

**LEIGH ON MENDIP PARISH COUNCIL**  
Meeting held at Memorial Hall on Monday 15<sup>th</sup> May 2023

Present: Cllrs Iain Kirby, Vicki Taylor (Chair), Estelle Kirby and Paula Freeland

Also in attendance: Kate Egan (Clerk)

Items were taken out of order from the agenda

**1 Welcome by the Chairman**

The Chair welcomed everyone to the meeting.

**2 Apologies for absence**

Cllr Martin Carter

**3 Absent**

Cllr Neil Crump

**4 (a) To receive declaration of interest from Councillors on items on the agenda**

Cllr Vicki Taylor declared an interest in planning application 2023/0674/HSE, items 9 (a)

**(b) To receive written requests for dispensations for disclosable pecuniary interests**

No written requests for dispensations for disclosable pecuniary interests were received

**(c) To grant any requests for dispensation as appropriate**

No requests for dispensations as appropriate were received

**5 Public Session**

There was one member of the public in attendance, they spoke regarding planning application 2023/0693/FUL and the archived minutes being reinstated onto the Parish Council website.

**12 To Be Resolved / Discussed**

**(b)** Following a discussion, the Council will ask Chris Cudmore if he will upload all the minutes to the village side of the website but with the proviso that all personal data is redacted.

**9 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

**(c) 2023/0693/FUL** Creation of new access and driveway. Ivy Cottage, Quarry Lane, Leigh on Mendip. **RECOMMENDATION** Leigh on Mendip Parish Council recommended refusal.

**6 Somerset Councillor Reports**

Somerset Councillor Barry Clarke sent his apologies.

Somerset Councillor Philip Ham was in attendance and gave a verbal report. A request was put to Cllr Philip Ham if he could contact the local enforcement department regarding work being carried out at the Barn Conversion behind Ivy Cottage.

**7 To confirm the minutes of the Parish Council meeting held on 17<sup>th</sup> April, previously circulated.**

The Council **RESOLVED** that the minutes of the Parish Council meeting held on 17<sup>th</sup> April be accepted as a true record, these were signed and dated by the Chair.

**8 Matters arising from the minutes but not on the agenda**

**(a)** Some of the sunken graves have been backfilled with soil and scattered with grass seed, the rest will be completed within the week dependent on the weather.

**(b)** Cllr Vicki Taylor has drafted some Easement letters, these will be passed to the Parish Clerk to be sent out.

Cllr Vicki Taylor left the meeting at 8.41pm. Cllr Iain Kirby as Vice Chair chaired the meeting.

**9 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered**

- (a) 2023/0674/HSE** Extension of existing outbuilding to create home office / studio space. 1-2 Perrys Cottages, Leigh Street, Leigh on Mendip. **RECOMMENDATION** Leigh on Mendip Parish Council recommended approval.

Cllr Vicki Taylor re-joined the meeting at 8.43pm and took over as Chair of the meeting.

- (b) 2023/0690/HSE** Single storey side extension. Two Gates, Whitehole Hill, Leigh on Mendip. **RECOMMENDATION** Leigh on Mendip Parish Council recommended approval.

**10 Planning Applications – Responses to be noted from Mendip District Council.**

- (a) 2022/0053/OTS** – Application for Outline Planning Permission with some matters reserved for the erection of 3no. dwellings with details of access. Corner Cottage, Quarry Lane, Leigh on Mendip **Decision** Somerset Council granted approval.

**11 Grant Application**

- (a) Grant Application from the Recreational Field - £1500.00 – deferred from the last meeting.**

The Council **RESOLVED** to approve the Grant Application to the Recreational Field for £1500.00

**12 To Be Resolved / Discussion**

- (a) Proposal to ratify the decision made over to email for the Parish Council to fund six places (at £6 a place) on the Basic Life Support Course being run by the local surgery on Wednesday 24<sup>th</sup> May.**

The Council **RESOLVED** to ratify the decision to fund six places on the Basic Life Support Course being run by the local surgery at a total cost of £36.00

**13 Clerk's / Councillors Report**

- (a)** Update for Cllr Iain Kirby on results from the Community Plan. **Update** Cllr Iain Kirby gave a verbal update, a summary has been produced which will be forwarded to Councillors ready for the next meeting. The completed draft plan will be brought to the Council in July / September.

- (b)** Following a request at the Annual Parish Meeting to provide another session on CPR and how to use a Defibrillator it was discovered that the local surgery was holding a course of 24<sup>th</sup> May. The Parish Council offered to fund six places and residents were asked to contact the surgery direct.

- (c)** Somerset Council will be contacted as to installation of flashing lights outside the school during opening and closing times. **Update** This was a mis-interruption as the lights are already in situ.

**14 . Finance****Bank Balances as at: 5<sup>th</sup> May 2023****Current Account £20174.04****Reserve Account £9583.86****End of Year Budget Review** The Council noted the end of Year Budget Review**Receipts****(a)** Somerset Council – Annual Precept - £11,865.00 – received 24.04.23**(b)** Donation for Backfilling of the Graves - £20.00 – received cash**(c)** HMRC – VAT Refund - £2365.95 – received 12.04.23**Payments****(d)** Ionos – Webhosting - £13.20**(e)** Clerks Salary and Expenses – April - £340.34. (NB: As per the Clerks contract the SCP raises by one point)**(f)** Idverde – Grass Cutting - £113.53**(g)** Purchase of soil for backfilling the graves - £66.60**NB:** The Payments below (from the previous meeting) have not been authorised online so will be paid by cheque**(h)** Idverde – Grass Cutting - £113.53**(i)** Clerks Salary and Expenses - £327.84**(j)** Memorial Hall – Hall Hire - £42.00**(k)** ICCM Annual Membership - £95.00**(l)** Chrysalis Landscaping – Detailed map of the new cemetery - £160.00**(m)** Unity Printworks – printing of the annual newsletter - £52.00**(n)** Angela Pearce – Internal Auditor - £120.00The Council **RESOLVED** to approve the above receipts and payments, the payments outstanding from the previous were paid by cheque.**15 Correspondence to be noted****(a)** Somerset Briefing Sheet for May – forwarded 02.05.23**16 Matters to report / items for next agenda****(a)** Highways**(b)** Cemetery**17 Date and time of next meeting: Monday 19<sup>th</sup> June 2023 in the Memorial Hall starting at 7.00pm.**

Meeting closed 8.59pm