

Leigh on Mendip Memorial Hall Committee

## DRAFT Minutes of Meeting held on Monday 6<sup>th</sup> June 2022

**Present:** R Orpwood, A Orpwood, D Pattison, V Taylor, B Wigmore

**Apologies/Absent:** M. Phillips

**Minutes:** Agreed by committee and signed by Chair VT & Treasurer/ Deputy Chair DP.

### **Matters Arising:**

RO - reported the Music System had been completed except for the wooden cabinet. Also, the Emergency light repair is ongoing.

BW – read out Thank You card received from the Jubilee Committee thanking the hall committee for their hard work in making the Hall Afternoon Cream Tea Party such a success.

AO – Hall heating had been turned off after the Local Elections 5<sup>th</sup> May.

EB – joined the meeting

### **Treasurer's Report:**

DP reported £2,22.74 Electricity Bill, which included back log from COVID period has been paid.

RO handed DP Music System installation receipts.

### **Booking Clerks:**

RO – reported weekend bookings are quieter though weekdays and evening are busy.

RO - reported that a Bouncy Castle installer had broken a light bulb and fitting when putting up the castle for child's party and he'd received £5.00 from the company towards repair. He went on to say booking forms involving the use of a bouncy castle needed updating.

RO - reported that after a party hire last month Emma Hitchins (EH, the Bell Inn)) had told him they were unhappy regarding hall hirers parking in their car park at an event when things were busy. She said they may put up a sign pointing out which was the pub car park. RO added that clearing up was not completed to a satisfactory level after this event. RO said he'd also received complaints from EH because of a "raucous "party noise. Also, a query had arisen over alcohol licenses. DP had checked and clarified that our Alcohol License is only for selling it and NOT

consuming it on the premises. Clarification about the Noise License was given which only extends to 11:30pm. VT asked if hirers don't stick to agreements e.g., clearing up, finishing etc. could anything be done? RO said he would check that hirers clearly understood time limits. RO said an email from the hirers had been received asking if everything was ok, but this was received "quite a time" after the event. Discussion about possibility of a deposit system with such bookings but when previously tried it had proven to be cumbersome and ineffective. It was felt we just must be careful with adult parties and firmly underline the booking constraints with them.

EB – reported that during the FOLS Plant Sale the hirers were asked by EH to ensure the car parking stayed within hall car boundaries. However, it transpired that FOLS struggled to find enough spaces for themselves. The problem was caused by people **not** connected to the event or the Pub, but people who had simply left cars in the Car Park. Discussion followed regarding possible signage of the car parking areas by indicating boundaries between the hall & Pub car parks. EB said the Pub had been busy at the same time. During the discussion it was noted that previously the parking issues were solved by discussion and compromise. It was agreed to revisit this issue but in the meantime the committee members were asked to monitor the problem in readiness for the next meeting...

RO – reported Caroline Harris asked about the sound system regarding the WI National AGM, so RO explained it to her. She said the WI were considering streaming the event and asked if this was possible? RO said they would endeavor to try make this happen & if not they would resort back to using the old system. RO & Phil Davey (PD) would be dealing with it over the forthcoming weekend.

### **Maintenance:**

RO – said regarding the roof leak problem, he was going to ask builders that had been identified as suitable to make site visits & submit estimates.

DP – brought up the subject of a car, a Range Rover, that was parked long term in Bellfield. He'd been asked if the Hall could do anything about it? VT suggested Highways and PCSO should be contacted by residents for a solution.

### **Music System:**

VT – asked the committee is they could show their appreciation to PD for his continued support regarding the new system. Agreed.

DP – asked if there was a Sound System User's Guide made available for users. RO replied he'd been through the instructions regarding this with regular hirers already & hirers for event such as children's parties already had a basic knowledge of how it worked (Blu tooth system) but agreed a set of instructions included with the Booking Forms would be a good idea. He added that with first time hirers he already went through the instructions with the hirers directly.

**AOB:**

VT – asked about the planters outside the front of the hall since Gill Baker was no longer on the committee. She said would welcome a committee member taking on this task & she would approach MP.

AO – hanging hall curtains & completion of Sound System all dealt with on the hall's annual Maintenance Day. VT - suggested date 23<sup>rd</sup> July to hall committee members. Agreed..... **Update:** - now changed 30<sup>th</sup> July at 9:30 am

RO – Chris Ingram had offered to do some “touching up” once the system was completed. This was welcomed by the committee and RO will get in touch with him.

DP reported MDC had been in touch regarding the Lottery License lapsing. He went on to suggest letting this lapse. Agreed.

DP said there was more than £30,000 in the hall account and asked if the roof costings would be covered by this? Discussion followed and will be raised at the next meeting.

DP – suggested approaching Wainwright regarding grit delivery for the hall car park as nothing had been heard since his first approach. Agreed.

**Correspondence:** Non

**Next meeting ... Mon 4<sup>th</sup> July 2022 at 7:30pm**