

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

To be held on Monday, 20th May, 2024 in the Memorial Hall
Starting at 7.00pm (or immediately after the Annual Council Meeting)

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Absent**
4. (a) **To receive declaration of interest from Councillors on items on the agenda**
(b) **To receive written requests for dispensations for disclosable pecuniary interests**
Cllr Vicki Taylor has a written request for dispensation in relation to Leigh on Mendip War Memorial Hall for one year (June 2024)
(c) **To grant any requests for dispensation as appropriate**
5. **Public Session**
6. **County Councillor Reports**
7. **Monthly update from Tom Kemp – Parish Tree Officer**
8. **To confirm the minutes of the Parish Council meeting held on 15th April, 2024, previously circulated (Attachment 1).**
9. **Matters arising from the minutes but not on the agenda.**
10. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) **2024/0649/HSE**
Erection of double carport and garden shed.
Thrice Barn, Leigh Street, Leigh On Mendip, Shepton Mallet
11. **Planning Applications – Decisions to be noted from Somerset Council**
 - (a) **2024/0477/HSE**
Removal of existing chimney, one and a half storey side extension, replacement front porch and associated works.
Clifton Lodge, Knapp Hill, Leigh On Mendip, Radstock, Somerset, BA3 5QY
Decision. Approval.
12. **Finance**
 - (a) **To approve (or not) bank reconciliation to 14 May 2024 (Attachment 2)**
 - (b) **To approve (or not) receipts and payments as identified in the Cashflow 31 Mar 2024 to 14 May 2024 (Attachment 3).**

(c) To note bank balances at 14th May, 2024:

Unity Trust current account - £17,387.88

NS&I investment account - £9,583.86

13. Clerk's / Councillors' Report

- (a) Comments applied at Somerset Council planning portal for applications 2024/0477/HSE, 2024/0478/FUL, 2024/0527/FUL and 2024/0574/HSE.
- (b) No response yet from emails about signage at Park Hayes and '20mph when lights flashing sign at the school. Multiple emails have been sent on these topics so Clerk recommends they come off the agenda and we await updates.
- (c) Form with covering letter sent to NS&I to close the Council's investment account with them and transfer the balance to the Unity Trust current account.
- (d) Upcoming planning application for consideration posted to council website and Facebook pages.
- (e) Issue with deep pothole at the side of the road at Tadhill reported online on behalf of a parishioner. Somerset Council Highways responded saying it had been inspected and they would try to carry out work within a month.
- (f) Website updated and email account deleted following the resignation of M Carter as councillor. Democratic Services informed and notice posted of councillor vacancy in case of by-election request. If no request, vacancy will be advertised for co-option.
- (g) Migration of HMRC records to new tax year carried out, including issue of P60 and software upgrade.
- (h) Plan of existing cemetery modified slightly to show space for four additional ashes plots. Discussions held with funeral director and family on the interment of ashes.
- (i) A notice was posted on the website and Facebook pages about maintenance work on the Whatley railhead.
- (j) Notices were also posted following four separate notifications of emergency road closures to the east of the village.

14. To Be Discussed / Resolved

- (a) Update on application for the new cemetery.
- (b) Community Plan update – Cllrs Taylor, Sweet.
- (c) Chair's ideas on how the Parish Council might work over the next year.

15. Matters to report / items for next agenda.

16. Date and time of next meeting: Monday 17th June, 2024 in the Memorial Hall starting at 7.00pm.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.