

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

To be held on Monday, 19th January, 2026, in the Memorial Hall
Starting at 7:00pm

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Absent**
4. (a) **To receive declaration of interest from Councillors on items on the agenda**
(b) **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Vicki Taylor has an approved request for dispensation in relation to Leigh On Mendip Memorial Hall until June 2027.

Cllr Vicki Trundle has an approved request for dispensation in relation to Leigh On Mendip Recreation Field Committee until March 2029.

(c) **To grant any requests for dispensation as appropriate.**

5. **Public Session**
6. **County Councillor Reports**
7. **Monthly update from Tom Kemp – Parish Tree Officer**
8. **To confirm the minutes of the Full Council Meeting held on 15th December, 2025, previously circulated (Attachment 1).**
9. **Matters arising from the minutes but not on the agenda.**
10. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

(a) **2025/2241/HSE and 2025/2242/LBC**

Reinstatement of original roof truss, removed before Listing. Replacement of concrete roof tiles with natural slate. Replacement of UPVC rainwater goods with cast iron.

Cottage Garden, Leigh Street, Leigh On Mendip, Shepton Mallet, Somerset.

11. **Planning Applications – Decisions to be noted from Somerset Council**

(a) **2025/1873/APP**

Application for approval of details reserved by conditions 4, (interior treatments and finishes, 5, (external treatments and finishes) on planning consent and listed building consent 2024/1956/HSE and 2024/1957/LBC

Manor Farm, Leigh Street, Leigh On Mendip, Radstock, Somerset, BA3 5QP

Decision. Approval.

(b) 2024/2257/FUL

Erection of 2 no. 2 bed dwellings.

1 Park Hayes, Leigh On Mendip, Radstock, BA3 5QN.

Decision. Appeal upheld, planning permission granted.

12. Finance and Annual Reporting

- (a) To approve (or not) bank reconciliation at 14 Jan 2025 (Attachment 2)
- (b) To approve (or not) receipts and payments as identified in the Cashflow 12 Nov 2025 to 10 Dec 2025 (Attachment 3).
- (c) To approve (or not) Budget Review at 31 Dec 2025 (Attachment 4).
- (d) To approve (or not) Revised Budget for 2026-27 (Attachment 5).
- (e) To approve (or not) grant to Recreation Field Management Committee of £2,000 for the mowing of the Recreation Field (grant form received).
- (f) To approve (or not) application to Halecombe Quarry Community Fund for grant to purchase SID (Attachment 6).

13. Clerk's / Councillors' Report

- (a) The Parish Council's precept request form for 2026-27 was completed and submitted to Somerset Council, who have confirmed receipt and that the form is in good order.
- (b) Following the resignation of two councillors, no request has been received by Somerset Council Democratic Services for a by-election, so the Parish Council can move to coopt for all three current vacancies.
- (c) Parish Council comments have been applied at the Somerset Council planning portal on application 2025/2072/FUL (erection of detached bungalow and attached garage, Quarry Lane) recommending approval.
- (d) The annual invoice to Mells Park Trust for the community payment related to their solar PC array has been issued.
- (e) The budget for 2026-27 has been revised and reissued for final approval.
- (f) The devolution of land at Park Hayes from Somerset Council to the Parish Council is still with the former's legal department; formal proposal to the Parish Council awaited.
- (g) A history of Leigh On Mendip by Mary de Viggiani has been provided by a former parishioner and will be considered for publication on the website.

14. To Be Discussed / Resolved

- (a) Approval (or not) of AGAR Assertion 10 related policies:
 - IT Policy (Attachment 7)
 - Bring Your Own Device Policy (Attachment 8)
 - Freedom of Information Policy (Attachment 9)
- (b) Councillor recruitment.
- (c) Biodiversity scheme.
- (d) New cemetery
- (e) Repair shop
- (f) Devon & Somerset Fire & Rescue online survey
- (g) History of Leigh On Mendip – Mary de Viggiani.

15. Matters to report / items for next agenda.

16. Date and time of next meeting: Monday 19th January, 2026, at 7:00pm in the Memorial Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.