

MINUTES

LEIGH ON MENDIP ANNUAL PARISH COUNCIL MEETING held on 20th May 2013 at 7.30pm in the Memorial Hall

Councillors Present: C Cudmore (CC; Chair), I Barnes (IB; in part), G Boden (GB), D Mattick (DM) and D Sparkes (DS).

In attendance: S Vaillant (SV; Clerk), V Horler (VH), District Councillor, and 9 members of the public, in part.

Action

1.0 Apologies

1.1 Apologies were received from A Dagger (AD), and apologies for late arrival were received from I Barnes (IB).

2.0 Declarations of Interest & Dispensations

2.1 G Boden and C Cudmore declared an interest in the planning application for Savernake Cottage.

3.0 Election of Chairman & Vice Chairman

3.1 DM proposed that CC is re-elected as chairman (DS seconded, all agreed). CC accepted the office of chairman and the relevant form was signed.

3.2 DS proposed that IB is elected as vice-chairman (GB seconded, all agreed). IB accepted the office of vice-chairman.

4.0 Minutes of the last Annual Parish Council Meeting & Annual Parish Meeting

4.1 The minutes of the Annual Parish Council Meeting and Annual Parish Meeting held on 21st May 2012 were agreed as a true and accurate record of the meetings held.

- Item 1.2 of the Annual Parish Meeting – Clarification: RM stands for Rose Martin.

4.2 Matters arising - All items were actioned during the year.

5.0 Elections of Representatives

5.1	Recreation Field	Alan Dagger
	Memorial Hall	David Mattick
	Footpaths	Ian Barnes
	Highways	Chris Cudmore
	PCSO	Alan Dagger
	School	Gill Boden
	Quarry	David Sparkes
	SALC	Chris Cudmore / Clerk
	Website	Chris Cudmore

The meeting was interrupted by the Annual Parish Meeting.

6.0 Finance

6.1 Financial Statement – Statement to 19th May 2013 was agreed and signed. Clerk pointed out the error with cheque #702. CC agreed to query with Nat West. Budget figures to be updated on the spreadsheet

**CC
Clerk**

6.2 The following invoices/payments were agreed and cheques signed:-

		£
706	S Vaillant; Clerk's Salary & Expenses	288.35
707	LoM 1 st School (Printing of newsletter)	45.00
708	SALC (Councillor training)	50.00
709	Came & Co (Insurance Renewal)	338.56
120	S. Pitt Garden Maintenance (Church/Cemetery grass cutting)	630.00

- 6.3 Parish Council Insurance Renewal – Following clerk’s recommendations, it was agreed to accept the remittance advice for the renewal of the policy. All agreed.
- 6.4 Risk assessment – DM volunteered to conduct a thorough risk assessment and review all items. **DM**
- 7.0 Cemetery**
- 7.1 Clerk to confirm with S. Pitt that the initial payment is for 8 cuts. **Clerk**
CC agreed to sign the cheque, assuming that it is for 8 cuts. The standard of cemetery grass cutting has been good.
- 8.0 Planning**
- 8.1 App. 2012/2982; Land at Soho Farm; Installation of Solar PV array; Further discussion on the nature and level of compensation - District councillor advised that Section 106 had been signed off.
- 8.2 Planning Application 2013/0779; Savernake Cottage, Leigh Street; Single Storey Extension to Rear (North) of dwelling – CC and GB withdrew from the discussion. IB agreed to recommend approval, DS seconded, all agreed.
- 8.3 Pre-Application Consultation; Single Wind Turbine at Rockhouse Farm, Chantry – After discussion, and based on the little information held, it was agreed to write to advise that the parish council had concerns which included:- **Clerk**
- Will the turbine be in a low flying zone;
 - Proximity to Asham wood, a historic woodland;
 - Very near to main road and junction; will this cause distraction to the drivers;
 - Visual impact not acceptable (we go into a lot of trouble to ensure the effect of the quarry are well hidden and visual impact mitigated), fear that the structure will tower over the village. a full assessment of the visual impact is requested when submitted a planning application.
 - We have our share of industrial sites with the quarries around.
 - A planning permission has recently been given for Solar panels to be installed in a field in the parish;
- 9.0 Other Business**
- 9.1 Footpaths – Two kissing gates will be installed on Monday 27th May 2013.
- 9.2 Land for cemetery – IB has obtained the name of the person who has bought the land and has asked if they would mind being approached.
- 9.3 New clerk – following the resignation of S Vaillant; it was agreed that a sub-committee (CC, IB and GB) would meet at CC’s house to read through CVs received, arrange interviews and appoint a new clerk.
- 10.0 Date & time of next meeting**
- 10.1 The next Parish Council Meeting will be held on 17th June 2013, at 7.30pm in the Memorial Hall, Committee Room.
- 10.2 DM and DS presented their apologies for the meeting.

MINUTES

LEIGH ON MENDIP ANNUAL PARISH MEETING held on 20th May 2013 at 8pm in the Memorial Hall

Councillors Present: C Cudmore (CC; Chair), I Barnes (IB), G Boden (GB), D Mattick (DM) and D Sparkes (DS).

In attendance: S Vaillant (SV; Clerk), V Horler (VH), District Councillor, and 9 members of the public.

Action

1.0 Report from the Parish Council

1.1 Chairman read Parish Council report.

1.1.1 Chair thanked our District Councillors and our departing County Councillor Gloria Cawood and thanked her for her work over the years and her support over local issues.

1.1.2 Chair thanked the WI for organising the annual spring clean, and also the general public who pick up litter as they go.

1.1.3 Chair appealed for all parishioners to keep the areas around their properties clean and trees, hedges etc. cut back.

1.5 Chair thanked the councillors, past and current, for their continued work.

1.6 Chair thanked Sandrine Vaillant for her work as Parish and Cemetery Clerk over the last 5+ years and presented her with a card and gift.

2.0 Report from Recreation Field Management Committee

2.1 V Higgins read report on behalf of the Rec Field Management Committee:-

- Grass cutting is now being arranged by the PC.
- Thank you to Frank for marking out the pitch every week.
- Maintenance of the field continues and extended thanks to David and Matthew
- Dog fouling still a problem; V Horler advised that the dog warden at MDC may be able to help.
- Skate park project is now a pump track project and fundraising has happened throughout the year. Design was sent through with a competitive quote. Tarmac has promised to help with the materials.
- Changes to the licence
- Thanks were extended to the committee members for their continued support and work.
- Thanks to the Parish Council for its support.

Clerk

2.2 Chair thanked the Recreation Field Management committee for their work.

3.0 Report from Memorial Hall Committee

3.1 Report was read by D. Mattick on behalf of Sue Vaughan.

- Aim of committee to keep the hall in good shape and carry out maintenance jobs
- Two major projects: car park wall and wire fence around children play area;
- Thanks were extended to all members for their continued work over the year.

3.2 Chair thanked the committee for their work and wished Ann Orpwood, booking clerk, a speedy recovery.

3.3 Caroline & Graham Harris have temporarily taken over the hall bookings while Ann Orpwood is unwell.

4.0 Open Meeting

4.1 Highways – 20mph signs displayed following the top dressing exercise are not substantial and blowing everywhere – chair responded that the signs would be in place until all gravel had compacted. Chair agreed to contact Highways if the signs are not removed promptly.

CC

- 4.2 New badger hole at junction of Pitten Street and Stocks Lane; hole was not filled with concrete and is reappearing – Chair to report. **CC**
- 4.3 Fly-tipping – It was agreed that this is a problem and has been reported. Chair reiterated to members of the public present that there was a hotline at MDC to report fly-tipping. VH confirmed that MDC had been asked to patrol the Whitehole Hill area once a week due to heavy tipping.
- 4.4 Leaflet advising of date of street cleaning is not posted to some residents in Bellfield – Chair responded that the focus was to advise residents of the houses where cars parked on the road during the day. Properties in Bellfield were not posted where they have driveways and vehicles are not left on the road during the day.
- 4.5 Footpaths/gates – A missing stile was reported between Bellfield and the field. IB agreed to look into it, to perhaps have a swing gate installed. **IB**
- 4.6 Hedge at Church Walk needs cutting back – IB reiterated that he would cut.
- 4.7 View of the Church from Bellfield – Yew tree has grown very large and is leaning over the roof of an adjacent shed. To be reported to MDC. **Clerk**

DRAFT