

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

**To be held on Monday, 15th January, 2024 in the Memorial Hall
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Martin Carter has a written request for dispensation in relation to Leigh on Mendip Recreation Association for four years (June 2027). Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)
- (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**

(a) Update on Tree Officer job description (including biodiversity).
- 8. To confirm the minutes of the Parish Council meeting held on 18th December, 2023, previously circulated (Attachment 1).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

None.
- 11. Planning Applications – Responses to be noted from Somerset Council**

None.
- 12. To Be Discussed / Resolved**
 - (a)** Draft budget and precept for 2024-25 (including training) (Attachment 2)
 - (b)** Communication from J Hudson on potential development
 - (c)** Letter from Dave Milton, SALC Chairman (Attachment 3) – response
 - (d)** Ownership of land at Park Hayes (Attachments 4 and 5)
 - (e)** Financing of T Kemp proposal for tree planting at Park Hayes - ratification
 - (f)** Proposal to Simon Hayes Ltd. for replacement tree at Park Hayes
 - (g)** Update on application for the new cemetery.
 - (h)** Community Plan - ratification
 - (i)** Hardstanding at Park Hayes – update from Cllr Taylor

- (j) Letter of complaint on lack of 5-year plan – update from Clerk
- (k) Signage – Park Hayes/Apple Meadow View
- (l) Update from Cllr Taylor on additional dog bin at Sparks Field.
- (m) D Day celebration
- (n) Update on incorporation of “20mph when lights flashing” message at school lights; Cllr Carter.
- (o) Update on new dog bin at Sparks Field; Cllr Taylor

13. Clerk’s / Councillors’ Report

- (a) Letter sent to NS&I requesting change to signatories on investment account
- (b) Land Registry search done for Park Hayes – see above
- (c) Notice on availability of thermal imaging camera posted on website and Facebook
- (d) Idverde informed of contract extension and have confirmed receipt and continuation.
- (e) Updates from PPLO, Chris Cudmore:
 - a. Right of Way from Park Corner to Great House Farm (FR 8/24)
A meeting was held on 8 Jan with representatives from Tarmac, Somerset RoW, and LoM PC (IK). It was agreed to clear the route of the definitive Right of Way with a permissive path linking it to the existing permissive path around the quarry. Tarmac will seek authorisation for this work and Somerset RoW will provide any gates, signs etc. Tarmac will also sign the existing path around the quarry with Permissive Footpath signs.
 - b. Tweed Farm Waymarking
Landowner has received details of suggested route and confirmation is expected shortly.
 - c. Replacement of stiles with kissing gates
Somerset RoW Warden has this in hand but not date. She will advise if any assistance is required.
 - d. Rangers
CC has agreed to take over the running of the LoM Rangers from David Sparkes after the session on 11th Jan. The intention is to advertise each session and possibly try some on weekends. Councillors will be welcome.

14. Finance

Bank reconciliation (Attachment 6).

Budget review at third quarter, 31st December, 2023.

Bank Balances as at: 31st December, 2023

Current Account £6,185.65

Reserve Account £9,583.86

Receipts

None.

Payments

- (a) J McGhee – defibrillator pack - £112.79 – BACS 20 Dec 23
- (b) Idverde – grass cutting - £113.53 – BACS 20 Dec 23
- (c) HMRC Income Tax - £71.20 – BACS 28 Dec 23
- (d) J McGhee – salary and expenses - £291.50 28 Dec 23
- (e) Unity Bank – service charge - £18 – 31 Dec 23
- (f) Ionos – web hosting - £15 10 Jan 24
- (g) Clerk salary January - £285.00
- (h) HMRC income tax January - £71.20
- (i) Clerk expenses – working from home January - £6.50.
- (j) Clerk expenses - Land Registry search - £29.95

15. Correspondence to be noted.

- (a) City, Town and Parish Council Clerks Working Group Agenda - forwarded 12 Dec 23
- (b) Email from B Clarke on Flooding/Sandbags - forwarded 14 Dec 23
- (c) Whatley and Westdown Community Liaison Group Minutes - forwarded 15 Dec 23
- (d) Whatley and Westdown Community Liaison Group Meeting Link – forwarded 15 Dec 23
- (e) Land Registry Title Deeds search result – forwarded 19 Dec 23
- (f) Barry Clarke – change to recycling charges – forwarded 02 Jan 24
- (g) Barry Clarke – briefing sheets – forwarded 02 Jan 24
- (h) Drop-In session re revised plans for Westdown Quarry – forwarded 04 Jan 24
- (i) Barry Clarke - Information on budget deficit and actions – forwarded 07 Jan 24

16. Matters to report / items for next agenda.

17. Date and time of next meeting: Monday 19th February, 2024 in the Memorial Hall starting at 7.00pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.