

	place have not yet been supplied. PH agreed to raise this issue in Taunton.	PH
110.3.3/15	Finger Posts – CC reported that information received from SCC confirms that training will be required for the volunteer who offered to paint the posts. The Clerk had spoken to the Council insurance company who have confirmed that volunteers are covered by the Council's insurance policy. (see also under Finance)	
113.1/15	Queen's 90th Birthday Celebrations – It was suggested that the Fair could be linked to the 90 th birthday celebrations in some way. The Clerk will mention this at the next Fair Committee meeting	Clerk
122.3/15	Gravestones - the Clerk had been in contact with MDC about the hazardous state of some of the gravestones in the churchyard and has been asked to do a survey and make a report which can be passed to the Landscape Group. DM agreed to assist the Clerk with this survey.	DM/Clerk
122.4/15	Path to the rear of the church – the Clerk had notified MDC about the condition of the path which leads to the churchyard and cemetery and had spoken to the Landscape Group also. So far there has been no response. The Clerk will chase this.	Clerk
125.1/15	Cemetery burial rules – It was noted that the contact details within the rules and regulations need to be updated.	Clerk
132.1.2/15	2015/2338/REM –12 dwellings on land south of Park Hayes <ul style="list-style-type: none"> • A discussion took place with PH/AT about the issues specific to this case and some relating to the process which have been identified, in particular the fact that there was no public consultation on the number of houses involved in this development even though the Parish Council felt the number mentioned was too many • It was agreed that clarity is required on the process around the S106. AT agreed to discuss the step by step process with the planning officer involved and find out what public consultation was made and why the Council were not part of it. 	AT
133.6/15	S137 – it was agreed that CC and the Clerk would discuss this further	CC/Clerk
134.3/15	Church Steps – it was agreed to write to gravediggers, the grass cutting contractors and the Landscape Group stating that repairs are to be carried out to the damaged flagstones	

	and asked that they do not drive across the steps. The Clerk will draft a letter and send it to CC for approval. A local parishioner has enquired about installing a handrail but this was agreed as not being appropriate. CC will respond.	CC/Clerk
135.1/15	Purchase of defibrillator – actions complete (also discussed under Finance)	
133.5/16	Auditor – The Clerk had spoken to R Blunden who had agreed to audit the accounts for 2015/16	
137.2/15	Footpaths - it was noted that landowners need to be reminded to reinstate footpaths when ploughing their land. Leaflets were distributed last year and this will be done again - ongoing	DS
141/15	Annual Meeting – the Clerk had contacted the Chair of the Memorial Hall and Recreation Field Committees inviting them to attend the annual meeting and present their reports.	
14215	Community Field - The purchase of a piece of land in the village for use as a community field remains a possibility although the costs involved might mean that a smaller section of the land could be purchased in the first instance. CC will carry on making enquiries.	CC
143/15	Asset Register – VT had agreed to look at the asset register which will need to be updated for the audit. DM will look at the risk assessment and any actions arising from that.	VT/DM
151/15	DISTRICT AND COUNTY COUNCILLORS REPORTS	
151.1/15	District Councillors Report - AT	
151.1.2/15	Rural Forum held specifically discussing loneliness. Some interesting activities promoted such as the Somerset Home Library Service, Help @ Home (help with IT), Menshed and the University of the Third Age (very active in Wells, Shepton Mallet and Frome).	
151.1.3/15	GN attended this forum and reported that an important issue was transport and broadband.	
151.2/15	District Councillors Report - PH	
	<ul style="list-style-type: none"> • Reorganisation taking place at MDC affecting staff, aim is to complete the top team by June and the rest by September • Fly tipping around Frome has proved very expensive to clear and a joint endeavour between police/MDC and the Environment Agency is taking place. • Feasibility study taking place for new 'blue light' centre 	

- at Glastonbury
- First Syrian refugees have arrived in Frome
- Frome Leisure Centre will reopen in May following a refurbishment
- Frome Independent Market has restarted
- Wainwrights at Stoke St Michael have put in an application for the construction of three replacement tips at Moons Hill Quarry

151.3/15 **County Councillors Report - PH**

- Devolution bid has gone to central Government
- Somerset Plan has been publicised 2016-2020 – Somerset University may arise from this and possibly a new town or village

151.4/15 **General Matters - PH**

- Cookswood Quarry is on the market
- Bus Subsidy debated in May but there have been alterations to decisions already made.
- Quarry Meeting – no date yet. No minutes available from the last meeting
- Soho HGV signs – still chasing SCC Highways on this

PH
PH

152/15 PLANNING

152.1/15 Planning – Status of current applications

152.1.1/15 **2015/1209/FUL** – change of use of existing disused quarry and construction of three holiday lets at Whitehole Farm Quarry for Mr John Patch – pending consideration

152.1.2/15 **2014/2760/FUL Grove Shute Farm** – still awaiting S106 agreement.

152.1.3/15 2016/0262/LBC – The repositioning of barn D in the setting of Rookery Farmhouse and yard to form a conference room, visitors centre and external works to the Farmhouse at Rookery Farmhouse, Halecombe Quarry for Tarmac Ltd – pending consideration

152.2/15 New application

152.2.1/15 **2016/0606/FUL Erection of stable building including feed/tack store and hay barn (resubmission) on land rear of Fern Cottage for Mr. Malcolm Young**

152.2.1/15 This application was discussed and it was agreed that as long as the building is for the use of the occupants of Fern Cottage only and does not involve additional transport movements no

objections were expressed. It was therefore proposed by CC, seconded by PF and agreed unanimously to recommend approval. The Clerk will email MDC with this decision.

Clerk

152.2.2/15 2016/0717/HSE Proposed two storey side and rear extensions and associated alterations (resubmission of application 2012/0886) at Hollybush Cottage, Knapp Hill for Mr Chris Gould

152.2.2/15 The above application was discussed. It was agreed to use the form of words used when responding to the previous submission in 2012 which was as follows: *Leigh-on-Mendip Parish Council discussed this application at their meeting on Monday 18 April 2016. Although it was noted that the application was for a very large extension, it was proposed, seconded and unanimously agreed to recommend approval as there will be no impact on neighbours (there are none in the close vicinity and the property is against a hill to the south and a hedge surrounds it on the north and west sides). No objections or comments have been received by the council.*

This was proposed by CC, seconded by DM and agreed unanimously. The Clerk will inform MDC.

Clerk

152.3/15 **Pump Track (2014/0566)** – a decision date of 25 March was set for this application but a further consultation has had to be made. Further news is awaited.

153/15 FINANCE

153.1/15 **Financial Statement** - the statement to 31.03.16 was approved and the statement from 01.04.16 to 18.04.16 was also approved.

153.2/15 **NS&I Interest** – the Clerk had received a statement from NS&I confirming that the interest for the year to 31.12.15 was £73.38

153.4/15 **Costs for Maintenance of Finger Posts** – it was agreed to pay for training and mileage for the volunteer. PH stated that SCC may provide the paint – CC will investigate.

CC

153.5/15 Defibrillator purchase and installation

153.5.1/15 Funding had been received from CRISP of £3,950 and this together with a contribution from TARMAC and the Short Mat Bowls Group meant that two defibrillators could be purchased, one to be erected on the Memorial Hall and the other at the Recreation Field.

153.5.2/15 Both the Memorial Hall and Recreation Field Committee have offered to contribute towards the installation and reasonable costs of electricity to run the devices

153.5.3/15 It was proposed by DM and seconded by PF to go ahead and place the order with AED Locator for the cabinets and defibrillators and to ascertain a timetable for the work. Accordingly a cheque for £4,776.60 including VAT was raised. It was suggested that names for training could be taken at the Fair. DM

153.5.4/15 DM reported that AED Locator would visit to provide training in the use of the defibrillators and CPR once the cabinets are installed. It was agreed to get a price locally for a first aid course to follow on from this. DM

153.5.5/15 It was proposed by CC, seconded GN and agreed unanimously to provide up to £200 towards the installation of the cabinets

- 153.6/15 **Cheques signed**
- **Clerk's Salary** for March 2016 - £176.27
Payscale 19
 - **HMRC (Dec – Mar)** - £166.40
 - **Harris & Harris** – purchase of land for new cemetery
£3,000
 - **AED Locator** – purchase of defibrillators and cabinets
£4,776.60

154/15 **CEMETERY MATTERS**

154.1/15 **New Cemetery**

154.1.1/15 CC reported that he had received the contract to sign for the agreed £3,000 for the purchase of the land. It was proposed by CC, seconded by DM to raise a cheque for this amount and sign the contract.

154.1.2/15 A plan has also been received from the land registry for the transfer of the land which has to be signed. It was proposed by CC and seconded by PF and agreed unanimously to sign the Land Registry contract.

154.1.3/15 **Utilities** - there is a sewage pipe which can be accommodated by the positioning of paths or cremation plaques, however a survey is required to find out exactly where the pipe is located. FOLC are currently investigating how to get water and drainage into the church. Water is likely to come from the main pipe in Bellfield and a cost is to be obtained for this.

154.1.4/15 The sewage pipe is however taking up land where digging would be required. Further discussions on the location of the

various pipes could not go ahead as the meeting was not quorate (DM and PF having declared an interest as both are members of FOLC). It was agreed to discuss this issue at the next meeting when a quorum will be present. In the meantime investigations into the options will continue.

155/15 ANNUAL NEWSLETTER

155.1/15 The draft annual newsletter had been circulated and the content agreed. The Clerk was asked to make 250 copies by the end of April. CC will email the distribution list to Councillors.

CC/Clerk

156/15 APPLICATION FOR UNICARE PHARMACY AT COLEFORD

156.1/15 A letter had been received from NHS England regarding an application by Unicare Pharmacy to establish a pharmacy in Coleford. Mendip Country Practice had sent through a request for urgent help to oppose this application. It was noted that the application was similar to one made by Unicare in 2011.

156.2/15 Following a discussion it was agreed unanimously to support the Practice in opposing the application and CC agreed to write a response to NHS England.

CC

157/15 SUPPORT FOR FOLC

157.1/15 Graham Harris (GH) attended the meeting and had previously sent a report on Progress Update on Community Activities at St Giles Church.

157.2/15 GH presented a progress update on the community activities at St Giles' Church and the formation of the Friends of Leigh Church (FOLC). He reported on current activities which include a bid to the Heritage Lottery Fund (for funding for repairs to the south side of the nave roof) and the establishment of a community room.

157.3/15 The Council stated their admiration for the work of FOLC since its inception some twelve months earlier and were unanimous in offering their support to FOLC in their work to secure funding for the roof and for other projects including the community room and the installation of a disabled access toilet within the church. It was agreed that the Clerk would draft a letter of support to be sent to the PCC.

Clerk

158/15 COUNCILLOR REPORTS

158.1/15 **PCSO** – the next PACT meeting will take place on 6 May at Dallimore Mead Hall, Nunney

- 158.2/15** **Footpaths** – DS had sent a report and stated that the footpath at Barnsclose had now been cleared. He had also sent the annual report to the Somerset Rights of Way Officer.
- 158.3/15** **Highways** – nothing further to report
- 158.4/15** **Recreation Field** – VT attended the AGM and the minutes are on the website.
- 158.5/15** **Memorial Hall** – DM reported that a discussion is underway about the flooring in the gent’s toilet. The cost would include an amount of VAT which they cannot reclaim. The Parish Council will investigate whether they can help with this in any way. **Clerk**
- 158.6/15** **School** – nothing to report
- 158.7/15** **SALC** – the Clerk was unable to attend the free session for Clerks on 13 April but will find out if a copy of any presentations made are available. Further training sessions for Councillors are available. **Clerk**
- 158.8/15** **Quarry** - DS had reported that Tarmac have submitted a short article for the village magazine.
- 159/15** **POINTS FROM PARISH BULLETIN**
- 159.1/15 A warning had been issued regarding thefts of Land Rovers
- 160/15** **MEETINGS ATTENDED/TO BE ATTENDED**
- Rural Forum 14 April – GM attended
 - PACT Meeting – 6 May at Nunney
- 161/15** **CORRESPONDENCE**
- 161.1/15 The Clerk had received the following correspondence/information
- MDC – Precept Advice
 - MDC – Discretionary Licence Fees Review and Implementation of Street Training Scheme
 - SALC – updated Governance and Accountability
 - PCSO Report Frome Rural North Beat
- 162/15** **DATE AND TIME OF NEXT MEETING**
- 162.1/15 The next meeting will be on 16 May 2016 and will start with the Annual Parish Council Meeting at 7.30 p.m. followed by the Annual Parish Meeting at 8.00 p.m. Refreshments will be served.