

Leigh on Mendip Parish Council

MEETING Date: ...Monday 26th September 2022.....

<p>Agenda Item: Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Councillors to do. "To consider..." " To note..." "To review..." "To resolve..."</p>	<p>Proposal to accept the quotes and appoint the Internal Auditor for this financial year</p>
<p>Background Information: Insert as much information as possible so that councillors have the detail that they need in order to make an informed decisions</p>	<p>Parish Councils are required to appoint internal auditors every year to check the governance of the Parish Council and to review the accounts. Internal Auditors are recommended to be fully aware of Section four of the Joint Panel on Accountability and Governance Practitioners Guide. The Parish Council last year appointed Richard Blunden at a cost of £50.00</p>
<p>Background Documents: Insert names of documents to be sent out with the meeting papers.</p>	
<p>Costs: Insert detail of any costs associated with the decision that you are asking the council to make</p>	<p>Quotes have been obtained for an Internal Auditor Company A - £210.00 + VAT = £252.00 Company B - £120.00, no VAT Company C - £190.00, no VAT Company D - £60.00 + VAT per hour, they suggest a visit of 2-3 hours totalling £216.00 including VAT and would like to carry out two visits</p>

The recommendation is to appoint Company C as this Internal Auditor has been the internal auditor for Councils for many years and understands the governance and accounts, they have also been recommended by other Clerks