

# MINUTES

## LEIGH ON MENDIP PARISH COUNCIL MEETING held on 21<sup>st</sup> April 2008 at 7.30pm in the Memorial Hall

### Councillors Present

Chris Cudmore – Chairman (CC), Frank Higgins (FH), Rose Martin (RM) Marsha Read (MR),  
Alf Smith (AS), Vicki Taylor (VT).  
Clerk – Sandrine Vaillant (SV).

The meeting was attended by 2 parishioners (one representative of the Rec Field Committee) and Phil Ham, District Councillor.

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### Action

#### 1.0 Apologies

1.1 Apologies were received from Ty Schlechter, Claire Fleming and Gloria Cawood.

#### 2.0 Minutes of the last meeting & matters arising

2.1 The minutes of the last meetings held on 17<sup>th</sup> March and 2<sup>nd</sup> April 2008 were accepted as a true and accurate record of the meetings.

2.2 (2.10) Cemetery – New schedule of fees, cemetery rules and updated forms issued to Rev. P. Winks and M. Loten. Action complete.

2.3 (2.11) Parish Plan – Draft Welcome pack. Work has started and draft will be presented at next meeting. Grant of £1,800 received from East Mendip (£200 short from amount requested on application).

2.4 (2.12) Speed Gun – Training has been organised for TS to be trained. Action complete.

2.5 (16.2) Share the learning points from Clerk and new Councillors training – Action continues.

SV/RM/MR

2.6 (2.16 & 10.1) S106 Agreement – Clerk obtained copy included in Correspondence file. Action complete.

2.7 Cookswood quarry – CF confirmed that approval had not yet been granted. PH confirmed that nothing was passed. Action complete.

2.8 (5.1) Financial Statements were re-issued to reflect end-of-year figures, agreed and signed. Action complete.

2.10 (7.6) Consultation on validation of Planning Applications – Copy of

correspondence circulating.

2.11 (8.1) BBC Bus – Clerk advised that the BBC bus was already booked on the day of the fair, but was advised that it would be happy to publicise the event.

2.12 (9.1) Post Offices – Copy of correspondence circulating.

2.13 (11.1) PCSO report included in Correspondence file.

2.14 Policies – Draft Freedom of Information and Document Retention policies to be circulated for review.

SV/ALL

2.15 (12.2) Parish Newsletter – Draft newsletter circulated for discussion. Action complete.

#### **4.0 District Councillors' Reports**

4.1 PH congratulated Vicky and Rose on their work towards obtaining the grant.

4.2 Advised that GC had successfully had Leigh On Mendip included in the list of local villages able to obtain day tickets for Glastonbury. Tickets can be obtained on 0844 412 4627 (until 25<sup>th</sup> April 2008).

#### **5.0 Finance**

5.1 Financial statements – Statements to 31<sup>st</sup> March 2008 and 20<sup>th</sup> agreed and signed.

5.2 Receipt & Payments Cash Book to 20<sup>th</sup> April 2008 was presented, agreed and signed.

5.3 Assets & Risk Audits Reports – discussed. Clerk to finalise and circulate reports.

SV

5.4 MDC (invoice 3003622) – See 2.9 above.

5.5 S137 – Clerk to find out current S137 rate and number of electors on the list to work out a total figure of S137 available (contact Matthew Hillier at MDC).

SV

5.6 SV to check with Peter Lacey if grants should be listed under S137 or not.

SV

5.7 Grants application form – FH to investigate and propose criteria for the award of grants and guidelines for requests.

FH

#### **6.0 Cemetery**

6.1 Nothing to report.

## **7.0 Planning update**

7.1 Chairman updated the council on recently granted planning proposals (Tadhill Farm and White House Farm), rejected proposals (Examiner House), withdrawn proposals (Raglan) and advised that Grove Shute Farm had won an appeal to remove the agricultural tie to the land.

7.2 Application 077118/005 Recreation Field – It was decided to leave the decision to the planning officer as it is our submission.

7.3 Application 060682/008 Oak Cottage – Discussed. Recommend approval because it does reduce the risk of street parking.

## **8.0 Rec Field Funding Request**

8.1 Following discussion and exploration of all avenues, the Council agreed to a grant of £1,000 to the Recreation Field to facilitate the purchase of a sit-on lawnmower to replace old and tired one; as per SLCC Clerk's Manual 2004 'Local Services' Section G29, item 1.1 and 2.1.

SV

## **9.0 Review Draft Parish Newsletter**

9.1 Discussed and amendments suggested.

## **10.0 Representation regarding application to vary licensing hours at the Bell Inn.**

10.1 Copy of representation circulated. Hearing date: Wednesday 14<sup>th</sup> May 2008, 10am. CC to attend.

CC

## **11.0 Condition of Footpath from road to Halecombe quarry walk.**

11.1 The condition of the pavement from the school to Barnes Close quarry was brought to the attention of the councillors.

11.2 FH to assess where the responsibility of cutting back the hedge lies and to alert Highways that pavement is getting smaller and is posing a H&S risk from pedestrians having to walk on the road.

FH

## **11.0 Councillors Report**

11.1 **PCSO** – Report in correspondence file.

11.2 **Footpaths** – Nothing to report.

11.3 **Highways** – Nothing further to report.

11.4 **Recreation Field** – Minutes of last meeting tabled. AGM 30<sup>th</sup> April 2008.

11.5 **Memorial Hall** – Mouse Racing on 10<sup>th</sup> May 2008.

11.6 **School** – Corporate Director for young people Services visiting 26<sup>th</sup> June 2008.

School investigating the provision of hot meals from September.

11.7 **SALC** – nothing to report.

11.8 **Quarry** – Next meeting is the visit of the quarry on 4<sup>th</sup> June, 7pm.

## **12.0 Meetings Attended / To be attended**

12.1 Parish Forum – Discussion on highways, affordable housing and floods.

12.2 East Mendip Community Partnership - VT and RM attended.

12.3 Dates of forthcoming meetings:

- Mendip Area Working Panel – 21<sup>st</sup> May

## **13.0 Correspondence**

- Rec. Field committee minutes and letter re. New sit on lawnmower.
- Letter from C & G Harris.
- Planning updates for Ivy Cottage, Tadhil Farm, White House and Grove Shute Farm, Leigh On Mendip.
- MDC East Mendip Community Partnership – Area Regeneration Funding.
- Email regarding planning application validations.
- PCSO report and Mendip PCSO Steering Group Minutes of 15/04/08.
- Chief Sup. Nikki Watson, District Commander – April Newsletter.
- Copy of Section 106 Agreement between Council and Knightstone HA.
- Email re. Booking of BBC bus.
- Post Office reply to consultation.
- Requests for grant: WRVS Supporter Care and Life Education Centres.
- Thank you letter from Somerset Art Week.
- Minutes of Mendip Strategic Partnership Mtg.
- Parishes information bulletin; April 2008.
- NALC conference brochure; Your Mendip Spring 08; Your Somerset April 2008; HomefinderSomerset.co.uk; Focus on Transporting Somerset Spring 2008; Thatch Spring 2008; News from Mendip Housing April 2008; Somerset's Community Safety Newsletter Spring 2008.

## **14.0 Date & time of next meeting**

14.1 The following meetings will be held on 19<sup>th</sup> May 2008, in the Memorial Hall:

- Annual Parish Council Meeting (formerly AGM) – 7.30pm
- Annual Parish Meeting – 8.00pm
- Parish Council Meeting – 8.30pm

Clerk to organise refreshments.

**SV**