

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Kate Egan

Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

**To be held on Monday 15th May 2023 in the Memorial Hall
Starting at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda**
(b) To receive written requests for dispensations for disclosable pecuniary interests
(c) To grant any requests for dispensation as appropriate
- 5. Public Session**
- 6. County Councillor Reports**
- 7. To confirm the minutes of the Parish Council meeting held on 17th April, previously circulated.**
- 8. Matters arising from the minutes but not on the agenda**
- 9. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered**
(a) 2023/0674/HSE Extension of existing outbuilding to create home office / studio space. 1-2 Perrys Cottages, Leigh Street, Leigh on Mendip
(b) 2023/0690/HSE Single storey side extension. Two Gates, Whitehole Hill, Leigh on Mendip
(c) 2023/0693/FUL Creation of new access and driveway. Ivy Cottage, Quarry Lane, Leigh on Mendip
- 10. Planning Applications – Responses to be noted from Mendip District Council.**
(a) 2022/0053/OTS – Application for Outline Planning Permission with some matters reserved for the erection of 3no. dwellings with details of access. Corner Cottage, Quarry Lane, Leigh on Mendip **Decision** Somerset Council granted approval.
- 11. Grant Application**
(a) Grant Application from the Recreational Field - £1500.00 – deferred from the last meeting

12. To Be Resolved / Discussion

- (a) Proposal to ratify the decision made over to email for the Parish Council to fund six places (at £6 a place) on the Basic Life Support Course being run by the local surgery on Wednesday 24th May.
- (b) Request to archive all the old minutes onto the Parish Council website. The hard copies are currently located at the Somerset Archives Centre in Taunton, the Clerk currently holds the minutes for the last three years.

13. Clerk's / Councillors Report

- (a) Update for Cllr Iain Kirby on results from the Community Plan
- (b) Following a request at the Annual Parish Meeting to provide another session on CPR and how to use a Defibrillator it was discovered that the local surgery was holding a course of 24th May. The Parish Council offered to fund six places and residents were asked to contact the surgery direct.
- (c) Somerset Council will be contacted as to installation of flashing lights outside the school during opening and closing times.

14. Finance

Bank Balances as at: 5th May 2023

Current Account £20174.04

Reserve Account £9583.86

End of Year Budget Review

Receipts

- (a) Somerset Council – Annual Precept - £11,865.00 – received 24.04.23
- (b) Donation for Backfilling of the Graves - £20.00 – received cash
- (c) HMRC – VAT Refund - £2365.95 – received 12.04.23

Payments

- (d) Ionos – Webhosting - £13.20
- (e) Clerks Salary and Expenses – April - £340.34. (NB: As per the Clerks contract the SCP raises by one point)
- (f) Idverde – Grass Cutting - £113.53

NB: The Payments below (from the previous meeting) have not been authorised online so will be paid by cheque

- (g) Idverde – Grass Cutting - £113.53
- (h) Clerks Salary and Expenses - £327.84
- (i) Memorial Hall – Hall Hire - £42.00
- (j) ICCM Annual Membership - £95.00
- (k) Chrysalis Landscaping – Detailed map of the new cemetery - £160.00
- (l) Unity Printworks – printing of the annual newsletter - £52.00
- (m) Angela Pearce – Internal Auditor - £120.00

15. Correspondence to be noted

- (a) Somerset Briefing Sheet for May – forwarded 02.05.23

16. Matters to report / items for next agenda

17. Date and time of next meeting: Monday 19th June 2023 in the Memorial Hall starting at 7.00pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.