

# LEIGH ON MENDIP PARISH COUNCIL

**To all Members of Leigh on Mendip Parish Council**

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

**Joe McGhee, Clerk to the Council**

## **Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL**

**To be held on Monday, 15<sup>th</sup> April, 2024 in the Memorial Hall  
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda  
(b) To receive written requests for dispensations for disclosable pecuniary interests**
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**
- 8. To confirm the minutes of the Parish Council meeting held on 18<sup>th</sup> March, 2024, previously circulated (Attachment 1).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

**(a) 2024/0477/HSE**

Removal of existing chimney, one and a half storey side extension, replacement front porch and associated works.

Clifton Lodge, Knapp Hill, Leigh On Mendip, Radstock, Somerset

**(b) 2024/0478/FUL**

Proposed general purpose barn (retrospective).

Land at 368121 146641, Tadhil Lane, Stoke St Michael, Shepton.

**(c) 2024/0527/FUL**

Construction of 3m wide track, 150m to the north-west of the existing combined commercial/residential access & run east for 375m.

Land at Whitehole Farm, Whitehole Hill, Leigh on Mendip, Shepton Mallet, Somerset.

**(d) 2024/0574/HSE**

Erection of detached garage (retrospective).

1 The Orchard, Park Hayes, Leigh On Mendip, Shepton Mallet, Somerset.

- (e) Mendip Local Plan Part II - Sparks Farm sites identified by Somerset Council for housing (Attachment 2).

## **11. Planning Applications – Decisions to be noted from Somerset Council**

### **(a) 2024/0386/APP**

Approval of details reserved by condition 6 (surface water drainage) on planning consent 2022/2363/FUL – 11 Park Hayes, Leigh On Mendip, Shepton Mallet, Somerset, BA3 5QN

**Decision.** Approval.

### **(b) 2024/0477/VRC**

Variation of condition 1 – Plans List (Compliance) of Planning Consent 2022/1855/REM (Application of reserved matters for the erection of a single dwelling and associated access) – 6 Park Hayes, Leigh On Mendip, Shepton Mallet, Somerset BA3 5QN.

**Decision.** Approval.

### **(c) 2024/0158/APP**

Approval of details reserved by conditions 4 (Lighting) and 5 (Wildlife) on planning consent 2023/1084/FUL – Land at 369311 147357 Quarry Lane, Leigh On Mendip, Shepton Mallet, Somerset.

**Status: Conditions Split Decision**

## **12. To Be Discussed / Resolved**

- (a) Update on application for the new cemetery.
- (b) Community Plan update – Cllrs Taylor, Sweet.
- (c) Consideration of Local Government Boundary Commission Review (deferred from 18<sup>th</sup> March) – Attachment 3.
- (d) Hardstanding at Park Hayes - update (Cllr Taylor).
- (e) Update on additional dog bin at Sparks Field – Cllr Taylor, Clerk.
- (f) Highways – use of SIDs
- (g) Confirmation of clerk hours for 2024-25 – 6 hours per week, average of 26 hours per calendar month.
- (h) Annual Parish Meeting planning.
- (i) Crime statistics – Appendix 4.
- (j) Resignation of councillor – reallocation of duties.

## **13. Clerk's / Councillors' Report**

- (a) Several hours spent with internal auditor who was very thorough. Internal audit successfully completed. Auditor made some recommendations which will be implemented, including move of funds from NS&I to online-manageable savings account and minuted record of clerk's contractual hours for the coming year.
- (b) Approach made to enforcement officer; online form completed.
- (c) A follow-up email was sent to the Devolution team at Somerset Council about taking over land at Park Hayes. Photos of recent damage included to bolster case. Response awaited.
- (d) A follow-up email was sent to Traffic Management at Somerset Council regarding signage at Park Hayes and a 20mph sign for the school. Response awaited.
- (e) Speedwatch signs handed over and installed by M Carter and C Ingram.
- (f) Confirmation received from NS&I that changes to signatories has been put in place.
- (g) Recommendations of approval posted on Somerset Council planning portal for applications 2024/0276/OUT and 2024/0279/FUL.
- (h) Query raised with Zurich Municipal about insurance for volunteers when work is urgent. So long as the work is known to the Parish Council, we have an appropriate

risk assessment in place and the volunteer is trained/qualified, we appear to be covered.

- (i) Upcoming planning applications for consideration posted to council website and Facebook pages.
- (j) Request received to escalate an issue with the side of the road at Tadhill being degraded. Awaiting precise location before raising issue with Highways.

#### **14. Finance**

**Bank reconciliation (Attachment 5).**

**Budget Review (Attachment 6).**

**Bank Balances as at: 10<sup>th</sup> April, 2024**

**Current Account £4,615.81**

**Reserve Account £9,583.86**

#### **Receipts**

Mells Park Trust – Community Payment - £2,000 – BACS 18 Mar 24.

#### **Payments**

- (a) V Taylor – Gifts to Rangers - £45.00 – BACS - 20 Feb 24
- (b) Leigh On Mendip Recreation Field Committee - £2,000 – BACS – 20 Mar 24
- (c) Unit Trust Bank – Service Charge - £18 31 Mar 24
- (d) Ionos – web hosting - £16.20 – BACS 10 Apr 24
- (e) Clerk salary April - £311.10
- (f) HMRC Income tax April - £77.60
- (g) Clerk expenses – Working from home April - £6.50.
- (h) Idverde – Inv 10909323 – Mar 24 - £113.53
- (i) Chrysalis Landscaping – Cemetery Plan & Design - £160.00
- (j) Do the Numbers Ltd. – internal audit - Inv 12/1558 – £190.00

#### **15. Correspondence to be noted.**

- (a) B Clarke – Household Support Fund, Flood Café, Magazine Printers - forwarded 13 Mar 24
- (b) GBR Share, Whatley Quarry Community – Work on Vallis Vale Footpath Bridge - forwarded 20 Mar 24
- (c) Consultations East – Planning Application 2024/0477/HSE - forwarded 20 Mar 24
- (d) Planning Policy East – Mendip Local Plan Part II - forwarded 20 Mar 24
- (e) Flood Wessex – Somerset Flooding Support Resources - forwarded 21 Mar 24
- (f) B Clarke – Postal Votes - forwarded 27 Mar 24
- (g) Shepton LCN – Minutes of Meeting Held on 11<sup>th</sup> March - forwarded 28 Mar 24
- (h) A Sestini – Response to Lack of Local Plan for East Somerset - forwarded 28 Mar 24
- (i) B Clarke – Briefing Sheet April 24 - forwarded 01 Apr 24
- (j) Administrator Halecome Quarry – Draft Minutes of Meeting - forwarded 03 Apr 24
- (k) B Clarke – Waste Collection Changes - forwarded 03 Apr 24
- (l) Consultations Est – Planning Application 2024/0527/FUL - forwarded 10 Apr 24

#### **16. Matters to report / items for next agenda.**

**17. Date and time of next meeting: Monday 20<sup>th</sup> May, 2024 in the Memorial Hall starting at 7.00pm.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.