

## LEIGH ON MENDIP PARISH COUNCIL

Meeting held at Memorial Hall on Monday 19<sup>th</sup> June 2023, starting at 7pm

Present: Cllrs Iain Kirby, Vicki Taylor (Chair), Estelle Kirby and Paula Freeland

Also in attendance: Kate Egan (Clerk)

Items were taken out of order from the agenda

### 1 Welcome by the Chairman

The Chair welcomed everyone to the meeting.

### 2 Apologies for absence

Cllr Martin Carter

### 3 Absent

Cllr Neil Crump

### 4 (a) To receive declaration of interest from Councillors on items on the agenda

There was no declaration of interests from Councillors on items on the agenda.

### (b) To receive written requests for dispensations for disclosable pecuniary interests

No written requests for dispensations for disclosable pecuniary interests were received.

### (c) To grant any requests for dispensation as appropriate

No requests for dispensations as appropriate were received.

### 9 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered

**(c) 2023/0959/FUL** Alteration to existing access and installation of a new access track (extension to residential curtilage). Tadhil Farm, Cottage, Old Wells Road, Leigh on Mendip. **Recommendation** The applicant was in attendance and was allowed to speak about the application. Leigh on Mendip Parish Council recommended approval. Reasons given were the new track would be screened, there were no highway concerns and there was no impact on neighbouring properties.

**(b) 2023/0770/HSE** Erection of two storey side extension following demolition of existing single storey side extension. 4 Park Hayes, Leigh on Mendip. **Recommendation** Leigh on Mendip Parish Council recommended approval. The proposed extension matches the existing building in scale and materials, there are no implications for access or highway matters and is not considered to result in any overshadowing or loss or privacy.

### 5 Public Session

There were four members of the public in attendance, two were in relation to planning applications who were permitted to speak whilst they were being discussed. Tom Kemp as the Assistant Tree Warden was also in attendance, he gave a short verbal report on his current work mapping out trees within the parish in particular those with Ash Die Back and enhancements for Park Hayes.

### 9 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered

**(a) 2023/0805/FUL** Partial infilling of the quarry to create a level development platform, erection of 21 no. holiday lodges, conversion of workshop to form a reception, shop and associated landscaping and parking. Barns Close Quarry, Quarry Lane, Leigh on Mendip **Recommendation** Leigh on Mendip Parish Council recommended the decision is left to the planning officer, but with notes on a number of items should approval be recommended.

## 6 County Councillor Reports

Somerset Councillors Barry Clarke and Philip Ham were in attendance. A verbal report was given covering subjects such as the redundancy package for old Mendip District Council employees, spending on road maintenance, planning consultations, summer reading scheme taking place in libraries and the licencing policy currently out for consultation.

## 7 To confirm the minutes of the Annual Council Meeting and the Parish Council meeting held on 15<sup>th</sup> May, previously circulated.

Following a slight amendment, the minutes the Council **RESOLVED** that the minutes for the Annual Council Meeting held on 15<sup>th</sup> May be accepted as a true record and signed by the Chair. The Council also **RESOLVED** that the minutes from the Parish Council Meeting held on 15<sup>th</sup> May be accepted as a true record and were signed by the Chair.

## 8 Matters arising from the minutes but not on the agenda

(a) Finance items on page 56/23-24 following the meeting were paid online and not by cheque.

## 10 Planning Applications – Responses to be noted from Mendip District Council.

(a) **2023/0452/APP** Approval of details reserved by condition 3 (Materials – Samples on consent 2022/2289/HSE. Raglan, Leigh Street, Leigh on Mendip. **Decision** Somerset Council have granted approval.

(b) **2023/0690/HSE** Single storey side extension. Two Gates, Whitehole Hill, Leigh on Mendip. **Decision** Somerset Council have granted approval

## 11 To Be Resolved / Discussion

(a) **Proposal to write a monthly article for the Village Connection Magazine and appointment of a Councillor to write the report.**

Due to the limited number of Councillors, it was felt that the Council were unable to write a monthly article for the Village Connection Magazine.

(b) **Appointment of Councillor representative for Quarries, School, Finance and Planning.**

The Council **RESOLVED** to appoint Cllr Paula Freeland as Councillor Representative for Planning and Cllr Iain Kirby as Councillor Representative for Finance. The Councillor Representative for Quarries and School was deferred to the next meeting.

(c) **Proposal for the Parish Council to applying for new planning permission regarding the new Cemetery following the receipt of the Tier 1 Risk Assessment.**

The Council **RESOLVED** to apply for new planning permission for the new Cemetery at a cost of approximately £90. Cllrs Paula Freeland and Estelle Kirby will complete the paperwork.

(d) **Appointment of a Councillor to represent the Parish Council at the Local Community Network Meetings.**

The Council **RESOLVED** to appoint Cllr Iain Kirby to represent the Parish Council at the Local Community Network Meetings, unfortunately he is unable to attend the first one on 31<sup>st</sup> July. Cllr Martin Carter will be asked if he can attend.

## 12 Clerk's / Councillors Report

(a) Easement letters have been sent to residents regarding access to the Playing Field and Coronation Park, these will be sent every two years.

(b) The Community Plan Executive Summary was forwarded prior to the meeting. All the responses are currently being analysed to produce the community plan which hopefully will be published in the summer. **Update** The Action Plan is in the process of being written and hopefully be presented to the Parish Council in September.

(c) The backfilling of the graves has been completed; grass seed has also been sown on top although this will take some time to grow.

- (d) An enforcement issue was raised regarding the demolishing of a barn to be converted into three houses, a visit was made by the local enforcement officer and a Temporary Stop Notice has been placed and a new application will be submitted. **Update** The Planning Officer will be written too asking whether the applicant can withdraw the original application as the track doesn't lead anywhere.
- (e) Due to major road works being carried out in the centre of Stoke St Michael, access via Burnt House Lane will be restricted. This is due to commence on 3<sup>rd</sup> July and may take up to 10 weeks.
- (f) Highways report from Cllr Martin Carter **Update** Cllr Martin Carter was not in attendance but had sent out the report prior to the meeting.

### 13 . Finance

**Bank Balances as at:** 12<sup>th</sup> June 2023

**Current Account £16,916.80**

**Reserve Account £9,583.86**

#### Receipts

#### Payments

- (a) Bold Environmental – Tier 1 Risk Assessment - £625.20
- (b) Clerks Salary and Expenses - £404.76
- (c) Ionos – website hosting - £13.20 – pdd DD 09.06.23
- (d) Idverde – Grass Cutting - £113.53
- (e) Sutcliffe Play – Trim Trail for Recreational Field - £5949.60
- (f) Life Support Course - £12.00 – refunded in cash.
- (g) Iain Kirby – purchase of top soil - £36.00

The Council **RESOLVED** to approve the above receipts and payments

### 14 Correspondence to be noted

- (a) Save The Date – 1<sup>st</sup> Meeting of the Local Community Networks is taking place on Monday 31<sup>st</sup> July at Pilton Village Hall, starting at 7pm – forwarded 24.05.23
- (b) Councillor Training Courses – summer dates – forwarded 25.05.23
- (c) NALC Council of the Year Awards
- (d) Halecombe Quarry Community Fund – deadline for the next round of funding 31<sup>st</sup> July.

### 15 Matters to report / items for next agenda

There were no matters to report or items for the next agenda.

### 16 Date and time of next meeting: Monday 17<sup>th</sup> July 2023 in the Memorial Hall starting at 7.00pm.

**Meeting closed 9.08pm**