

**MINUTES OF
LEIGH ON MENDIP PARISH COUNCIL MEETING
HELD ON 29 APRIL 2003
IN THE SCHOOL.**

Councillors present: Chairman J Wright, A Gould, P Knowles, M Loten, P Moore & M Taylor.

Apologies were accepted from G Jeanes.

The **MINUTES OF THE LAST MEETING** were accepted as a true record and signed.
MATTERS ARISING – all actions taken and letters sent.

PARISH WARDENS – PK reported that Mendip Quarry Producers have donated money to the scheme.

FINANCE – thanks have received from the Brigette Parker Charity for the grant.

HOUSING NEEDS SURVEY – The clerk reported that results are not yet ready but by the AGM/APM the PC ought to know how many forms were returned. JW said that a parishioner had consulted him about the process and time scale of any development.

PLANNING - THORNHILLS, LEIGH STREET first floor rear extension. The PC objected to this application on the grounds that it was inappropriate development of the site which could have a very adverse effect on adjoining properties. **CLERK**

FINANCE

Bank Statements sheet 81 on the Current a/c and sheet 22 on the Cemetery a/c were seen and signed by the Chairman.

CURRENT A/C

Financial Statement showing the payment of the Precept of £3000 and VAT claimed of £36.30 was agreed and signed by the Chairman.

ML proposed transferring £2000 to the Investment a/c, JW seconded, all agreed. Cheque 385 made out and signed.

[PM declared an interest & took no part in discussion of this item]

INSURANCE POLICY – renewal from Allianz Cornhill due 1 June '03. The Clerk had ascertained that the swings and slide are insured by the Rec Field and the stage blocks by the School. It was agreed to itemise certain assets owned by the PC and add them to the policy, until this is done JW proposed paying the premium of £200.81p, ML seconded and all agreed and cheque 386 was made out and signed. **CLERK**

It was agreed that as there were a limited number of firms offering the type of insurance needed by the PC Councillors were content to remain with the company that had been recommended by SALC.

[PM returned to the meeting]

The **ACCOUNTS FOR 02/03** were considered. The RFO had produced them in the normal format for Councillors. The "Statement of Accounting Policy" had been altered to read – a) These Statements are not the formal Accounts of the Council and are not audited.

The RFO went through the form that has to be filled in for the audit giving explanations for any figures that have altered by 10% - receipts have decreased as there was no Burial Grant this year, and the £400 for kissing gate installation has not yet been spent. PM proposed the adoption of both the Statement of Assurances and the Statement of Accounts within the Annual Return as a true record of the Council's dealings in the last financial year. PK seconded and all agreed. They were duly signed. The Contracts of Employment of both Clerk's will be reviewed. The list of assets was checked and signed by AG and PK.

CEMETERY A/C – Mowing Bill for 4 and 18 April £34.12 for Churchyard and £6.50 for the Cemetery each time – TOTAL £81.24p ML proposed payment, AG seconded, all agreed. Cheque 35 made out and signed.

QUARRY MATTERS – complaint that work started at Halecombe before 6am was being addressed. The footpath has been extended near the quarry entrance.

CORRESPONDENCE

Circulated – Avon & Somerset Police information: From MDC - Parish Bulletin, Freedom of Information Publication Scheme, Ground Care contract, Standards Committee and Conservation Forum Minutes: Countryside Agency Parish Plan info: Safety Camera Partnership.

DATE OF NEXT MEETING AGM/APM 6 MAY 2003.

MI wished those Councillors staying on well for their next term.
ML was thanked by all Councillors for her work as RFO.