

# LEIGH ON MENDIP PARISH COUNCIL

## To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

**Joe McGhee, Clerk to the Council**

### Agenda for the Meeting of

### LEIGH ON MENDIP PARISH COUNCIL

To be held on Monday, 15<sup>th</sup> December, 2025, in the Memorial Hall  
Starting at 7:00pm

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Absent**
4. **(a) To receive declaration of interest from Councillors on items on the agenda**  
**(b) To receive written requests for dispensations for disclosable pecuniary interests**  
Cllr Vicki Taylor has an approved request for dispensation in relation to Leigh On Mendip Memorial Hall until June 2027.  
Cllr Vicki Trundle has an approved request for dispensation in relation to Leigh On Mendip Recreation Field Committee until March 2029. Cllr Paula Freeland has an approved request for dispensation in relation to St Giles Church until June 2029.  
**(c) To grant any requests for dispensation as appropriate.**
5. **Public Session**
6. **County Councillor Reports**
7. **Monthly update from Tom Kemp – Parish Tree Officer**
8. **To confirm the minutes of the Full Council Meeting held on 17<sup>th</sup> November, 2025, previously circulated (Attachment 1).**
9. **Matters arising from the minutes but not on the agenda.**
10. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**  
None.
11. **Planning Applications – Decisions to be noted from Somerset Council**  
None.
12. **Finance and Annual Reporting**
  - (a) To approve (or not) bank reconciliation at 10 Dec 2025 (Attachment 2)**
  - (b) To approve (or not) receipts and payments as identified in the Cashflow 12 Nov 2025 to 10 Dec 2025 (Attachment 3).**
  - (c) To approve draft budget for 2026-27 (Attachment 4) including setting level of precept.**

### **13. Clerk's / Councillors' Report**

- (a) A response was received on the query about a definition of Somerset Council's responsibilities for road cleaning/maintenance. This repeated the information about activities and training which village volunteers can undertake. The information does refer to Somerset Council continuing to have "regular grass cutting, general vegetation clearance and gully-cleaning as part of a wider highway maintenance schedule".
- (b) Following the resignation of two councillors, standard actions were completed – deletion of email accounts, website update, liaison with Democratic Services at Somerset Council, advertising opportunity to request by-elections. If no such request by 12<sup>th</sup> December, vacancies can be advertised.
- (c) Clerk liaising with new Halecombe Quarry manager to provide notice to parishioners of blasting.
- (d) A number of items were published:
  - Invitation to comment on LGBC revision of Somerset Council divisions; this was reopened because of confusion over possibility of continuing multi-councillor divisions.
  - Minutes of the most recent meeting of the Whatley and Westdown Quarries Community Liaison Group
  - Information on free business support for SMEs and individuals.
  - Poster on the Halecombe Quarry Community Fund; applications invited by end of January 2026.
- (e) The school was informed of the resignation of councillor E Kirby, and that a new liaison councillor will be agreed at the December Parish Council meeting.

### **14. To Be Discussed / Resolved**

- (a) Councillor resignation/recruitment.
- (b) Biodiversity scheme (Attachment 5).
- (c) Draft application to Halecombe Quarry Community Fund for grant to purchase SID (Attachment 6).
- (d) Proposal from Somerset Council to transfer land to the Parish Council.
- (e) Councillor to liaise with school.
- (f) New cemetery
  - Memorial tree branch removal.
  - Procurement of chain link fence.
  - Drawings and quote for gates.
  - Agree area closed to general use once cemetery ready to be used.
  - Agree allocation of plots in old/new cemeteries.
  - Review of cemetery rules.
  - Charges for wall plaques.
- (g) Repair shop questionnaire.
- (h) Youth services survey.
- (i) EV charging points
- (j) Rec Field ground maintenance
- (k) AGAR 2025-26 – Assertion 10.
- (l) Christmas presents – Rangers and SpeedWatch Team.

### **15. Matters to report / items for next agenda.**

**16. Date and time of next meeting: Monday 19<sup>th</sup> January, 2026, at 7:00pm in the Memorial Hall.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.