

**MINUTES OF  
LEIGH ON MENDIP PARISH COUNCIL MEETING  
HELD ON 16 JUNE 2003  
IN THE HALL**

Councillors present: P Moore, J Wright and N Park, Chairman.  
Apologies were accepted from G Jeanes.  
District Cllr G Cawood sent her apologies.

PM proposed and JW seconded accepting the **MINUTES OF THE AGM** as a true record. All agreed and the Minutes were signed.

JW proposed and NP seconded accepting the **MINUTES OF THE 22 MAY 2003** as a true record. All agreed and the Minutes were signed.

**MATTERS ARISING – 6 MAY 2003** co-option to be dealt with later.

**22 MAY 2003** – letters sent re planning applications. Thornhills had been refused on grounds of being contrary to policy Q1 of the Mendip Local Plan.

NP said he had had a letter from a parishioner concerning the contents of the Minutes. He had explained that meetings were not recorded verbatim and it was agreed by Councillors that they were happy with the form the minutes took.

Thanks had been received for Community Council subscription.

**CO-OPTION**

The Clerk had checked with the Returning Officer, because the PC has a quorum – in Leigh's case 3 councillors – immediate co-option is not vital. However it would be advisable as it would spread the load. It was agreed that NP would invite Geoffrey Casey to join the council and the remaining vacancy would be kept under review. NP

**FINANCE**

M Loten had prepared the Financial Report and brought the forms for changing the signatures on the bank accounts. PM proposed and JW seconded that any three signatures belonging to Gerald Jeanes, Paul Moore, Neville Park, Michelle Taylor, John Wright and, if he agrees to join the Council, Geoffrey Casey be required for any financial transactions made by the Council. All agreed. Those present filled out the Post Office Investment a/c form and the Nat West current a/c form. The Clerk will take the forms to those Councillors not in attendance. In the interim it was agreed that those Councillors who had been re-elected or co-opted from the previous council would be asked to sign cheques that had to be issued. The named Councillors are Gerald Jeanes, Paul Moore, Michelle Taylor and John Wright. The Nat West needs a letter from the Chairman naming the new signatories.

JW proposed appointing the Clerk as RFO, PM seconded and all agreed.

JW proposed accepting the **Financial report**, PM seconded and all agreed. The report was signed.

**AUDIT** - information sent to the external auditors. PM proposed a gift to the value of £25 to the internal auditor as thanks for all his work, NP seconded, all agreed. **CLERK**

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**HALL RENT** for AGM/APM of £11.25. NP proposed payment, PM seconded and all agreed. JW and PM signed cheque 387 on the Current a/c and it was agreed to ask GJ or MT to be the third signatory at a later date. **CLERK**

It was asked why as the PC owned the Hall they had to pay rent to use it. The PC are custodian trustees and they pay to the management committee who run the affairs of the building. The Clerk had taken advice from SALC on the idea of holding meetings in the Rec Field clubhouse and the Hall alternatively as a way of sharing the rent money between the 2 concerns but had been told it was better not to use the Club House as it is a licensed premise.

**CEMETERY A/C – MOWING BILL** from D Jarvis for cuts on 2/05 and 16/05 – Total £81.24. NP proposed payment, PM seconded, all agreed. Cheque 36 made out and signed, when a third signature is added the cheque given to the Cemetery Clerk. **CLERK**  
It was agreed that if any new councillor wanted to attend a training day the PC would pay costs.

**HOUSING NEEDS SURVEY** – J Layzell will be invited to the next meeting. **CLERK**

**ROADS & FOOTPATHS** – Councillors queried why other parishes were getting 30 and 20mph limits and roundels on the road and Leigh was being ignored. **CLERK**  
Complaints had been received about the state of the footpath behind Fern Cottage.

**PLANNING** – Conversion of outbuildings to dwelling, Manor Farm. No objection. Ivy Cottage alteration – passed. No contravention of planning at building to rear of Ivy Cottage. Savernake Cottage being looked at.

**PARISH WARDENS** – JW proposed asking Peter Knowles to continue to represent Leigh PC on the Parish Warden Steering Committee, NP seconded, all agreed. **CLERK**  
PK wanted input from the PC as to their perception of the role of the wardens. It was suggested that they make themselves more accessible to more vulnerable residents.

**QUARRY MATTERS** – Liaison meeting 18/06/03 in the offices at 1900h. The Clerk had advertised it on the noticeboard.

**HALL REPORT** – circulated.

#### **CIRCULATION**

Somerset Waste Local Plan; Standards Committee booklet; Cake of Life – consultation between local council and organisations; Good Councillor Guide; Clerk and Councils Direct; The Clerk; Mendip in Bloom; Mendip Parishes Information Bulletin; Mendip Strategic Partnership; East Mendip Rural Task Force – meeting cancelled.

**DATE OF NEXT MEETING – 7 JULY 2003 at 7.30pm in the HALL.**

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*N. L. Layzell*

*21/7/03*