leaflet had been delivered regarding new arrangements for recycling which is available on line.

**062/20 CORRESPONDENCE**

- 062.1/20 The Clerk reported that she is receiving regular Coronavirus updates and bulletins from SCC and MDC which she is distributing as required.
- 062.2/20 **Public Transport across Mendip (PH) survey** – It was agreed that a response would be provided.
- 062.3/20 **Frome Police Beat Manager** – the new Beat Manager had emailed to introduce herself and it was agreed to invite her to a future meeting **Clerk**
- 062.4/20 **SCC Climate Fund request** – email 23/9. PH reported that this subject had arisen last week and SCC had been agreed unanimously that the bid did not fit the criteria for a grant.
- 062.5/20 **Distribution of Magazine** – the PCC have requested PC input into their request for volunteers to come forward to distribute the magazine. DM will forward the email to MC who agreed to put something on Facebook. **DM/MC**
- 062.6/20 **Coleford Practice Update** – this report was received by Coleford Parish Council and DM will forward to Councillors. AT will ask the Practice Public Participation Group and if they are happy for a wider distribution i.e. the village website. **AT**
- 062.7/20 **MDC Briefing for Publication** – to be disseminated as seen fit. It has been sent to CC for the website.
- 062.8/20 **Mendip Paths** – meeting to take place on 29 September at 10.00 a.m. to discuss multi-purpose paths which support cycling and walking. DM will send the information to CC. **DM**
- 062.9/20 **Somerset Waste Partnership** – MC will be collecting one of the new blue bags as a sample. **MC**
- 062.10/20 **NALC emails** – 14 received. The Clerk will check the salary review otherwise no further action **Clerk**
- 047/20 **DATE AND TIME OF NEXT MEETING**
- 047.1/20 Monday 19 October 2020 at 7.00 p.m. on line