

## Leigh on Mendip Memorial Hall Committee

DRAFT Minutes of Meeting held on Mon. 3<sup>rd</sup> June 2024

Present: V Taylor, D Pattison, A & R Orpwood, Emma Brooks & Barbara Turner & B. Wigmore.

**Apologies/Absent:** None

**Minutes:** Agreed & signed by Chair VT and Booking Clerk RO.

**Matters Arising:**

1. EB checked the accident book & reported there were no new entries.

**Annual Tasks:**

1. DP: None

**Treasure's Report:**

1. DP had circulated his statement prior to this meeting.
2. VT reported cost for erecting the new shed & taking away the old one would be approx. £230 as quoted by the builder.

DP arrived for the meeting.

5. DP reported &10,000 was transferred to the new Redwood Hall Account.
6. DP is awaiting a quote from the Zurich Community Insurance.
7. AO handed in receipt for oven gloves
8. AO handed £90 to DP which was payment received from Zumba.
9. DP is still awaiting a new bill for the electricity.
10. DP reported the cleaners didn't do oven cleaning, so he's begun to research companies that undertake this work. Ongoing. DP said this would be *approx.* £100. He went on to suggest RO & AO took this task over as it involved coordinating with the Booking Diary. Agreed.

**Bookings Clerk Report:**

1. RO reported 1 party booked – A Golden Wedding celebration which involved a whole day booking.
2. On 8<sup>th</sup> June chairs & tables were needed at Recreation Field for the Opening of the Coronation Playground. It was agreed no charge would be made for this.
3. Chairs & tables booked for Sunday 10<sup>th</sup> June in Shepton Mallet at the Hive.

4. RO had received a booking for the whole day for General Elections on Thurs 4<sup>th</sup> July. Bookings that will be affected have been notified.
5. RO concluded that as before the Bookings are busy

### **Maintenance:**

1. RO said Roof Leak Testing to be carried out as planned in the near future.
2. RO asked if work on constructing the new shed would be completed in one day because of bookings on the Mon. VT said the builder was confident it was one day's work.
3. VT has been in touch with the builder regarding the new Shed construction. He offered Sun 14<sup>th</sup> June. RO asked if this work would be completed in one day because of bookings on the Mon. VT said the builder was confident it was one day's work.
4. RO reported Emergency Light on the Main Door was faulty. He had run a check & identified the problem (LED Light). RO investigating.
5. RO said a villager had reported need for a new projector lead. He went on to say a new HDMI projector socket was required. RO will research product, so it is compatible with current laptops. If there are any problems, he will contact Phil Davies.
6. New chairs will be discussed at the next meeting when the whole committee has researched the option suggested (Ref Rocky Mountain coffee shop)
7. AO reported a Radio had been left by someone at the Hall. EB suggested putting notification on the village website. Agreed
8. It was agreed that the old Hoover would be kept on storage as Short Mat Bowls used it for cleaning their equipment.

### **A.O.B.:**

1. Regarding a request from Chris Cudmore back copies of Hall Minutes will be forwarded by BW to him for village website.

**Correspondence:** None

**Next meeting 1<sup>st</sup> July 2024 at the Hall 7:30pm**