

# LEIGH ON MENDIP PARISH COUNCIL

**To all Members of Leigh on Mendip Parish Council**

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

**Joe McGhee, Clerk to the Council**

## **Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL**

**To be held on Monday, 17<sup>th</sup> June, 2024 in the Memorial Hall  
Starting at 7.00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda  
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Vicki Taylor has an approved request for dispensation in relation to Leigh on Mendip War Memorial Hall until June 2027.

**(c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**
- 8. To confirm the minutes of the Annual Council meeting held on 20<sup>th</sup> May, 2024, previously circulated (Attachment 1).**
- 9. To confirm the minutes of the Full Council meeting held on 20<sup>th</sup> May, 2024, previously circulated (Attachment 2)**
- 10. Matters arising from the minutes but not on the agenda.**
- 11. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
  - (a) 2024/0841/HSE**

Erection of a single storey rear extension.  
2 Westleigh, Towns End Lane, Leigh On Mendip, Shepton Mallet, Somerset, BA3 5QT
- 12. Planning Applications – Decisions to be noted from Somerset Council**
  - (a) 2024/0574/HSE**

Erection of detached garage (Retrospective)  
1 The Orchard, Park, Hayes, Leigh On Mendip, Radstock, Somerset, BA3 5BW  
**Decision.** Approval.
  - (b) 2024/0279/FUL**

Operational development relating to proposed flood alleviation scheme  
Great House Farm, Hollybush Lane, Leigh On Mendip, Radstock, Somerset BA3

5QZ

**Decision.** Approval.

**13. Finance**

- (a) To approve (or not) bank reconciliation to 10 Jun 2024 (Attachment 3)
- (b) To approve (or not) receipts and payments as identified in the Cashflow 14 May 2024 to 10 Jun 2024 (Attachment 4).

**14. Clerk's / Councillors' Report**

- (a) NS&I were contacted re closing the council's investment account. Clerk will give verbal update at the meeting.
- (b) Following the annual council meeting, all policies were updated on the website.
- (c) The AGAR forms were completed and posted on the website, including the Public Rights Notice. The Exemption Form was sent to the external auditor, PKF Littlejohn, indicating that the council is exempt from external audit because neither its income nor expenditure for 2023-34 exceeded £25,000.
- (d) Information and an application form were posted on the usual channels for the Halecombe Quarry Community Fund.
- (e) Comments applied at Somerset Council planning portal for applications 2024/0649/HSE and 2024/0386/HSE.
- (f) Advert posted inviting people to come forward as candidates for cooption as councillors. There were no responses.
- (g) An update was received from Somerset Council indicating new signage had been ordered for Park Hayes and should be in place early July.
- (h) Traffic Management at Somerset Council confirmed that a 20WLS sign had not been incorporated into the project which delivered the flashing lights to Leigh On Mendip School and the project has no plans to revisit the school and fit one.
- (i) Upcoming planning application for consideration 2024/0841/HSE posted to council website and Facebook pages.
- (j) The council's insurance was renewed for 2024-25 with Zurich Municipal.

**15. To Be Discussed / Resolved**

- (a) Update on application for the new cemetery.
- (b) Community Plan update – Cllrs Taylor, Sweet.
- (c) Chair's ideas on how the Parish Council might work over the next year.
- (d) Management of trusteeships and annual trustee meetings
- (e) Report on the annual parish meeting
- (f) Report on the Clerk's annual review
- (g) Forward planning
- (h) Shepton LCN Yearly Report; communication of LCN proceedings to parish. (Attachment 5)

**16. Matters to report / items for next agenda.**

**17. Date and time of next meeting: Monday 15<sup>th</sup> July, 2024 in the Memorial Hall starting at 7.00pm.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.