

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

**To be held on Monday, 19th February, 2024 in the Memorial Hall
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Martin Carter has a written request for dispensation in relation to Leigh on Mendip Recreation Association for four years (June 2027). Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)

(c) To grant any requests for dispensation as appropriate
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**

(a) Including agreement of Tree Officer role description, including biodiversity (Attachment 1).
- 8. To confirm the minutes of the Parish Council meeting held on 15th January, 2023, previously circulated (Attachment 2).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

(a) 2024/0133/LBC Replace Existing Wooden Arched Front door to Annexe. Oak Cottage Stocks Lane Leigh On Mendip Shepton Mallet Somerset.

(b) 2024/0077/VRC Variation of condition 1 - Plans List (Compliance) of Planning Consent 2022/1855/REM (Application of reserved matters for the erection of a single dwelling and associated access). 6 Park Hayes Leigh On Mendip Shepton Mallet Somerset BA3 5QN
- 11. Planning Applications – Decisions to be noted from Somerset Council**

(a) 2023/0375/FUL Change of use to commercial livery and erection of new stable building and associated facilities – Land at 368591 147812 Pitten Street Leigh On Mendip Radstock Somerset. **Decision.** Approval.
- 12. To Be Discussed / Resolved**

(a) Draft budget for 2024-25, incorporating training (Attachment 3).

- (b) Approach to Somerset Council re land at Park Hayes (Cllr Taylor).
- (c) Update on application for the new cemetery.
 - i. Chrysalis Design quote for landscaping of new cemetery (Cllr E Kirby).
 - ii. Request to the Memorial Hall Committee for approval to mount memorial plaques on the wall of the hall (Cllr Taylor).
 - iii. Clarification of ownership of land at Bellfield from the point of view of access across it to the new cemetery (Clerk).
- (d) Community Plan – ratification.
- (e) Hardstanding at Park Hayes (Cllr Taylor).
- (f) Update on additional dog bin at Sparks Field – sponsorship and Idverde (Clerk).
- (g) Grant request from Recreation Field committee.
- (h) N Hiscox presentation to school and other parishes.
- (i) Highways, including Speedwatch, PCSOs (Cllr Carter).
- (j) NS&I – completion of new signatories forms (Clerk).

13. Clerk's / Councillors' Report

- (a) Precept form completed for 2024-25 and sent to Parish Precepts at Somerset Council; form acknowledged and confirmed in good order.
- (b) Response to open letter from Dave Milton of SALC drafted and sent.
- (c) Email of complaint re lack of five-year plan finalised and sent to Cllr Ros Wyke, Paul Hickson and Alison Blom-Cooper of Somerset Council.
- (d) Invoice for community fund payment produced and sent to Mells Park Trust.
- (e) Notices posted on website and Facebook inviting sponsorship for new dog bin at Sparks Field.
- (f) Duplicated invoice from Idverde for January 2024. Mistake confirmed to them – awaiting credit note before settling invoice.
- (g) Delivery date of 29th February now notified for battery and pads pack for defibrillator at cricket club.
- (h) Email developed and sent to Traffic Management re signage at Park Hayes and school; response awaited.
- (i) Revised role description for Tree and Biodiversity Officer completed.
- (j) Website updated with Register of Members Interests information etc.

14. Finance

Bank reconciliation (Attachment 4).

Bank Balances as at: 31st January, 2024

Current Account £5,778.00

Reserve Account £9,583.86

Receipts

None.

Payments

- (a) J. McGhee – Land Registry fee - £29.95 – BACS 18 Jan 24
- (b) HMRC – income tax January - £71.20 - BACS 26 Jan 24
- (c) J McGhee – salary and expenses January - £291.50 – BACS 26 Jan 24
- (d) Ionos – web hosting - £15 – BACS 09 Feb 24
- (e) Clerk salary January - £285.00
- (f) HMRC income tax January - £71.20
- (g) Clerk expenses – working from home January - £6.50.
- (h) V Taylor expenses – Rangers Christmas presents - £45.00

15. Correspondence to be noted.

- (a) B Clarke – Somerset Rivers Authority Report - forwarded 17 Jan 24

- (b) A Laing – Parish Briefing Executive Committee Updates - forwarded 17 Jan 24
- (c) J Hudson – Re: Parish Council Meeting 15/01/24 - forwarded 17 Jan 24
- (d) A Laing – City, Town and Parish Council Clerks Working Group - forwarded 23 Jan 24
- (e) Cllr E Kirby – Leigh On Mendip School newsletters - forwarded 12 Feb 24
- (f) K Burrough – Dig In With Free Trees - forwarded 13 Feb 24
- (g) B Clarke – Spending Cuts - forwarded 13 Feb 24
- (h) B Clarke – Briefing Sheets – forwarded 13 Feb 24
- (i) B Clarke – Local Government Finance Settlement and Storm Henk Flood Relief Grants – forwarded 13 Feb 24

16. Matters to report / items for next agenda.

17. Date and time of next meeting: Monday 18th March, 2024 in the Memorial Hall starting at 7.00pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.