

**MINUTES OF  
LEIGH ON MENDIP PARISH COUNCIL MEETING  
HELD ON 6 FEBRUARY 2003  
IN THE SCHOOL.**

Councillors present: Chairman J Wright, A Gould, P Knowles, M Loten, P Moore and M Taylor.

The **MINUTES OF THE LAST MEETING** were accepted as a true record and signed.  
**MATTERS ARISING** – all letters sent.

JW proposed that the general statement regarding equal opportunities be omitted I future from the agenda notice. The Clerk will consult SALC. **CLERK**

The Clerk consulted Councillors about the retention of documents pertaining to Council business. JW proposed that only things that originated in the Parish be retained. PK seconded and all agreed.

**FINANCE**

The Financial Statement was agreed and signed.

Discussion took place on the S137 payment which is to be increased to £5 per elector from 1/04/03.

REC FIELD GRANT – approved at last meeting, the bank transfer will be in the current account on 11/02/03. ML proposed dating the cheque 13/02/03 all agreed. Cheque 379 was made out for £400 and signed.

MARIE CURIE CANCER CARE GRANT REQUEST – to be discussed at the next meeting when their newsletter had been circulated. **CLERK**

MENDIP COMMUNITY TRANSPORT GRANT REQUEST – April meeting. **CLERK**

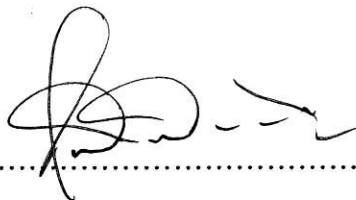
EAST MENDIP PARISH WARDENS – the PC was being asked to contribute £300 in the next financial year, a 50% increase. PK was asked what criterion was being used to measure the claimed success of the scheme, he offered to supple statistics compiled by the wardens. It is thought their advent might also be the reason why petty crime and vandalism in villages has been cut, this is being investigated. It was felt that the PC had the following alternatives – 1) To leave the scheme. 2) Contribute £200. 3) Contribute £300. 4) To defer discussion to the next meeting so that statistics could be looked at.

5) To ask Parishioners what benefit they had derived from the scheme – this could be done through the yearly newsletter.

It was agreed to defer the matter to the next meeting. **CLERK**

**HOUSING NEEDS SURVEY**

JW proposed that a HNS be done in line with those being carried out in neighbouring parishes. ML seconded – motion carried with one abstention. **CLERK**



Page 1 of 1

6/02/03

.....Chairman

6/3/03

.....Date

## **ROADS & FOOTPATHS**

Despite communication from District Cllr Cawood to the Highways Department work had still not been completed at Townsend and the equivalent of "a bucket and spade job" had been done on various bad potholes. Work done in the village to date like the replacement of the pavement outside the school and the fact that one of the drains put in at ~~Park Hayes~~ recently was in the wrong place seemed to take precedence over much needed repairs.

[ML declared an interest and took no part in this item]

The Clerk said that only one person had responded to her letter asking for estimates to clear the stiles – Brian Loten. The brief had been to clear the vegetation around the stiles and note any repairs that needed doing – his quote had been costs up to a maximum of £100 for the work on approximately 51 stiles. JW proposed asking B Loten to do the work, AG seconded and all agreed. **CLERK**

[ML returned to the meeting]

## **RISK ASSESSMENT**

A review in line with the Local Councils' Governance and Accountability Guidance tables was conducted. It was thought that perhaps two councillors could sign a list of the assets yearly. Financial arrangements are reviewed regularly. Employment contracts need to be put in place for the Parish and Cemetery Clerks. **CLERK**

The policy to deal with public enquiries will be for the Clerk to respond.

All were in agreement with these decisions.

## **PLANNING**

LAND AT BELLFIELD – appeal rejected.

Applications for GROVE SHUTE FARM, TOWNSEND COTTAGE and LONG COTTAGE passed. Mendip District Local Plan adopted – available April.

**REC FIELD** – minutes of last meeting added to circulation.

**QUARRY MATTERS** – revised planning permission 101393/014 Halecombe Quarry received.

**HALL REPORT** – minutes of last meeting added to circulation.

**MEETINGS ATTENDED** – none.

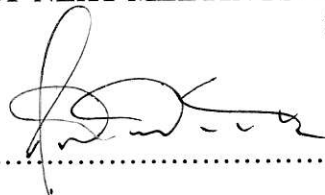
## **CORRESPONDENCE**

Your Somerset – copies given to each Councillor.

Somerset Community Health Council final report 2002: SALC – Clerk's training event: Community Learning Partnership newsletter and prospectus: Mendip Recycling Scheme: Mendip Parish Forum – 25 Feb at 1900h: Norton St Phillip village plan meeting on 11 Feb at 1900h: Election timetable: SCC Emergency Plan – details requested.

**DATE OF NEXT MEETINGS – 6 MARCH**

**3 APRIL.**



Page 2 of 2

6/02/03

Chairman

6/3/03

Date