

# LEIGH ON MENDIP PARISH COUNCIL

**To all Members of Leigh on Mendip Parish Council**

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

**Joe McGhee, Clerk to the Council**

## **Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL**

**To be held on Monday, 16<sup>th</sup> October, 2023 in the Memorial Hall  
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda  
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Martin Carter has a written request for dispensation in relation to Leigh on Mendip Recreation Association for four years (June 2027). Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)

**(c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. Councillor Co-option**
  - (a) Approval of process for co-option meeting and voting (Attachment 1)
  - (b) Co-option of councillor
- 7. County Councillor Reports**
- 8. Monthly update from Tom Kemp – Parish Tree Officer**
- 9. To confirm the minutes of the Parish Council meeting held on 25<sup>th</sup> September, previously circulated (Attachment 2).**
- 10. Matters arising from the minutes but not on the agenda**
- 11. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered**
- 12. Planning Applications – Responses to be noted from Somerset Council**
  - (c) 2023/0211/FUL** Creation of access and associated track. Grove Shute Farm, Towns End Lane, Leigh on Mendip. **Decision** Somerset Council granted approval.
  - (d) 2023/1447/HSE** Detached double garage, 15 Apple Meadow View, Park Hayes, Leigh on Mendip. **Decision** Somerset Council granted approval.
- 13. Be Resolved / Discussion**
  - (a)** Discussion on complying with the Biodiversity Duty (see Attachment 3).
  - (b)** Blocked river by creation of a dam.
  - (c)** Hedge cutting in the cemetery.
  - (d)** Combining Council Clerk and Cemetery Clerk roles.

- (e) Confirmation of positions for finger post and road sign to allow communication with Sara Davis (Traffic Engineer) to be concluded (Attachment 4).

#### **14. Formal approval of grant from SALC**

#### **15. Clerk's / Councillors Report**

- (a) Meeting with Cookswood arranged for 6:15 on 20<sup>th</sup> November.
- (b) Email to Unity Trust in response to request to confirm that Leigh On Mendip Parish Council should be covered under the Financial Services Compensation Scheme.
- (c) Engagement proforma received from appointed internal auditor, Eleanor Greene.
- (d) Update from Cllr Estelle Kirby and Paula Freeland on the planning application for the area of land being considered for the new Cemetery.

#### **16. Finance**

**Quarterly budget review (Attachment 5).**

**Bank reconciliation (Attachment 6).**

**Bank Balances as at: 30<sup>th</sup> September 2023**

**Current Account £8,811.37**

**Reserve Account £9,583.86**

#### **Receipts**

#### **Payments**

- (a) Unity Printwork - £50.00 – paid on 29.09.23
- (b) Unit Trust quarterly service charge - £18 – taken by DD on 30.09.23
- (c) SALC/NALC affiliation fees – £158.23
- (d) Clerks salary October (includes 6 hours handover time) - £344.40
- (e) HMRC income tax October - £86
- (f) Clerk's expenses (working from home) October - £6.50
- (g) Idverde churchyard grass cutting September - £113.53

#### **17. Correspondence to be noted**

- (a) Police and Crime Commissioner's Mendip Councillor Forum – forwarded 19.09.23
- (b) Halecombe Quarry Local Liaison Group Meeting and Community Fund Meeting - forwarded 20.09.23
- (c) Leigh on Mendip Parish Council support for Climate and Ecology Bill (from Zero Hour group) – forwarded 06.10.23
- (d) Recruiting and Retaining Councillors (from SALC) – forwarded 06.10.23
- (e) Shepton LCN Agenda – 18.10.23 – forwarded 06.10.23
- (f) Councillor Training Events(Nov/Dec), from SALC – forwarded 06.10.23
- (g) Live Consultation – Equalities Objectives, Somerset Council – forwarded 10.10.23

#### **18. Matters to report / items for next agenda**

**19. Date and time of next meeting: Monday 20<sup>th</sup> November, 2023 in the Memorial Hall starting at 7.00pm.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.