

Action Plan and Prioritisation Plan V3.0

RED Urgent/Critical – start immediately

AMBER Medium term – start in the next 12 months

GREEN Nice to do

Topic	Issue	Aim/ Objective	Action	Outcome	Key Milestones	Responsible person(s)/ organisation(s)	Resources needed	Expected Completion Date
Communication	Whilst a large proportion of the community felt well informed identifying word of mouth and Facebook as the main means of communication it was felt that the village website could be improved and made more user friendly, the village more relevant content to our village and there was a suggestion of a community noticeboard	To further improve communication in the village about events and activities that is accessible to all	<p>Village Website:</p> <p>Use Facebook to ask users how they would like to see the village website improved both in content and useability. Users of Facebook to engage non-users about their suggestions.</p> <p>Following this consultation discuss suggestions with the village website administrator.</p>	<p>The community will be aware of events, news and activities taking place in the village regardless of what media they access.</p> <p>Support current non-Facebook user to access this media if they wish to.</p>	By the end of 2023 we will have consulted via Facebook and word of mouth on the suggested improved content of the village website and magazine, and identified potential locations for Community Noticeboard.	The Parish Council co-ordinate this work, working with the Facebook administrators, village website administrator, the PCC and all interested residents and community groups.	<p>Funding required for the construction and erection of community noticeboard.</p> <p>Funding maybe required for increased parish magazine productions costs.</p> <p>Additional funding for Parish Clerk to support this work.</p>	End of 1 st Qtr 2024

	<p>separate to the Parish boards which would be accessible for all to put up notices and information of events and activities.</p>		<p>Village Parish Magazine.</p> <p>Establish the purpose of the magazine and engage with the PCC on how content maybe increased/improved to ensure the magazine remains relevant to the community.</p> <p>Accessible Community Noticeboard</p> <p>Identify suitable locations for this type of noticeboard.</p> <p>Identify local craftsmen that could produce boards of this nature.</p> <p>Investigate if the existing Parish Council Boards can be extended to</p>					
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			provide this facility.					
Housing	Any new housing should be in a traditional style, affordable or low-cost starter homes surrounded by green space. Adequate off-street parking wherever possible. There is opposition to new luxury housing developments.	<p>Establish more opportunities for developers and residents to discuss any future development.</p> <p>The Parish Council should keep these points in mind for any future planning applications.</p> <p>Develop a design statement for the village which identifies guidance on what any new developments should look like. Ensure this is regularly reviewed to reflect the changing</p>	<p>Encourage all developers to hold open public sessions to discuss their proposals.</p> <p>Ongoing</p> <p>To review the current design statement (2006) and establish its relevancy and revise it to reflect the current and future needs of the village.</p>	Housing that meets the needs of the village and its residents.	Every new planning application for new houses is discussed at an open public meeting and must fit with the design statement.	The Parish Council, village residents, Somerset Council and developers.	<p>Potential funding for the review and revision of the design statement.</p> <p>Funding for locations and hosting of open days.</p>	This has to be an ongoing action as each planning application comes through.

		needs of the village with the community.	There needs to be an adequate timeframe between planning application being received, publication to villagers allowing them to comment and decision by the Parish Council.					
Climate Emergency/Environmental Issues	Although an efficient bus service was the top priority for respondents the issue that resulted was that if said service existed then based on respondents comments they are unsure (50% of respondents)	To understand what residents require from the bus service including if a dial a community bus service would be more appropriate to meet the needs of the village.	Use Facebook users to consult what service they require from a public bus service and to ask them to support non-Facebook users for their views.	Ensure the village takes whatever action to reduce its carbon footprint, waste and respect and nurture its biodiversity.		The Parish Council, Somerset Council, PC Tree Advisor and residents of the village.	Funding for tree planting. Funding for establishing a reuse/repair shop.	Next 24 months

	what the take up would be.	Does the village have volunteer drivers or do they need to be recruited.						
	Increased options for recycling and re-use.	Recycle more and reduce wastage.	To consult with Somerset Council to participate in their trial of increased plastic recycling.	Establish a reuse/repair workshop using skills from within the village.	Every household is supported to maximise its recycling. Less wastage and recycled goods.			
	Lack of trees and those lost through Ash Die Back.	Plant trees to replace those lost and opportunities to increase tree planting.	Identify locations where new native trees to this country can be planted.		Plant 8 new trees on Parish Council land in the next 12 months.			
	To protect the biodiversity of our village.	Ensure we maintain the diverse nature we already have and encourage it to grow.	Ensure our revised design statement includes relevant guidance on protecting the biodiversity.					
	Development of Safe Cycle Routes	Create safe cycle routes for residents to use.	Raise at the next Local Community Network (LCN) meeting.	The Parish is unable to achieve this on its own but	Next LCN	LCN representative from the Parish Council		

				collectively with others in our LCN we might be able to progress it.				
Community facilities and services	Lack of Post Office/shop Lack of a resource to reuse and recycle of unwanted or damaged items.	To enable less-mobile residents to access these services. To give new lease of life to unwanted items. Reduce isolation and encourage community participation, utilising existing skills of the community.	Contact the Post Office and existing local suppliers to see if any mobile services could come to the village. Any future mobile services to be well advertised so that residents know when to expect them. To develop a business plan and establish a working party. Identify a location. Identify funding.	Mobile services are available which residents most use otherwise they maybe withdrawn. A reuse/repair shop is running in the community.	Organise a meeting to establish a village committee that will prioritise services and activities for the village based upon how much support comes forward.	The Parish Council	Funding will be required to establish and maintain this group.	1 st Qtr 2024

		Earn revenue.						
	Lack of parking	Reduce parking on the village roads.	Engage with the LCN and those residents that have off street parking.	There is a reduction in parked cars on the village roads.				
	Maintenance of footpaths and bridleways.	Ensure they are accessible to all abilities in the community.	To establish if there is a footpath/bridle way maintenance plan. If a plan exists does it meet current requirements and should it be revised.	The paths and bridleways are suitable for all those that wish to use them.				
	More investment needed in community buildings, Memorial Hall and Rec Field Pavilion.	Fully utilising the community buildings the village has.	To recruit more volunteers to assist with the running of the community buildings.	The community buildings are well used and additional community members support the running of them.				
	Additional use of Rec Field Pavilion.		To ensure the community buildings are well advertised					

	Not enough volunteers to support the community groups.	To have enough volunteers to support the activities that the village is asking for.	as being available for hire. To have a village committee which is not linked to the other community groups but will gather information about what the village is looking for in relation to activities, publicise activities and to seek support to run activities.	Residents wishes for new activities are known, current activities are well published and there is sufficient support to run them.				
Technology	Poor 4g Mobile phone coverage.	Increased 4g coverage.	Encourage residents to consult with providers on better 4g coverage.	Improved 4g coverage.		Parish Council and individual residents.		Ongoing
Traffic, Travel and Transport	Speed of traffic driving through the village.	To reduce the speed of traffic through the village.	Explore with appropriate authorities what traffic calming measures could be employed.	Traffic speed is reduced.	Decide on what option would be appropriate. Implement option.	Parish Council and appropriate authorities.	Funding for traffic calming scheme.	1 st Qtr 2024

	<p>Lack of parking</p> <p>Although an efficient bus service was the top priority for respondents the issue that resulted was that if said service existed then based on respondents comments they are unsure (50% of respondents) what the take up would be.</p>	<p>Reduce parking on the village roads.</p> <p>To understand what residents require from the bus service including if a dial a community bus service would be more appropriate to meet the needs of the village.</p> <p>Does the village have volunteer drivers or do they need to be recruited.</p>	<p>Engage with the LCN and those residents that have off street parking.</p> <p>Use Facebook users to consult what service they require from a public bus service and to ask them to support non-Facebook users for their views.</p>	<p>There is a reduction in parked cars on the village roads.</p>				
Health and Wellbeing	<p>A small number of respondents would like a community exercise area to help with</p>	<p>Have a heather community.</p>	<p>Ensure residents are aware (community noticeboard) of all the current</p>	<p>Residents feel heather and not isolated.</p>	<p>Events are published on Facebook and the proposed community board and any</p>	<p>Potential village community group.</p> <p>Community groups.</p>		2 nd QTR 2024

	their health and wellbeing and to reduce isolation.		activities that are on offer.		other information outlets.			
Community Safety	Speed of traffic driving through the village.	To reduce the speed of traffic through the village.	Explore with appropriate authorities what traffic calming measures could be employed.	Traffic speed is reduced.	Decide on what option would be appropriate. Implement option.	Parish Council and appropriate authorities.	Funding for traffic calming scheme.	1 st Qtr 2024
	Greater activities for younger people.	Young people have activities that keep them safe within the community.	Identify using social media and word of mouth what activities the young people of the village would be interested in and how these could be provided.	Young people are participating in activities that keep them safe within the community.	Understand what activities would be required. Establish/co-ordinate activities.	Parish Council, school, youth groups. ?	Funding for location and running of activities.	2Qtr 2024
	First aid training for residents.	More residents are trained in first aid and use of the village defibrillators.	Provide further training.	Increased numbers of first aid and defibrillator trained residents. Residents feel safer in their community.	Plan further training.	The Parish Council and residents from the village.	Funding for first aid courses.	4 th Qtr 2023