

MINUTES

LEIGH ON MENDIP PARISH COUNCIL MEETING held on 17th December 2012 at 7.30pm in the Memorial Hall

Councillors Present: C Cudmore – Chairman (CC), G Boden (GB) I Barnes (IB) and A Dagger (AD).
In attendance: S Vaillant (SV; Clerk) and P Ham (PH, District Councillor).

		Action
1.0	Apologies	
1.1	Apologies were received from David Sparkes (DS). V Horler, District Councillor, also advised she would not be able to attend the meeting.	
1.2	D. Mattick and V. Greenman, prospective councillors, also advised they would not be able to attend.	
2.0	Declarations of Interest	
2.1	CC declared an interest in planning application 2012/2914; Roundhill Cottage. AD declared an interest in item 8 'Grant request from Memorial Hall Committee'.	
3.0	Co-option of Councillors	
3.1	AD proposed to co-opt Gill Boden and David Mattick onto the council (IB seconded, all agreed). Acceptance of office form was signed and Declaration of Interest form handed over to Gill Boden to fill in within 28 days and return to the Clerk.	GB/SV
3.2	David Mattick to sign his acceptance of office form at the next meeting. Clerk to forward declaration of Interests form.	SV
4.0	Minutes of the meeting held on 09.11.12 and matters arising (where not dealt with later)	
4.1	The minutes of the meeting were agreed as true and accurate record of the meeting held.	
4.2	(4.2) Visibility of lettering on Village Stones – Last stone has not been painted yet. Ongoing.	
4.3	(4.5) Delegation of business to clerk in case of non-quorum to be investigated – Ongoing.	SV
4.4	(4.6) Village Neighbourhood Watch sign – Will be displayed on post below 'slow' sign in Townsend. Action complete.	
4.5	(8.4) Grant request from Leigh on Mendip First School (for IT server) – Clerk advised that unfortunately, the Parish Council did not have the power to award a grant to the school. Action complete.	
4.6	(8.6) Mendip Community Transport – Brochure has been displayed in the telephone box. Action complete.	
4.7	(9.2) New cemetery; opportunity to purchase the pond area at the school – Project is on hold. No further action at the moment.	
4.8	(10.2) Additional Dog Waste Bin at Rec Field – MDC have been advised of new bin, which has been included in their contractor's servicing schedule. Action complete.	
4.9	(10.4) Donations from quarry for the fair – Contact name has been passed to IB to follow up. Action complete.	
4.10	(10.7.1) Mendip Core Services Contract – There are only two areas of grass being cut by MDC around Park Hayes and Bellfield. Details are displayed on the MDC website.	

5.0 District & County Councillors Reports

5.1 PH reported as follows:-

- Tax base will not be published until January. Open (drop-in) day on 17th January.
- Coleford Recycling centre is safe for another year.

6.0 Consultations

6.1 Mendip District Local Development Plan – Clerk tabled documentation for circulation, advising councillors to give particular attention to the policies relating to solar panels, wind turbines and fracking. Decision on response at January meeting.

7.0 Planning

7.1 Latest status of existing applications/decisions:-

- App. 2011/3232; Halecombe Quarry (variation of conditions) – no decision.
- App. 2011/2109 & 2110; Rookery Farmhouse – no decision.
- App. 2012/2354 – Land South of Old Wells Rd; Bristol Water – no decision.
- App. 2012/2470; Grove Shute Farm – Approved with Conditions.

CC left the room due to interest declared in planning application to be discussed. It was agreed that IB would direct the meeting during Chair's absence.

7.2 Planning Application 2012/2914; Roundhill Cottage, Tadhil; Insertion of new windows, replace all existing windows and internal alterations – After review of the drawings, IB proposed (AD seconded, all agreed) to recommend approval as no one will be affected and the PC has not received any objections.

CC rejoined the meeting.

8.0 Finance

8.1 Financial Statement – Financial Statement to 16th December 2012 was agreed and signed.

8.2 Update of Financial Regulations – AD proposed to adopt (IB seconded, all agreed) to change the number of signatures required from 3 to 2. Clerk to organise changes with the bank, together with adding new councillors as signatories.

SV

8.3 Budget/Precept 2013/14 – Budget as drafted by Chair was reviewed and suggestions noted. SV to update the figures .

SV

8.4 Grant request from Memorial Hall Committee – Chair read request from the Committee. IB proposed (GB seconded, all agreed, AD abstained due to declared interest) to grant £350.

8.5 Grant request from Citizens Advice Bureau – AD proposed to grant £25 (IB seconded, all agreed).

8.6 The following invoices/payments were agreed and cheques signed:-

	£
695 S Vaillant; Clerk's Salary & Expenses	216.81
696 SLCC; Clerk's Membership	38.00
697 Memorial Hall Committee; Grant for wall repair	350.00
698 Citizens Advice Bureau; Grant	<u>25.00</u>
	629.81

9.0 Council-wide dispensation to allow councillors to set precept

9.1 Deferred to next month to give clerk time to review.

SV

10.0 Councillors' Reports

10.1 **Highways** – CC reported as follows:-

- Wig-wag – The lights have been fitted. Clerk reported one complaint from a parishioner.
- Bags of de-icing materials – These were collected and left in strategic places.

- Part night lighting – Chair explained that this will be a county-wide policy and LoM would be part of the first wave of lights being turned off. Chair offered to prepare a notice to advise residents. Notice to be emailed and posted on noticeboards and website. **CC/SV**
 - Pitten Street – The road has been repaired and reopened.
- 10.2 **Rec Field** – AD gave a brief report, informing that the committee had raised £450 towards the skate park/pump track from the Bingo night.
- 10.3 **Quarry** – Nothing further to report. Minutes from October meeting have not been issued. IB to contact quarry management team to ask for monies towards the fair. **IB**
- 10.4 **SALC** – East Area Meeting held on 3rd December. CC reported on dispensations and council tax issues.
- 10.5 **PCSO** – AD attended Liaison Meeting and reported. Parking at the school was brought up at the meeting, when it was asked if there was a car park near the school where parents could park. IB has contacted Dean Saunders to ask him to have a talk with the garage. Next meeting 28th February 2013.
- 10.6 **Footpaths** – IB reported as follows:-
- Stile at Pitten Street to be replaced with kissing gate – IB to investigate with Ramblers Association. **IB**
 - Minor maintenance; branches across stile leading to the quarry to be cut.
 - Clerk to ask Clare Haskins for updated footpaths maps of the council. **SV**
- 10.7 Footpaths and lengthman scheme / Community Enablement Fund – Chair reported on meeting attended with other parishes and advised that we would apply for the grant via County Councillor G Cawood.
- 10.8 **Memorial Hall/School** – Nothing further to report.
- 11.0 Meeting attended/to be attended**
- 11.1 Meetings attended:-
- Police Liaison Meeting – AD attended and reported.
 - Members Development Session/Chairing Skills, 29th November – CC and SV attended.
 - SALC Meeting, 3rd December – CC attended and reported.
- 11.2 Meetings to be attended:-
- Drop in session organised by MDC re. Tax Base; 17th January – CC to attend.
- 12.0 Correspondence / AOB**
- 12.1 Clerk to look at having some new village packs printed. **SV**
- 13.0 Date & time of next meeting**
- 13.1 The next Parish Council meeting will be held on 21st January 2013, at 7.30pm at the Memorial Hall, Committee room.