

# MINUTES

## LEIGH ON MENDIP PARISH COUNCIL MEETING held on 17<sup>th</sup> November 2008 at 7.30pm in the Memorial Hall

### Councillors Present

Chris Cudmore – Chairman (CC), Frank Higgins (FH), Rose Martin (RM), Marsha Read (MR), Ty Schlechter (TS), Alf Smith (AS), Vicki Taylor (VT).  
Clerk – Sandrine Vaillant (SV).

The meeting was attended by 1 parishioner.

		<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	Late apologies were received from Ty Schlechter. Apologies were received from Phil Ham (PH), Clare Fleming (CF) and Gloria Cawood (GC), District/County Councillors.	
1.2	Chair proposed to deal with item 7.3 Cookswood Quarry following agreement of minutes of last meeting and matters arising.	
<b>2.0</b>	<b>Declaration of Interest</b>	
2.1	MR declared an interest in planning application 100829/016, Grove Shute Farm East.	
<b>3.0</b>	<b>Minutes of the last meeting &amp; matters arising</b>	
3.1	The minutes of the meeting held on 20 <sup>th</sup> October 2008 were accepted as a true and accurate record of the meeting, with one small amendment.	
3.2	(2.2) Grants Application Form – Form agreed. Clerk to implement.	<b>SV</b>
3.3	(2.3) VAT for lawnmower purchased for Rec Field – It was agreed with Rec Field Chair to close the matter. Action finished.	
3.4	(2.5) Footway from school to Barnclose Quarry – Connaught are responsible for maintenance. Action finished.	
3.5	(2.6) Easement for the 4 houses in front of Rec Field car park (retention of right of way) – Letters issued to the 3 houses with gates backing on the car park. Action finished.	
3.6	(2.8) Risk Assessment – <ul style="list-style-type: none"><li>• Signs for Hall car park liability. To be discussed at Hall’s next meeting, together with hiring policy. Ongoing.</li><li>• R. Cambourne public liability insurance – Confirmed.</li></ul>	<b>MR</b>
3.7	(2.9) Declaration of Interest – Forms from 2 councillors still to be returned.	<b>MR/FH</b>
3.8	(2.10 & 8.1) SV to contact Peter Williams to invite him to attend Speed Awareness Workshop and PC meetings – Email sent. Action finished.	
3.9	(2.11) Village Signs – Clerk reported on options. Awaiting for funding to be available. FH agreed to lead this project. Parishioners to be consulted and options displayed on the	

village website.

- 3.10 (2.12) Freedom of Information & Document Retention – Policies have been finalised and implemented. Model Publication Scheme to be circulated and adopted at next meeting.
- 3.11 (2.13) White lining at Townsend – Ongoing. To be followed up in January 2009.
- Ty joins meeting.*
- 3.12 (2.14) Invoice for elections – No information has been received from Matthew Hillier. Ongoing. **MDC**
- 3.13 (2.15) Housing – CF advised she was meeting with planners this week. Will report at next meeting. **CF**
- 3.14 (2.16) Suggestion to Remove Lighting in Leigh On Mendip – Following liaison with SCC it was established that the parish council does not have the authority to make decisions on this as responsibility lies with Highways. Action finished.  
Chair wrote to GC to ask that we be kept informed of trials being conducted.
- 3.15 (2.17) Driver Awareness Course – Course organised for Friday 6<sup>th</sup> March 2008. Action finished.
- 3.16 (2.18) Permissive path identified on the SW side of Halecombe Quarry - TS to write to Tarmac to obtain information. **TS**
- 3.17 (2.19) Barnes Close Quarry – Path has still not been made good, although it was noted that planks had been laid down to allow access, however, this is not acceptable and is a hazard. MDC dealing with the matter. To be escalated to SCC and Enforcement Officer should this not been made good. TS to monitor. **TS**
- 3.18 (8.3) Clerk to look for letter with points of contact at Highways – Letter not found. Action finished.
- 3.19 (8.3) Road signs damage near LJH – FH noted that upright had been replaced. It is assumed someone is on the case.
- 3.20 (8.6) Clerk to write letter to C.Horn – Action finished.
- 4.0 District/County Councillors' Reports**
- 4.1 Chair read through GC report.
- 4.2 Clerk to contact GC regarding available posts for Speed Activated Visors. **SV**
- 5.0 Finance**
- 5.1 Financial statements – Statement to 16<sup>th</sup> November 2008 agreed and signed.
- 5.2 Budget & Precept 2009/10 Preparation – Final agreement of precept at December meeting to meet MDC deadline.
- 5.2.1 Rec Field – £1,000 to insulate building and rewiring. RM to report on what proportion of the works this represents. Rec Field to check grants available (Community Venues Insulation Grant/Funding). **RM**
- Chair queried whether Rec Field had plans to develop a Youth Shelter, as identified on Parish Plan. **RM**
- 5.2.2 Memorial Hall – MR to report next month. **MR**

- 5.2.3 School – VH/SV to ask School following next Governors Meeting and report. **VH/SV**
- 5.2.4 Footpaths – Budget to stay at £200 as there are unspent monies from this financial year. TS to ask B. Loten to survey/clear footpaths. **TS**
- 5.2.5 Active Living Centre – AS to query with G. Harris. **AS**
- 5.3 Grant request from Leigh On Mendip 1<sup>st</sup> School – Cheque #548 for £175 issued, as agreed in minutes of 20<sup>th</sup> October 2008, item 5.3.
- 5.4 Grant request from Age Concern – Application form to be sent to assess benefit to village. **SV**
- 5.5 Youth Club/East Mendip Partnership Grant – Cheque #549 for £800 issued, as agreed in minutes of 16<sup>th</sup> June 2008 item 9.1.
- 5.6 East Mendip Partnership Grant - VT to look at bulbs (£200) and welcome pack with Brenda Wigmore (£800). **VT**
- 6.0 Cemetery**
- 6.1 Mowing Invoice – Invoice #87 for cuts on 16<sup>th</sup> October and 1<sup>st</sup> November 2008 was agreed. Cheque #88 signed and issued.
- 6.2 Hedge Cutting – Invoice #13 for cutting the hedge as per quotation dated February 2008. Cheque #89 signed and issued.
- 7.0 Planning update**
- 7.1 Chairman updated the council on recently granted planning proposals – Chair updated on ‘Time to Plan’ initiative. There will be a consultation period between 4 Dec and 29 Jan with a presentation at the Parish Forum on 19 Jan.
- 7.2 Application 100829/016, Grove Shute Farm East – *(MR left the room)* It was agreed to leave the decision to the planners, asking for a restriction/condition to be put on the garage block not being used for living accommodation/residence. *(MR rejoined the meeting)*
- 7.3 Application LKK/067818/010, Cookswood Quarry – Chairman updated Council on history and present situation (Travel Plan had been issued). Clerk advised that a public consultation meeting was taking place on 26<sup>th</sup> November at 7.30 in the Stoke St Michael Memorial Hall.
- It was agreed that the points the council objected on before still stood.
- Following a discussion into the advantages, disadvantages and risks of the development going ahead, it was agreed that Chairman would write a draft of our discussions, for formal response to be agreed at December meeting, after we attended meeting in Stoke St Michael. **CC**
- Clerk to request an extension of time. **SV**
- 8.0 Pioneer Somerset: ‘Devolution of Services’ Survey**
- 8.1 No area was identified as one we would like to take over. Clerk to compile and send back. **SV**
- 9.0 Councillors Reports**
- 9.1 **PCSO** – Report received.
- 9.2 **Footpaths** – Report from Sheila Petherbridge received.

It was reported that a gate in Stocks Lane into a private property was not accessible to dogs. TS to investigate.

9.3 **Highways** – Nothing further to report.

9.4 **Recreation Field** – Roof has now been done.  
Fund raising on Saturday 13<sup>th</sup> December 2009 – Bingo Night.

Clerk to write letter of thanks for Rec Field committee for work involved in replacing the roof.

SV

9.5 **Memorial Hall** – Nothing further to report.

9.6 **School** – Nothing further to report. Meeting on Tuesday 18<sup>th</sup> November 2008.

9.7 **SALC** – Next meeting on 1<sup>st</sup> December 2008.

9.8 **Quarry** – Halecombe Quarry Liaison Meeting organised for 22<sup>nd</sup> January 2009. TS and AS to attend, GC chairs.

#### 10.0 **Meetings Attended / To be attended**

10.1 No meeting attended in the last month.

10.2 Meetings to be attended:-  
26<sup>th</sup> November – Stoke St Michael Public Meeting about Cookswood Quarry  
1<sup>st</sup> December – SALC meeting. AS to attend.  
2<sup>nd</sup> December – East Mendip Community Partnership. VT may attend.  
19<sup>th</sup> January – Parish Forum.

#### 11.0 **Correspondence**

- 11.1
- Draft Cultural Strategy Document
  - Code of Conduct Consultation papers
  - Freedom of information pack, draft Model Publication Scheme
  - Gloria Cawood October Report
  - Email from MDC re. Homefinder Update
  - ‘Winter Services’ leaflet from Somerset Highways
  - Somerset NHS Annual Public Health Report
  - Minutes of Mendip Strategic Partnership Meeting 16.09.08
  - Parishes Information Bulleting (November 08); Thatch (Autumn 08); Clerks & Council Direct (Issue 60); the Clerk (November 08)

#### 12.0 **Date & time of next meeting**

12.1 The next meeting will be held on 15<sup>th</sup> December 2008, at 7.30pm in the Memorial Hall (Committee Room).