

MINUTES

LEIGH ON MENDIP ANNUAL PARISH COUNCIL MEETING held on 17th May 2010 at 7.30pm in the Memorial Hall

Councillors Present

Chris Cudmore – Chairman (CC), Rose Martin (RM), Matthew Odolphie (MO), Marsha Read (MR), Alf Smith (AS) and Vicki Taylor (VT).

Clerk – Sandrine Vaillant (SV).

The meeting was attended by around 16 parishioners, and Phil Ham (PH) District Councillor.

	Action
1.0 Apologies	
1.1 Apologies were received and accepted from BW.	
4.0 Election of Chairman and Vice Chairman	
4.1 Vicki Taylor proposed that Chris Cudmore be re-elected as Chairman, seconded by Marsha Read, unanimous vote followed. The appropriate Declaration of Acceptance Form was signed by Chris Cudmore.	
4.2 Vice Chairman - RM proposed that VT took office as Vice-chairman, seconded by MO, unanimous vote followed. VT was re-appointed as Vice Chairman.	
3.0 Minutes of the last Annual Parish Council Meeting and matters arising	
3.1 The minutes of the meeting held on 18 th May 2009 were agreed as a true and accurate record of the meeting held and were signed by the Chair.	
5.0 Election of Representatives	
5.1 Representatives agreed to carry on their roles on the various bodies in the village as follows:-	
Chris Cudmore	Quarries / Highways / SALC / Website
Rose Martin	Recreation Field / PCSO Liaison / East Mendip CP
Marsha Read	Memorial Hall
Matthew Odolphie	Footpaths
Vicki Taylor	School / East Mendip Community Partnership
Brenda Wigmore	TBC
6.0 Finance	
6.1 Financial statements – No financial Statement was presented as all files and folders were with the internal auditor for annual audit.	
6.2 Agreement to Annual Return – The internal Auditor’s report was read and the Annual Return was completed and agreed. Clerk to return to Moore Stephens.	SV
6.3 Payment of invoice for purchase of salt/grit bins – Glasdon’s invoice 35753 for £928.27 was agreed, as per the minutes dated 15/02/10, item 6.4. Cheque #590 signed.	

- 6.4 Payment of invoice for purchase of dog bins – Glasdon’s invoice 588707 for £486.84 was agreed, as per the minutes dated 15/02/10, item 6.5, and receipt of monies on 7/05/10. Cheque #591 signed.
- 6.5 Payment of invoice for printing Annual Newsletter – Leigh On Mendip 1st School’s invoice I/136 was agreed, as per quote and minutes dated 19/04/10, item 9.1. Cheque #592 signed.

The Meeting was interrupted to hold the Annual Parish Meeting

7.0 Cemetery

- 7.1 Dave Jarvis’ invoice #44, dated 25th April 2010, for grass cutting on 9th and 23rd April 2010 was agreed. Cheque #99 was signed.

8.0 Planning Applications / Updates

- 8.1 The Chair updated the council on the positions of previous planning applications.
- 8.2 The main planning applications dealt with within the year were discussed/summarised during the Annual Parish Meeting. Update on Cookswood Quarry was discussed.

9.0 Somerset Aggregates Paper –Consultation

- 9.1 No comments were made on the consultation paper which was reviewed by the councillors but it was noted that the paper was very difficult to understand and inaccessible. As PH advised that the deadline for consultation responses had been pushed back and it was felt that the consultation was important to the parish, which is in a quarrying area, it was agreed to contact SCC to invite them to a meeting to speak through the paper and explain it to us. CC to write to East Mendip Community Partnership and MDC to suggest a session is done on this consultation.

CC

9.0 Urgent updates from Councillors

- 9.1 Grit/salt bins installation has been deferred until September, as they will not be needed until the autumn at the earliest and to avoid installing and leaving them empty all summer.
- 9.2 Village Signs – The working party has organised to meet with Jeff Body very shortly and also advised that funding in the form of a grant from ‘Awards for All’ might be a possibility. Securing a larger grant would allow for extended consultation and work between Jeff Body and the various community groups and possibly replacing all three village signs at once. VT to also speak to Mr Bunting at MDC, responsible for Highways and who will advise on the emplacement and designs allowed.
- 9.3 Light reduction trials – Clerk has contacted SCC regarding the trials, which unfortunately have come to a halt due to the change of local government last year and cessation of funding. SCC are looking at other ways to fund the trials and confirmed that L-o-M’s interested in light reduction was registered with them.
- 9.4 Installation of new lamp posts – SCC also confirmed that new lamp posts had been installed in the village as part as the ongoing maintenance programme. However, there has been a change of contractor recently, which means that posts cannot be erected and old ones taken away at the same time as the different posts are the responsibility of different contractors.
- 9.4 Stiles Survey - MO confirmed he had undertaken a condition survey and gave an update on the general condition of the 114 stiles around the parish.

10.0 Meetings attended/to be attended

- 10.1 Police liaison meeting – 20th May; RM to attend.
East Mendip Community Partnership – 1st June; VT and RM to attend depending on Agenda.
SALC meeting – 1st June. SV & CC to attend.
Footpaths – 16th June, Batcombe; MO & RM to attend.

11.0 Date & time of next meeting

- 11.1 The next Parish Council Meeting will be held on 21st June 2010, at 7.30 in the Memorial Hall, Committee Room.

DRAFT

MINUTES

LEIGH ON MENDIP ANNUAL PARISH MEETING held on 17th May 2010 at 8.00pm in the Memorial Hall

Councillors Present

Chris Cudmore – Chairman (CC), Rose Martin (RM), Matthew Odolphie (MO), Marsha Read (MR), Alf Smith (AS) and Vicki Taylor (VT).

Clerk – Sandrine Vaillant (SV).

The meeting was attended by around 16 parishioners, and Phil Ham (PH) District Councillor.

		Action
1.0	Apologies	
1.1	Apologies were received from Brenda Wigmore.	
2.0	Meeting	
2.1	Chair welcomed the public and introduced the parish meeting.	
3.0	Report from Parish Council	
3.2	Chair introduced the new members of the council (Matthew Odolphie and Brenda Wigmore) to the parishioners present. Thanks were extended to Alf Smith who will be leaving after this meeting, leaving one vacancy which is being advertised.	
3.3	District Councillors were thanked for their support, as well as County Councillor, Gloria Caywood, for her support.	
3.4	The chair ran through the items listed in the Annual Newsletter. Particular attention was given to:	
3.4.1	Planning – Planning applications discussed throughout the year were summarised, the main one being Cookswood Holiday Retreat. A meeting to discuss a decision is anticipated to take place mid-June. Chair summarised the council’s position with regard to this application, in that we supported the application, listing out benefits and some disadvantages.	
3.4.2	Highways – The issue of parking around the school and the numerous potholes resulting from the cold weather were mentioned. Chair also advised that, following discussions with Highways, new lines would be painted on the road at Townsend to try and prevent further accidents in the future.	
3.4.3	Hedge cutting in the village - Chair to write to Connaught to ask them to make sure they sweep the pavement all the way along from the school to Barnes Close Quarry.	CC
3.4.4	PCSO - Yvonne Mears’ report was read. PH confirmed that a New Superintendent had taken position. Speeding is main problem around this area.	
3.4.5	Footpaths – The Council is contacting landowners with regards to rights of ways during the ploughing season, so that all paths are maintained and practicable.	SV
3.4.6	Dog bins – It was confirmed that the 2 dogs bins had been installed (thank you to Frank and Vicky Higgins and Matthew Odolphie). Clerk to contact MDC so that their	

- contractors can start emptying the bins. SV
 - 2.4.7 Quarry – Liaison meetings have resumed this year. Chair updated on activity at the quarry, including building work in the Rookery Farmhouse.
 - 2.4.8 Quarry – The public was asked to note dates and times of extraordinary or larger blasts and/or damage and to report it to the parish so that it can be discussed with the quarry management team at Quarry Liaison Meetings.
SV to contact Mrs Moorhead to find out if any progress had been made with regard to the damage to her property. SV
 - 2.4.9 Website – Chair reminded residents that a ‘local business’ page had been added to the website, advising to contact him if they wanted business details added to the list.
 - 2.4.10 Finally, councillors were thanked for their voluntary work throughout the year.
 - 3.0 Report from Recreation Field Management Committee**
 - 3.1 Vicky Higgins read through the minutes of the Rec Field AGM, and briefly listed the major works and activities which took place over the last year. Full report attached to the minutes.
 - 4.0 Memorial Hall**
 - 4.1 Keith Cockroft read report prepared by Sue Vaughan, chairwoman of Hall Committee and briefly ran through the maintenance works and activities which took place over the year. Report attached to the minutes.
Thanks were extended to the Parish Council for their continued support.
 - 5.0 Open session**
 - 5.1 Quarry lorries driving through the village without sheeting. It was explained that this temporary activity was due to the current road dressing exercise being undertaken at the moment. MO to ring up SCC Highways to report. MO
 - 5.2 PH advised the Memorial Hall representative that an application for a grant for the insulation works in the hall would need to be handed in as soon as possible as the meeting had been set for July.
 - 5.3 Churchyard – Repair of the wall, tree and church stones. It was reported that the Yew trees had not been trimmed for a while. SV to contact MDC as we are paying special rates through our Council Tax and that no inspection or upkeep has taken place. SV
- No further issues were raised and the meeting was closed.