

## **LEIGH ON MENDIP PARISH COUNCIL**

### **To all Members of Leigh on Mendip Parish Council**

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

**Kate Egan**

**Clerk to the Council**

### **Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL**

**To be held on Monday 20<sup>th</sup> February 2023 in the Memorial Hall  
Starting at 7.00pm**

- 1. Public Forum –**
- 2. Welcome by the Chairman**
- 3. Apologies for absence**
- 4. Absent**
- 5. Declaration of Interests and Dispensations**
- 6. County and District Councillor Reports**
- 7. To confirm the minutes of the Parish Council meeting held on 16<sup>th</sup> January, previously circulated.**
- 8. Matters arising from the minutes but not on the agenda**
- 9. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered**
  - (a) 2023/0211/FUL** Creation of access and associated track. Grove Shute Farm, Towns End Lane, Leigh on Mendip
- 10. Planning Applications – Responses to be noted from Mendip District Council**
  - (a) 2022/1603/FUL** Erection of 3no. dwelling houses. Land South of Apple Meadow View, Park Hayes, Leigh on Mendip. Mendip District Council granted approval
  - (b) 2022/2289/HSE** Erection of integral garage and relocation of front door and bedroom. Raglan, Leigh Street, Leigh on Mendip. Mendip District Council granted approval.
  - (c) 2021/2121/FUL** Creation of external storage area with erection of shed and installation of two shipping containers. Land at 370558 147315 Quarry Lane to Somers Hill, Leigh on Mendip. Mendip District Council granted approval.
- 11. To Be Resolved / Discussion**
  - (a)** Proposal to set the date for the Annual Parish Meeting and items to be included in the newsletter.
  - (b)** Proposal to approve the instructions for reporting enforcement issues, this will be posted onto the Parish Council Website and Facebook Page.
  - (c)** Proposal to employ a Grave Digger for one day to test dig graves and produce a draft map of the plots/graves. Cost will be £500
  - (d)** Proposal to approve the increase in Burial Fees

- (e) Proposal to approve the updated forms in relation to the Burial Ground
  - Application for Erection of a Memorial
  - Application for an Exclusive Rights of Burial
  - Application for Interment
  - Rules for the Cemetery
- (f) Proposal to purchase replacement pads and battery for the Defibrillator situated outside the village hall, the expiry date is the end of May 2023 and the cost will be about £130.00
- (g) Discussion on the Parish Councils role in the celebration of the coronation of Kings Charles and the Village Day to be held later on in the year.

### 13 Clerk's / Councillors Report

- (a) Somerset County Council approved the LCN allocation at the meeting on 18<sup>th</sup> February, Leigh on Mendip is with Shepton Mallet and surrounding parishes.
- (b) The Parish Council Facebook Page has now been set up, Cllrs Neil Crump and Martin Carter will be administrators along with the Parish Clerk.
- (c) No update regarding creating a parking area at Park Hayes has been received.
- (d) Update from Cllr Martin Carter on the Community Speedwatch Group
- (e) The Parish Council has been asked to put together a list of issues such as potholes, damaged roads, road obscured by vegetation, etc. This has been published on the village Facebook pages and the information will be passed on.
- (f) Feedback on the Code of Conduct Training recently attended by the Parish Councillors
- (g) Update from Cllr Estelle Kirby on the Tier I Risk Assessment for the new burial ground
- (h) Due to the recent heavy rains some of the graves within the Cemetery have sunk. Owners have been contacted regarding backfilling them with top soil so they are no longer a safety hazard.

### 14 . Finance

**Bank Balances as at: 13.02.2023**

**Current Account £11,866.10**

**Reserve Account £9,574.95**

#### Receipts

(a) Bank Interest - £8.91 – received 01.01.23

(b) Burial Fees - £203.00 – chq banked 09.02.23

#### Payments

(c) Ionos – Webhosting £4.80 – pd by DD

(d) Idverde – January - £113.53

(e) Clerks Salary – January - £327.84

(f) Purchase of stamps - £10.88

(g) Bold Environmental - £269.80

(h) Sutcliffe Play – part payment for Trim Trail at the Recreational Field - £5,000.00

### 15 Councillor Reports

### 16 Correspondence to be noted

- (a) Briefing paper and invitation to the District Council Meeting on 25<sup>th</sup> January to discuss the Local Plan II and the implications from the recent court decision – forwarded 18.01.23

(b) Consultation from Somerset County Council on Community Involvement in Planning, the consultation runs from 1<sup>st</sup> February to 16<sup>th</sup> March – forwarded 03.02.23

**17 Matters to report / items for next agenda**

**18 Date and time of next meeting: Monday 20<sup>th</sup> March 2023 in the Memorial Hall starting at 7.00pm.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.

## APPENDIX A

### **Planning Applications – Applications not having yet had a decision made by Mendip District Council**

- (a) 2022/1007/FUL** Demolition of existing barn and erection of holiday let. Annexe, Long Cottage, Tadhill Lane, Stoke St Michael
- (b) 2022/0053/OTS** Application for outline planning permission with some matters reserved for the erection of 3 no. dwellings with details of access. Corner Cottage, Quarry Lane, Leigh on Mendip
- (c) 2022/1007/FUL** Demolition of existing barn and erection of holiday let. Annexe, Long Cottage, Tadhill Lane, Stoke St Michael
- (d) 2022/1855/REM** Application of reserved matters following outline planning consent 2022/1019/OUT for the erection of a single dwelling and associated access. Matters of access/appearance/landscaping/layout/scale to be determined. Land at 368840 147202 Park Hayes, Leigh on Mendip.
- (e) 2022/2363/FUL** Erection of 1 no. 2 bed bungalow. 11 Park Hayes, Leigh on Mendip