

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

**To be held on Monday, 18th March, 2024 in the Memorial Hall
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Martin Carter has a written request for dispensation in relation to Leigh on Mendip Recreation Association for four years (June 2027). Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)

(c) To grant any requests for dispensation as appropriate
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**
- 8. To confirm the minutes of the Parish Council meeting held on 19th February, 2023, previously circulated (Attachment 1).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) 2024/0276/OUT**

Application for Outline Planning Permission with some matters reserved to relocate one of three permitted holiday cottages with details of access, landscaping and layout.
Land South East of Hurdlestone Lodge, Whitehole Hill, Leigh On Mendip, Shepton Mallet, Somerset.
 - (b) 2024/0279/FUL**

Operational development relating to proposed flood alleviation scheme comprising formation of:

 - (i) hydraulic control point with penstock valves and hydrocarbon interceptor;
 - (ii) 2 No. upper scrape features;
 - (iii) upper attenuation / wildlife pond (part retrospective);
 - (iv) 2 no. lower scrape features (part retrospective);
 - (v) lower amenity / wildlife pond (part retrospective); and

(vii) associated landscaping works.

Great House Farm, Hollybush Lane, Leigh On Mendip, Shepton Mallet, Somerset.

(c) Update on enforcement issue (Cllr Taylor)

11. Planning Applications – Decisions to be noted from Somerset Council

(a) 2024/0076/APP

Approval of details reserved by condition 5 (materials) on planning consent

2022/1019/OUT – 6 Park Hayes, Leigh On Mendip, Shepton Mallet, Somerset, BA3 5QN

Decision. Approval.

12. To Be Discussed / Resolved

(a) Update on application for the new cemetery, incorporating landscaping design (Attachment 2) and access from Bellfield.

(b) Community Plan communication update – Cllrs Taylor, Sweet.

(c) Hardstanding at Park Hayes - update (Cllr Taylor).

(d) Update on additional dog bin at Sparks Field - Clerk.

(e) Grant requests from Recreation Field committee, including mowing the recreation field in 2024 (Attachment 3).

(f) N Hiscox presentation to school and other parishes – update from Cllrs E and I Kirby.

(g) Highways updates:

- 20mph sign at school – Clerk

- Copper beech tree overhanging road at Recreation Field – Cllr Carter/T Kemp

- Possibility of dropped kerb at Park Hayes – Cllr Carter

(h) Clerk grade and salary for 2024-25 – to approve, or not, grade of SCP 17 at National Joint Council agreed hourly rate of £14.95.

(i) Consideration of Local Government Boundary Commission Review (deferred from 20th November) – Attachment 4.

(j) Mendip Local Plan Part II - Sparks Farm sites identified by Somerset Council for housing (Attachment 5).

(k) Annual Parish Meeting.

(l) Email from Cllr A McGuire on Parish Council priorities.

(m) Development of local flood plans via Somerset Council and LCN.

13. Clerk's / Councillors' Report

(a) Budget for 2024-25 published on website.

(b) Mells Park Trust approached re community fund invoice for 2024; Clerk was assured that this would be scheduled for payment in payroll in week ending 15th March.

(c) Email of complaint re lack of five-year plan finalised and sent to Cllr Ros Wyke et al – no response at time of writing. Copy forwarded by Cllr E Kirby to Cllr P Ham of Somerset Council.

(d) Full amount of sponsorship - £200 – received for dog bin at Sparks Field. Donor wishes that donation be treated as anonymous.

(e) Credit note for duplicate invoice received from Idverde; three invoices now scheduled for approval.

(f) Battery and pads pack for cricket club defibrillator received and passed to T Schlechter.

(g) Further email sent to Traffic Management for clarity on direct contact on new signage at Park Hayes; response awaited. Also waiting on clarification on why 20mph sign not included with flashing lights at school.

(h) Revised role description for Tree and Biodiversity Officer published.

(i) Speedwatch signs ordered.

- (j) No response yet from 'Devolution' contact email address with regard to proposal for taking over land at Park Hayes.
- (k) Latest set of forms completed and sent to NS&I to change contact details and list of signatories; confirmation awaited.
- (l) Recommendations of approval posted on Somerset Council planning portal for applications 2024/0133/LBC and 2024/0077/VRC.
- (m) Update from PPLO (Footpaths, Rangers, Website):
It is noted that planning application 2024/0276/OUT considered above is close to public footpath FR 8/7.
Despite repeated requests, no update has been received from Tarmac regarding the opening of footpath FR 8/24. Now informed that S Bosley has left the site – update requested from colleague Scott. It is requested that Cllr I Kirby identify the best contact and raise at the next Quarry Liaison meeting.
Awaiting PC response on query re insurance for volunteers and informing Parish Council when urgent work needed; Clerk to clarify with insurance company.
Website continues to be updated with historical minutes of meetings; those from 2010-19 now available under the 'History' section. More to follow.

14. Finance

Bank reconciliation (Attachment 6).

Bank Balances as at: 11th March, 2024

Current Account £5,555.30

Reserve Account £9,583.86

Receipts

Dog bin sponsorship - £200 – BACS 28 Feb 24.

Payments

- (a) V Taylor – Gifts to Rangers - £45.00 – BACS - 20 Feb 24
- (b) HMRC – Income tax February - £71.20 – BACS – 28 Feb 24
- (c) J McGhee – Salary and expenses February - £291.50 – BACS – 28 Feb 24
- (d) Ionos – web hosting - £15 – BACS 09 Feb 24
- (e) Clerk salary March - £285.00
- (f) HMRC Income tax March - £71.20
- (g) Clerk expenses – Working from home February - £6.50.
- (h) Clerk expenses – Speedwatch signs - £101.00
- (i) Clerk expenses - 50% SLCC annual subscription - £74.00.
- (j) Idverde – Inv 108905587 – Dec 23 - £113.53
- (k) Idverde – Inv 10903308 – Jan 24 - £113.53
- (l) Idverde – Inv 10907661 – Feb 24 - £113.53

15. Correspondence to be noted.

- (a) B Clarke – Minutes Constitution and Government Committee; Portrait of the King - forwarded 16 Feb 24
- (b) Consultations East – Letter re application 2024/0276/OUT - forwarded 22 Feb 24
- (c) A McGuire – Email on parish priorities - forwarded 27 Feb 24
- (d) T Axford – attendance of PlanningSphere Ltd at meeting on 18th March – forwarded 28 Feb 24
- (e) Administrator Halecombe Quarry – agendas for meetings – forwarded 28 Feb 24
- (f) A Laing – Highways Services Devolution – forwarded 28 Feb 24
- (g) Monitoring Officer – Code of Conduct query – forwarded 28 Feb 24
- (h) B Clarke – Briefing sheet - forwarded 28 Feb 24
- (i) B Clarke – Flooding and Shepton LCN - forwarded 29 Feb 24

- (j) A Sestini – Mendip Local Plan Part II - forwarded 04 Mar 24
- (k) B Clarke – Approved capitalisations - forwarded 04 Mar 24
- (l) R Jefferies – Purchase of Shepton Mallet Amulet Theatre – forwarded 12 Mar 24

16. Matters to report / items for next agenda.

17. Date and time of next meeting: Monday 15th April, 2024 in the Memorial Hall starting at 7.00pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.