

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

**To be held on Monday, 17th November, 2025, in the Memorial Hall
Starting at 7:00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Vicki Taylor has an approved request for dispensation in relation to Leigh On Mendip Memorial Hall until June 2027.

Cllr Vicki Trundle has an approved request for dispensation in relation to Leigh On Mendip Recreation Field Committee until March 2029.

Cllr Paula Freeland has an approved request for dispensation in relation to St Giles Church until June 2029.

(c) To grant any requests for dispensation as appropriate.

- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**
- 8. To confirm the minutes of the Full Council Meeting held on 20th October, 2025, previously circulated (Attachment 1).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.
None.**
- 11. Planning Applications – Decisions to be noted from Somerset Council
None.**
- 12. Finance and Annual Reporting**
 - (a) To approve (or not) bank reconciliation at 12 Nov 2025 (Attachment 2)**
 - (b) To approve (or not) receipts and payments as identified in the Cashflow 14 Oct 2025 to 12 Nov 2025 (Attachment 3).**

13. Clerk's / Councillors' Report

- (a) Information was published on Somerset Council's Household Support Fund, which aims to help people over the difficult winter months. Links were included to further information and the application process.
- (b) Follow up emails have been sent to Somerset Council on the definition of road cleaning/maintenance responsibilities and the transfer of a parcel of land on Park Hayes to the Parish Council. The next clerk's report will include details of any responses.
- (c) A notification from Somerset Council of a road closure for five days in early December on Quarry Lane was published on the usual channels.
- (d) The stream near Great House Farm was monitored after recent rains, with the water levels seen to be at normal levels. There will be no further liaison with the Environment Agency for the time being.
- (e) A notice was published requesting parishioners to remember that the footpaths in the parish are solely for pedestrian use and to request that they avoid the use of any wheeled vehicles.
- (f) Information on the specification for churchyard/cemetery grounds maintenance was sent on to the Tree Officer to inform the development of the biodiversity plan.
- (g) Contact has been made with the new Operations Manager at Halecombe Quarry to see if the procedure of the Clerk being informed of blasts in advance and then alerting parishioners can be continued.

14. To Be Discussed / Resolved

- (a) Councillor resignation/co-option
- (b) Proposal from Somerset Council to transfer land to the Parish Council.
- (c) Development of biodiversity plan for churchyard/cemetery.
- (d) New cemetery
 - Memorial tree branch removal.
 - Procurement of chain link fence.
 - Drawings and quote for gates.
- (e) Easement letter – Recreation Field car park.
- (f) Repair shop questionnaire.
- (g) Youth services survey.
- (h) Speed Watch signs; National Road Safety Week.
- (i) EV charging points
- (j) Rec Field ground maintenance
- (k) Somerset Council – Charitable Collection Licensing Policy

15. Matters to report / items for next agenda.

16. Date and time of next meeting: Monday 15th December, 2025, at 7:00pm in the Memorial Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.