

- 134.3/15 **Church Steps** – it was agreed that the Clerk will write to gravediggers, the grass cutting contractors and the Landscape Group stating that repairs have been made to the damaged flagstones and asking that they do not drive across the steps. **Clerk**
- 14215 **Community Field** – a reply is awaited from the landowner - ongoing
- 143/15 **Asset Register** – the asset register has been updated - complete
- 110..3.3/15 **Finger posts** – Chris Ingrem has now completed the training and will be scheduling the work on the finger posts. Cones will be required and it was noted that there some available in the village. Another parishioner has come forward to offer to trim around the bottom of the posts.
- 153.5.3/15 **Defibrillator** – the training is to be fixed for a date in September. CC will contact AED Locator. The Clerk will contact various village organisations to make them aware of the training date and ask for names of people to attend. Information about the training will be put on the Facebook page and the village website. **CC/Clerk**
- 158.7/15 **SALC** – the Clerk will ask SALC again if there are any copies of presentations made at the free session for Clerks which was held on 13 April. **Clerk**
- 6.2 (APCM) **Change of bank** – the Clerk has spoken to the Midsomer Norton branch of the National Westminster and ascertained that all necessary banking work can be carried out via that branch.
- 12.2 (APCM) **Balance sheet and asset register** – these have been placed on the website – complete
- 2 (APM) **PACT Meetings** – these meetings will be publicised in the magazine so that parishioners are aware of the date. Councillors will attend only if there is an issue in the village.
- 008.1/16 **2016/1126/FUL reposition of Barn D in the setting of Rookery Farmhouse and yard to form a conference room, visitors centre, toilets and first aid room at Rookery Farmhouse, Halecombe Quarry, for Tarmac Ltd** – the Clerk had informed MDC of the decision of the Council
- 008.2.1/16 **2016/1441/FUL Two new dwellings – land at Leigh Street, Leigh-on-Mendip for Mark Moss** – the Clerk had informed MDC of the decision of the Council

- 009.3/16 **Internal Audit** – the Clerk had sent a cheque for £30 to the internal auditor thanking him for his work
- 122.3/15 **Gravestone survey** – discussed elsewhere in these minutes
- 010.3/16 **Support to PCC/FOLC** – a further letter of support is required which the Clerk will prepare **Clerk**
- 009.11/16 **Bank Mandate** – VT to complete a form and return it to the Clerk **VT**
- 011.2/16 **Footpath Marker – Recreation Field** – the Clerk will inform the Management Committee about the footpath marker which has been thrown into the hedge just inside the gate. **Clerk**
- 011.6/16 School representative** – the Clerk has provided PF with the school Chair of Governor’s email address.

014.1/16 Correspondence

The Clerk had distributed the following as agreed

- Somerset Road Safety – to LOMCA
- Built Environment Newsletter – distributed
- Somerset Wildlife Trust event at the Earth Science Centre 6 July – distributed
- PCSO report from Rural North Beat – distributed
- SALC – training – information sent to PF and VT
- Association of Local Council Clerks – the Clerk to decide whether to join the Trade Union recently set up
- The Stream - distributed
- Notice of road closure – Stock Hill, Coleford - distributed
- SALC – Legal Topic Notes – sent to CC

020/16 DISTRICT AND COUNTY COUNCILLORS REPORTS

020.1/16 Mendip District Council – AT

The following points were noted

- AT has been appointed Cabinet Assistant and will be allocated to a portfolio for a six months period
- Devolution package has been given the go ahead to the next stage
- Formal statement on race hate crime read out at Council which agreed unanimously to support this
- Two issues arose from the Rural Forum. The first was street trading and licensing whereby more control will be exerted on who can trade and where

- Presentation about micro enterprises specially aimed at people who are hoping to set up small businesses in the caring sector particularly in isolated and remote communities. The lead for this project is prepared to come and talk to Parish Councils. It was noted that Somerset have won a National Award for setting this up as the first county to do so.
- Planning Board will be discussing the proposed redevelopment of Shepton Mallet Prison
- 21 July Affordable Housing Presentation in the Town Hall at Wells 2 – 7.00 p.m.

020.2/16

Mendip District Council - PH

The following points were noted

- Involved in the reorganisation of the workforce at MDC. Cabinet now has six members with four assistants.
- PH still has transformation portfolio
- New fly tipping spot fine of £400 agreed
- Shape Mendip Lottery to help fund discretionary support to voluntary and community (VCS) organisations active in Mendip and to enable such organisations to raise funds directly for themselves. The proposal is for the Council to be an enabler and use the services of an External Lottery Manager (ELM) to run the lottery. Project should commence in October/November. All funds raised would be spent within the district and benefit local people and communities none of the proceeds will be returned to the Council. The lottery will be self-funding, tickets will be £1 each and everything will be done electronically
- 9 Syrian families have now been accommodated in Somerset with more children to come.
- Mendip Migrant Workers Forum have noted a sharp rise in the incidence of hate crime since the referendum

020.3/16

Somerset County Council – PH

- **Quarry Liaison meeting** – PH will persevere with trying to establish a date. The minutes of the previous meeting held in October 2015 are still outstanding.
- No further news on the Hinckley C
- Devolution is moving forward
- Work ongoing on the way that adult social care is dealt with in the county
- County Plan is still on course and will be carried out

- 021/16 PLANNING**
- 021.1/16 Planning – Status of current applications**
- 021.1.1/16 **2014/2760/FUL Grove Shute Farm** – still awaiting S106 agreement.
- 021.1.2/16 **2016/0966/FUL – Installation of dual fuel generators and associated infrastructure on land at Soho Farm, Soho, Leigh-on-Mendip** – approved.
- 021.1.3/16 **2016/1126/FUL reposition of Barn D in the setting of Rookery Farmhouse and yard to form a conference room, visitors centre, toilets and first aid room at Rookery Farmhouse, Halecombe Quarry, for Tarmac Ltd** – approved
- 022/16 FINANCE**
- 022.1/16 **Financial Statement** - the statement to 18.07.16 was approved.
- 022.2/16 **Grant for Events Boards** – a suggestion had been made at a recent FOLC meeting to ask the Parish Council for a grant for weatherproof advertising boards which could be displayed along the main roads for use by any village organisation. A quotation had now been obtained and it was proposed by CC, seconded DS, agreed unanimously to accept this and issue a cheque for the amount.
- 022.3/16 **Cheques signed**
- **Mr A Cross** – grass cutting in the churchyard – half year payment £717.50
 - **SALC** – affiliation fee £130.10
 - **HMRC** – April to July £192.50
 - **Millers Electricians** – installation of defibrillator £462.00
 - **PCC of Postlebury** – photocopy £7.00
 - **Clerk’s Salary** for June 2016 - £241.13 Payscale 20
 - **Clerk’s Salary** for July 2016 - £201.98
 - **Came & Co** – insurance premium £338.21 (Note: this is a replacement cheque for one issued earlier which has gone astray)
 - **TQ Excel** – signing, lighting and guardian course - £194.40
 - **Chris Ingrem** – mileage payment to attend course £23.40
 - **Signefex** – Events Boards - £218.40

023/16 CEMETERY MATTERS

023.1/16 New Cemetery

023.1.1/16 No further progress to report

023.2/16 Gravestone Survey

023.2.1/16 Following the gravestone survey the Clerk has been contacting those families who are contactable informing them of the nature of the problem and enquiring whether they would be prepared to undertake repairs to their family gravestones.

023.2.2/16 The Clerk is also in contact with MDC to see if the person in charge of closed churchyards is prepared to attend a meeting at the church so that the areas of concern can be pointed out. Points for discussion include at least two gravestones of historic interest, the state of the walls and also to enquire about the replacement of the stone slab outside the priest door which is a health and safety issue, the Priests door is a nominated fire exit.

Clerk

024/16 COUNCILLOR REPORTS

024.1/16 PCSO – latest report distributed

024.2/16 Footpaths – path alongside Thrice Barn reported as overgrown. This was reported and has been dealt with

024.3/16 Highways – pavement resurfacing is complete and church steps have now been completed satisfactorily.

024.4/16 Recreation Field – pump track anticipated start date at the beginning of September. Removing of the old shed and building the new one will commence soon. Applications for grants for funding are in. Hoping to involve the school in the design of safety signs.

024.5/16 Memorial Hall – nothing to report

024.6/16 School – PF has made contact with the Chair of Governors and will follow this up in September.

024.7/16 SALC – nothing to report.

024.8/16 Quarry – an article has been placed in the Village magazine.

025/16 POINTS FROM PARISH BULLETIN

025.1/16 Nothing to note

026/16 MEETINGS ATTENDED/TO BE ATTENDED

026.1/16 **6 July – Somerset Wildlife Trust at the Earth Science Centre – DS attended.** Discussed ideas for further habitat restoration work in the parish. DS suggested in and around the solar farm and the Trust are trying to make contact with Mells Park. DS also suggested that landowners could be contacted about this project.

026.2/16 **Rural Forum 13 July – DS attended.** Discussions around street trading and particularly those traders who work in laybys. A trial is to be undertaken whereby control of these traders is passed to local parish councils.

026.3/16 **PACT Meeting – next meeting 13 September, 7.30 p.m. at the Clifford Site, Beckington**

026.3/16 **Rural Forum – next meeting 18 October**

027/16 CORRESPONDENCE

027.1/16 The Clerk had received the following correspondence/information

- CCS Supporting Action in your Community – 6 October – Community Buildings Networking and Training event (a.m.) in the afternoon free workshop about the Community Infrastructure Levy
- PCSO Frome Rural North Beat – report distributed
- SALC Planning Sessions – 13 October – Town Planning from the Parish and Town Council perspective, 7 December Negotiate a Better Outcome in Planning, 2 February – You Need a Good Strategy!
- SCC – Public Health 0 Protect your child in the sun
- Affordable Housing Day Event, 21 July, Wells Town Hall
- SCC – Chairman’s Awards – nomination sought for Chairman’s Award for Service to the Community (20 October) deadline for nominations 2 September
- Gypsy and Traveller Count (MDC) – returned a NIL count
- SCC – Public Health 0 JSNA (Joint Strategic Needs Assessment 2016 available)

028/16 DATE AND TIME OF NEXT MEETING

015.1/16 The next meeting will be on Monday 19 September 2016 at 7.00 p.m. in the Memorial Hall.