

**MINUTES
LEIGH-ON-MENDIP PARISH COUNCIL MEETING
HELD ON MONDAY 16 NOVEMBER 2020 AT 7.00 P.M. ON LINE**

Present	David Mattick, Chairman	DM
	Paula Freeland	PF
	David Sparkes	DS
	Vicky Taylor	VGT
	Vicky Trundle	VT
	Martin Carter	MC

In attendance	Anthea Brooks, Clerk	AB
	Rose Martin for Action 028.3.2/20	RM

079/20	APOLOGIES	ACTIONS
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079.1/20	Councillor Alan Townsend (AT), District Councillor Councillor Philip Ham (PH), District and County Councillor	
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080/20	DECLARATIONS OF INTEREST AND DISPENSATIONS AND REQUESTS FOR RECORDING.	
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080.1/20	There were no declarations of interest or dispensations. The meeting was recorded on Zoom for minute purposes.	
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081/20	MINUTES OF THE MEETING HELD ON 19 OCT 2020	
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081.1/20	The minutes of the meeting held on 19 Oct were agreed and signed.	
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082/20	MATTERS ARISING FROM THE MINUTES OF 19 OCTOBER 2020	
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137.1/18	GDPR Policy - Clerk to issue final draft for approval. Ongoing.	Clerk
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0024.3/19	Churchyard Walls – PF will invite a contractor to look at the work which needs doing with a view to obtaining an indicative price - ongoing	PF
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0118.2/19	Online Banking – the Clerk has registered with the new Bankline initiative and is awaiting more information. Ongoing	Clerk
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0156.4/19	Recreation Field – grass cutting – The RFMC have requested to take on cutting the grass in 20/21 at a price 10% less than paid for 19/20. After discussion it was agreed that the Clerk would continue to seek the price from Shepton Mallet Landscapes and would check the probity of placing a contract with RFMC. Councillor’s agreed to accept the deal in principle and would confirm by email once costs, terms and conditions were clear. PMN: Complete - Probity confirmed and cheque issued.	Cpte
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023.2/20	Unpresented cheques – Postlebury PCC – Clerk has voided cheques and raised issue with new Postlebury Treasurer Complete. Cheques will be re-presented	Clerk
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028.3.2/20	Park Hayes – muddy corner – Agreed to site visit at 1830 before next meeting to discuss, weather permitting. However, lockdown intervened	Cpte
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so discussed at meeting. After discussion it was agreed that VGT, MC and RM would form a project group to report as a Councillor Report.

- 041.1/20 **Leases** – no further progress. The drafts are still with Towler Brown. DM will continue to chase. **Complete**, draft leases received 10 Nov. **Cpte**
- 062.3/20 **Frome Police Beat Manager** – the new Beat Manager had emailed to introduce herself and it was agreed to invite her to a future meeting. **Clerk/MC**
- 068.3.2/20 Proposed New Detached Dwelling at Spring Cottage –Reviewed landowner Email seeking recommendations. PF to draft a response **PF/AB**
- 082/20** **Welcome and Brief by Village Agent:** Nic Edwards from the Community Council for Somerset was welcomed to the meeting, gave the Council a brief of her role and activities and answered questions.
- 084/20** **DISTRICT AND COUNTY COUNCILLORS REPORTS**
- 084.1/20 **District Council (AT)** Written input covering: MDC Scrutiny of Climate Emergency policy; Planning impact of phosphates in rivers on the levels; Planning inspector upcoming review of Local Plan Part 2; Review of business at the 2 Nov Cabinet meeting; Highways to start improvement to Old Wells Road shortly; further complaints received about Whitehole; Intention to hold a Halecombe quarry liaison meeting shortly.
- 084.2/20 **County Council (PH)** Written input covering: Coronavirus update; Winter gritting as last year; Climate Emergency Strategy; One Somerset; Youth Parliament; Family Safeguarding; Plea for volunteers to undertake fostering in Somerset.
- 085/20** **PLANNING – New Applications**
- 085.1/20** **2020/2095/HSE** Erection of a garden room to include home office/games room. - Two Gates Whitehole Hill Leigh on Mendip Radstock BA3 5QE. Unanimously recommend approval since the garden room is of a rural nature and there are no neighbour or amenity issues.
- 085.2/20** **PLANNING - Current Applications**
- 085.2.1/20 **2020/1877/OTS** Outline Planning Permission with some matters reserved (access considered) for the erection of up to 40 dwellings and provision of school playing field and car park. Ongoing, open for comment. Lack of Consultee comments discussed; PF agreed to query situation with the Planning Officer. **PF**
- 085.2.2/20 **2020/0758/FUL** Erection of new livestock building at Grove Shute Farm. PC recommended refusal. Ecology, date for hedgerow work. No decision
- 085.2.3/20 **2020/0721/OTS** Application for Outline Planning Permission with some matters reserved for the erection of 3 no. dwellings with details of access at Corner Cottage. PC recommended refusal. Awaiting ecology survey. MDC consulted SCC Minerals. No Decision

086.3/20 Current Planning Issues

068.3.1/20 **Strip of MDC land at Apple Meadow View** – Conveyancing is continuing with the easement solution. Issue complete.

087/20 FINANCE

087.1/20 **Financial Statement as at 16.11.20** – the statement was agreed and will be signed once confirmed by reconciliation.

087.2/20 **Cheques agreed and raised:**

- Mrs A Brooks – Clerk’s Salary for October, £221.20 (plus void cheques 985 and 986)
- Payment to HMRC £264
- Agreed a grant payment to Allotment Association £1,000 proposed VGT, seconded DS.
- Payment to Shepton Mallet Landscapes £1,260 for 2020 grass cutting.
- Payment to DS for £21.00 – gift for departing Ranger
- Reaffirmed (Action 0156.4/19 above) the agreed grant payment to RFMC of £1,134 for 2021 grass cutting once the Clerk as RFO confirms probity. PMN: Clerk confirmed probity.

087.3/20 **Payments deferred:**

- Idverde invoice for October awaited, no payment.

087.4/20 **Budget Sheet for 21/22:** Updated for review and discussion in Dec **ALL**

087.5/20 Discussed welcome booklets. VGT asked for 10, MC asked for 5 **DM**

088/20 CEMETERY MATTERS

088.1/20 **Yew Trees** – Indicative cost for various options will be requested from Simon Hughes of Fosseyway Tree Services at a meeting on 19 Nov.

088.2/20 **Trees and Hedges ex Yew** – DM has an indicative price from Tim Innes for churchyard and cemetery hedges and trees and will ask for another from Simon Hughes. These will be compared with Idverde prices, should one be received. If not, DM will look for a further quote. **DM**

089/20 CORONAVIRUS

089.1/20 Further briefings for info received from MDC and SCC; all for info and dissemination to interested parishioners or posting on the website.

089.2/20 The village lockdown arrangements have been reviewed and seem satisfactory. The website is fully up to date.

090/20 REVIEW OF POLICIES AND STANDING ORDERS: The copy of the Policies Register was updated to reflect progress.

091/20 HEALTH AND SAFETY: No issues to report.

092/20	COUNCILLOR REPORTS:	
092.1/20	PCSO (DS) – Currently little activity.	
092.2/20	Footpaths / Rangers (DS) – Held due to lockdown, grit bins OK. Unanimously agreed to provide Christmas gifts for Rangers.	
092.3./20	Highways (MC):	
	<ul style="list-style-type: none"> ● Whitehole Hill: Action with PH / AT. ● Wells road improvements to start 30 Nov. ● Signage improvements at Coleford / Soho / Vobster junction. MC will discuss with AT ● Response required to Insurers letter re damaged signpost – DS to forward copy of quote to DM. DM will respond 	<p>PH/AT</p> <p>MC</p> <p>DM</p>
092.4.1/20	Recreation Field (VGT) – Nothing to report	
092.5/20	Memorial Hall (VGT) – Locked down again	
092.6/20	School (MC) – Nothing to report	
092.7/20	SALC (Clerk) – Nothing to report	
093.8/20	Quarry (DS): Lockdown not affecting Halecombe. New entrance to Rookery Farm offices expected to open in January. Liaison meeting expected soon to 'kick off' the community grant scheme.	
093.9/20	Allotment Association (VGT) – Tim Spurgeon is chair and Ty Schlechter has joined the Committee.	
093.10/20	Facebook and Website (DM) – No issues.	
093.11/20	One / Stronger Somerset – Awaiting SofS decision.	
094/20	POINTS FROM THE PARISH BULLETIN: Nothing to note	
095/20	MEETINGS ATTENDED/TO BE ATTENDED: Nothing to note.	
096/20	CORRESPONDENCE	
096.1/20	A community group is seeking approval for a fire pit on Council land adjacent to Park Hayes; to be invited to provide Risk Assessments. Complete, they are now considering a portable equipment and appropriate Risk Assessments.	VGT
096.2/20	Frome Community Drivers wish publicity for their organisation; agreed to publicise on Website and Facebook; MC will post on Facebook, DM will forward to CC for website.	MC/DM
096.3/20	Standards Survey. Committee on Standards in Public Life are running a survey to be completed by 4 Dec. Councillors to respond if they wish.	
096.4/20	SAVE (Somerset Action in Villages for the Environment & Climate) are seeking participants to support a grant application for submission by 12	

Jan 21. Councillors asked for a copy of the flyer to consider and respond if they consider the Council should be involved.

ALL

096.5/20 Other correspondence was for information only

098/20 DATE AND TIME OF NEXT MEETING

098.1/20 Monday 21 December 2020 at 7.00 p.m. online