

Leigh on Mendip Parish Council

MEETING Date: ...Monday 25th April 2022.....

<p>Agenda Item: Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Councillors to do. "To consider..." " To note..." "To review..." "To resolve..."</p>	<p>Proposal to agree the fee to the Internal Auditor</p>
<p>Background Information: Insert as much information as possible so that councillors have the detail that they need in order to make an informed decisions</p>	<p>The internal auditor does not issue an invoice but in previous years the Council have paid him an ex-gratia sum by cheque. This year was more work was carried and he would like to leave the council to decide what sum should be paid.</p>
<p>Background Documents: Insert names of documents to be sent out with the meeting papers.</p>	
<p>Costs: Insert detail of any costs associated with the decision that you are asking the council to make</p>	
<p>Recommendation Insert the resolution that you are seeking ie; "to resolve to..." "to note that ..."</p>	

PLEASE NOTE

Agenda item requests must be received by the Clerk at least 10 days before the meeting at which you'd like your item to be considered.