

MINUTES

LEIGH ON MENDIP ANNUAL PARISH COUNCIL MEETING held on 16th May 2011 at 7.30pm in the Memorial Hall

Councillors Present

Chris Cudmore – Chairman (CC), Ian Barnes (IB), Rose Martin (RM) and Brenda Wigmore (BW; in part).
Clerk – Sandrine Vaillant (SV).

The meeting was also attended in part by Phil Ham (PH) and Val Horler (VH), District Councillors, and 6 members of the public.

	Action
1.0 Apologies	
1.1 No apologies were received.	
2.0 Confirmation that Quorum is present	
2.1 It was confirmed that a quorum of 3 elected councillors was present.	
3.0 Signing of Acceptance of Office Forms for Elected Councillors	
3.1 All forms were returned and signed by the Clerk.	
4.0 Election of Chairman & Vice Chairman	
4.1 BW proposed that CC is re-elected as chairman (RM seconded, all agreed). CC accepted the office of chairman and the relevant form was signed.	
5.0 Co-Option of Councillors	
5.1 CC proposed to co-opt IB on the council (BW seconded; all agreed). The relevant form was signed.	
6.0 Signing of Register of Interest Forms	
6.1 All forms were returned to the Clerk for forwarding to MDC.	
<i>BW left the meeting.</i>	
7.0 Minutes of the last Annual Parish Council Meeting and matters Arising	
7.1 The minutes of the meeting held 17 th May 2010 were agreed as a true and accurate record of the meeting held.	
7.2 Matters arising:- (6.2) The annual return was sent to Moore Stephens. Action complete. (9.1) Somerset Aggregates Paper – A workshop was attended to discuss the paper. Action complete.	
8.0 Election of Representatives	
8.1 This item was deferred to the next meeting.	SV
9.0 Finance	
9.1 Financial Statement – Financial statement to 15 th May 2011 was agreed and signed. Clerk to insert the budget figures on top of the spreadsheet.	SV
9.2 Agreement to Annual Return (Internal Auditor's Report) – The annual Return was reviewed, including the internal auditor's report, and signed.	
9.3 Clerk's Salary & Expenses - Clerk's invoice dated 16 th May 2011 was agreed. Cheques # 616 and #617 (HMRC portion) were signed.	

- 9.4 Payment of Invoice for printing Annual Newsletter – Clerk advised she had a query on the invoice. To be paid at the next meeting. **SV**
- 9.5 Parish insurance Renewal – On Clerk’s recommendations, it was agreed to switch cover to Came & Co who provided a competitive quotation. Cheque #618 was signed.
- 10.0 Cemetery**
- 10.1 Mowing invoice – D. Jarvis’ invoice dated 28th April 2011 was agreed. Cheque #108 was signed.
- 11.0 Planning**
- 11.1 Planning Application 2011/0848; Repositioning 1 window opening and creating 1 new window opening and 1 door opening; Great House Farm, Leigh On Mendip – After reviewing the plans, it was agreed that the proposed works had no impact at all on the external appearance of the property and it was felt that the parish had nothing to add. CC proposed (IB seconded, all agreed) to leave it to the planning officer.
- 12.0 Urgent Updates by Councillors**
- 12.1 District Councillor’s Report – PH introduced Val Horler to the Council, who has been elected on the planning board (MDC). She is hoping to attend PC meetings regularly.
- 12.2 PH is hopeful to continue his work on behalf of the parish council as he has done in the past.
- 12.3 Planning – Few decisions have been made recently due to illness and recent changes in the department. PH will investigate outstanding applications.
- 13.0 Meetings to be attended**
- 13.1
- Councillor Training – IB to attend meeting at Nunney Village Hall on 7th June. **IB**
 - PCSO - Next meeting in Frome on Thursday 19th May. RM to attend. **RM**
- 14.0 Date & time of next meeting**
- 14.1 The next Parish Council Meeting will be held on 20th June 2011, at 7.30pm in the Memorial Hall, Committee Room.

MINUTES

ANNUAL PARISH MEETING held on 16th May 2011 at 8pm in the Memorial Hall

Councillors Present

Chris Cudmore – Chairman (CC), Ian Barnes (IB) and Rose Martin (RM)
Clerk – Sandrine Vaillant (SV).

The meeting was also attended in part by Phil Ham (PH) and Val Horler (VH), District Councillors, and 6 members of the public.

	Action
1.0 Meeting opening	
1.1 The Chair introduced the meeting.	
2.0 Report from Parish Council	
2.1 Chair started by thanking the all Parish Councillors, District Councillors, County Councillor and clerk for their work over the year (councillors past and present).	
2.2 The following was covered by the report:- <ul style="list-style-type: none">• Precept increase;• New Village Signs;• Search for land for new Cemetery;• Planning Applications;• Highway issues;• Grit Bins;• Street Lights;• Overgrown hedges & footpaths clearing;• PCSO.	
<i>Val Horler & Phil Ham joined the meeting.</i>	
3.0 District Councillor Report	
3.1 PH thanked the council for their support over the last few years, and invited feedback on the work of MDC.	
3.2 Recycling Centres - It would seem that the traffic is picking up and some issues are being addressed. Assessments are being carried out on usage, taking into account whether the amount of waste collected via the wheelie bins or from fly-tipping is going up. CC thanked PH and the councillors who campaigned to save the recycling centre.	
4.0 Report from Recreation Field Management Committee	
4.1 After thanking all the volunteers who help with the Rec Field, Vicky Higgins reported on the activities of the Committee as follows:- <ul style="list-style-type: none">• Jobs/maintenance undertaken;• Play equipment will be painted this year;• Problem with dogs fouling on the playing field;• Mole problem is ongoing;• Following work on the pitch, they are hopeful the football team will come back;• Youth Club had to fold due to falling numbers and little help.	
4.2 Rent of £1 was paid to the Parish Council for the yearly rent.	
4.3 CC also thanked the members of the committee for their work.	

5.0 Report from Memorial Hall Committee

5.1 Keith Cockroft read a report on behalf of the Memorial Hall committee:-

- Cavity wall insulation was installed before the winter;
- Replacement of water heater in the kitchen;
- Take Art has lost its funding and, unfortunately, there will be no further events;
- Annual quiz was well supported;
- Thanked the parish council for their continued interest in the village hall.

5.2 CC thanked the members of the committee for managing the Memorial Hall.

6.0 Open Meeting

6.1 Nothing further was discussed.

6.2 Chair reminded members of the public that the council met every 3rd Monday of the month and that the public was very welcomed to attend.

6.3 The meeting was closed at 9pm.

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