

How to Report Queries regarding Planning

What can I do if I am concerned or have a query about?

- A planning application
- property development
- property alterations

you can

- Email **www.mendip.gov.uk**
- Telephone Mendip District Council on **0300 303 8588** between the hours of 8.30am to 5.00pm Monday to Friday
- Write to **Mendip District Council**

Cannard Grave Rd

Shepton Mallett

Somerset

BA4 5BT

- Visit the offices in person **although it might be advisable to telephone first**

All the information you share including your name and address and contact details are held confidentially and under GDPR (the Data Protection act) will not be shared. **Needs some mention about GDPR as it is big thing**

You will need to have the address of the property that you are raising concerns about or querying.

The simplest way to contact Mendip Council is via email using the email address above

- Go to www.mendip.gov.uk
- A home page will appear
- Scroll down to the bottom of the home page to **Council Services and Information**
- click on **Planning and Building** and you will be given a choice of options.
- Click on the **'Enforcement'** icon which will take you to the page which explains the role of the enforcement office
- At the bottom of this page is **Report a Suspected Planning Breach** click on this and a simple on-line form will appear

You will be asked for your name address and contact details and what your concern or query is, remember to have the address of the property you are enquiring about.

If you telephone, write or visit the offices in person be prepared to have the information listed above.

Enforcement will investigate your concern / query but will not inform you of the outcome of the investigation as they have a duty to protect the confidentiality of the person/ developer you are inquiring about.

If you would only like to know if enforcement action has been taken or not, then Mendip enforcement will advise you but there will be a cost of £100.00.