

# LEIGH ON MENDIP PARISH COUNCIL

**To all Members of Leigh on Mendip Parish Council**

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

**Joe McGhee, Clerk to the Council**

## **Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL**

**To be held on Monday, 18<sup>th</sup> December, 2023 in the Memorial Hall  
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda  
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Martin Carter has a written request for dispensation in relation to Leigh on Mendip Recreation Association for four years (June 2027). Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)
- (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**

(a) Update on Tree Officer job description (including biodiversity).
- 8. To confirm the minutes of the Parish Council meeting held on 20<sup>th</sup> November, previously circulated (Attachment 1).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

None.
- 11. Planning Applications – Responses to be noted from Somerset Council**

None.
- 12. To Be Discussed / Resolved**
  - (a)** Draft budget and precept for 2024-25 (Attachment 2)
  - (b)** Letter from Dave Milton, SALC Chairman (Attachment 3)
  - (c)** Update of NS&I signatories
  - (d)** Financing of T Kemp proposal for tree planting at Park Hayes (Attachment 4)
  - (e)** Cemetery maintenance 2024.
  - (f)** Update from Cllrs Estelle Kirby and Paula Freeland on pre-application, incorporating landscaping scheme, for the new cemetery.
  - (g)** Update from Cllr E Kirby on draft statement on the lack of a five-year plan at Somerset Council.

- (h) Review of councillor responsibilities (including Community Action Plan).
- (i) Update from Cllr Carter on liaison with Recreation Field Committee re further funding.
- (j) Update from PPLO on stakeholder discussion re the fact that the right of way from park Corner to Great House Farm (FR 8/24) is impassable.
- (k) Update from PPLO on discussion with landowner re alternative route around Tweed Farm.
- (l) Damming of streams – Cllr Sweet approach to Environment Agency.
- (m) Update from Cllr Carter on letter to Charlie Higgins of Somerset Council on the possibility of clarification of the signage related to Apple Meadow/Park Hayes.
- (n) Update and proposal from Cllr Taylor on additional dog bin at Sparks Field.
- (o) Proposal for Christmas gift for Village Rangers.

### **13. Clerk's / Councillors' Report**

- (a) Update on deeds for land at Park Hayes
- (b) SALC funding of £1,750 transferred to Recreation Field Management Committee account.
- (c) Proposal for tree replacement to Simon James Ltd. drafted and sent on to Cllr Taylor and T Kemp.
- (d) Contact details updated with Planning East at Somerset Council
- (e) Halecombe Quarry Community Fund poster and supporting material advertised and placed on the Council website.
- (f) Administration information and contact details updated with Unity Bank.

### **14. Finance**

#### **Bank reconciliation (Attachment 5).**

**Bank Balances as at:** 30<sup>th</sup> November 2023

**Current Account £6,805.87**

**Reserve Account £9,583.86**

#### **Receipts**

None.

#### **Payments**

- (a) Idverde grass cutting October - £113.53 – BACS transfer on 22 Nov 23
- (b) SALC grant to LOM Recreation - £1,750.00 - BACS transfer on 22 Nov 23
- (c) HMRC income tax - £71.20 – BACS transfer on 27 Nov 23
- (d) Joseph McGhee – Sal & Exps Nov 23 – BACS transfer on 28 Nov 23
- (e) Ionos web hosting - £13.20 – DD on 12 Dec 23
- (f) Clerk salary December - £285.00
- (g) HMRC income tax - £71.20
- (h) Clerk expenses – working from home - £6.50.
- (i) Idverde churchyard grass cutting November - £113.53
- (j) J McGhee – defibrillator pads and battery – TheDefibPad - £112.79

### **15. Correspondence to be noted.**

- (a) Letter from Dave Mitton, SALC Chairman – forwarded 15 Nov 23
- (b) Member Briefing – Financial Emergency Update (via B Clarke) – forwarded 16 Nov 23
- (c) Notes from Clerks Forum on devolution letter from leader of Somerset Council – forwarded 29 Nov 23
- (d) Briefing from Cllr Barry Clarke – forwarded 04 Dec 23
- (e) Email from Ally Laing with range of information on devolution arising from City, Town, and Parish Council Working Group meeting – forwarded 05 Dec 23

(f) SALC December 2023 newsletter – forwarded 12 Dec 23

**16. Matters to report / items for next agenda.**

**17. Date and time of next meeting: Monday 15<sup>th</sup> January, 2024 in the Memorial Hall starting at 7.00pm.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.