

## LEIGH ON MENDIP PARISH COUNCIL

### To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Kate Egan

Clerk to the Council

### Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

To be held on Monday 25<sup>th</sup> September 2023 in the Memorial Hall  
Starting at 7.00pm

1. Welcome by the Chairman
2. Apologies for absence
3. Absent
4. (a) To receive declaration of interest from Councillors on items on the agenda  
(b) To receive written requests for dispensations for disclosable pecuniary interests  
Cllr Martin Carter has a written request for dispensation in relation to Leigh on Mendip Recreation Association for four years (June 2027). Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)  
(c) To grant any requests for dispensation as appropriate
5. Public Session
6. County Councillor Reports
7. Monthly update from Tom Kemp – Parish Tree Officer
8. To confirm the minutes of the Parish Council meeting held on 17<sup>th</sup> July and 21<sup>st</sup> August, previously circulated.
9. Matters arising from the minutes but not on the agenda
10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered
11. Planning Applications – Responses to be noted from Somerset Council
  - (a) 2023/0770/HSE Erection of two-storey side extension following demolition of existing single-storey side extension. 4 Park Hayes, Leigh on Mendip.  
**Decision** Somerset Council granted approval.
  - (b) 2023/1384/APP Application for approval of details reserved by conditions 3 (implementation of recommendation within Bat Survey report) on planning consent 2019/1185/FUL. Hollybush House, Knapp Hill, Leigh on Mendip  
**Decision** Somerset Council granted approval.
  - (c) 2023/1084/FUL Demolition of existing barn to form terrace of 3no. single storey dwellings. Land at 369311 147577 Quarry lane, Leigh on Mendip  
**Decision** Somerset Council granted approval
  - (d) 2023/0959/FUL Alteration to an existing access and installation of a new access track (extension to residential curtilage). Tadhil Farm Cottage, Old Wells Road, Leigh on Mendip. **Decision** Somerset Council granted approval
  - (e) 2023/0693/FUL Creation of new access and driveway. Ivy Cottage, Quarry Lane, Leigh on Mendip. **Decision** Somerset Council granted approval.

## 12. To Be Resolved / Discussion

- (a) Proposal to appoint Eleanor Green from Do The Numbers Ltd to carry out the internal audit for 2023/2024 at a cost of £190.00
- (b) Discussion on complying with the Biodiversity Duty and understanding Biodiversity Net Gain.

## 13. Clerk's / Councillors Report

- (a) Update from Cllr Estelle Kirby and Paula Freeland on the planning application for the area of land being considered for the new Cemetery.
- (b) Update from Cllr Martin Carter whether any volunteers stepped forward to join the Community Speedwatch Group.
- (c) Following the discussion at the last meeting in relation to a damaged tree, a letter was sent requesting removal and a possible donation, no reply has been received.
- (d) Update on the Noticeboard located on side of the Bell and whether both doors can be opened.
- (e) Update from Cllr Iain Kirby on the Community Plan
- (f) Following the formal period following the non-attendance of a Councillor for six months, no requests for an election were received so the Parish Council can now co-opt a new Parish Councillor.
- (g) An email was received requesting whether stiles on the footpaths within the village could be replaced with kissing gates, this was forwarded to the Parish Path Liaison Officer.
- (h) Correspondence has been received from Sara Davies (Traffic Engineer) asking whether the Parish Council are looking for a cast iron traditional fingerpost or a modern directional flag sign and whether the Parish Council are planning to do the work themselves. A reply was sent asking whether Somerset Council would fund the signs or whether the Parish Council would need to cover the costs.
- (i) The Parish Council have appointed a new Parish Clerk and RFO, they will start on the 1<sup>st</sup> October 2023.

## 14. Finance

**Bank Balances as at: 19<sup>th</sup> September 2023**

**Current Account £8,842.57**

**Reserve Account £9,583.86**

### Receipts

### Payments

- (a) Idverde – Grass Cutting - £113.53
- (b) Ionos – Website Hosting - £13.20- pd by DD 09.08.2023
- (c) Ionos – Website Hosting - £13.20 – Pd by DD 09.09.2023
- (d) ICO – Annual Membership - £35.00 – pd by DD 10.08.23
- (e) Clerks Salary and Expenses –August and September - £680.68

## 15. Correspondence to be noted

- (a) Councillor Training Courses provided by SALC – forwarded 22.07.23
- (b) Draft Minutes for the LCN Meeting held on 31<sup>st</sup> July – forwarded 15.08.23
- (c) Briefing sheet for Parish and Town Council from Somerset Council – forwarded 31.08.23
- (d) Shepton LCN Save the Date – Wednesday 18<sup>th</sup> October – forwarded 01.09.23
- (e) Make Your Views Heard – Public Consultation – forwarded 12.09.23
- (f) Online Meeting on 26<sup>th</sup> September regarding site allocations review for the Mendip Local Plan Part II – forwarded 15.09.23

**16. Matters to report / items for next agenda**

**17. Date and time of next meeting: Monday 23<sup>rd</sup> October 2023 in the Memorial Hall starting at 7.00pm.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.