

# HALECOMBE QUARRY COMMUNITY FUND REQUEST FORM

## COMMUNITY FUND CRITERIA

The Halecombe Quarry Community Fund will seek to support projects within the parishes of **Leigh-on-Mendip, Coleford, Mells and Whatley & Chantry** local to the quarry that improve the amenity and environment of the residents within the parishes.

Projects that have clear benefits in terms of **education, recreation, nature conservation and sustainability** and which aim to deliver lasting or longer-term legacy will be supported subject to the availability of funds.

## COMMUNITY FUND GUIDELINES

### General

- Requests will only be made for projects in the parishes of Leigh-on-Mendip, Coleford, Mells and Whatley & Chantry.
- Requests are to be made either electronically or by hard copy sent to the **Community Fund Administrator** at [halecombequarryfund@gmail.com](mailto:halecombequarryfund@gmail.com) / 6 St Bartholomew's Cottages, Cranmore, Shepton Mallet, BA4 4FG
- Requests must be for clear and deliverable community benefits within the area of the four parishes and cannot be for the benefit of individuals or exclusive groups.
- Requests can be made for a financial contribution or a contribution in materials from Halecombe Quarry. The supply of materials is to be at a commercial rate.
- Funding can be made in relation to a part or the whole of any project.
- Funding requests are limited to a maximum of £7,500 (including the commercial value of any materials). Where the request is to fund part of a larger project, proof of either the availability of the balance of the funds needed or evidence of match-funding will be required. Funding requests of £5,000 or less will be given priority.
- Any funding is to be spent within a maximum of 6 months of the donation taking place.
- Funding must be used for the project that it was requested for.
- Repeat applications / repeat applicants will be a considering factor in the award of any funding.
- Positive weighting may be given to applications which have match funding secured and in place.
- Successful applicants will be required to provide evidence to the Community Fund Administrator within 6 months of the award to show that the grant was spent in accordance with the completed application form.
- Any unspent monies are to be returned.

### Organisations Eligible to Apply

- Applications will only be accepted from constituted voluntary and community groups, registered charities, not for profit groups / social enterprises and the Parish Councils (where project is additional to normal statutory responsibility). A copy of the organisations latest accounts should be included with the application.

### Ineligible Organisations & Projects (not an exhaustive list)

- Grants will not be made to political parties, promotion of religious faith activities (although applications from religious organisations for projects benefiting wider community will be considered) commercial organisations, those working for profit or private sector organisations / individuals.
- Grants will not normally be made for a statutory activity
- Grants will not normally be made where the project has already begun / is being delivered through other sources of funding / is a duplication of other projects being delivered locally / has more appropriate sources of funding / may adversely affect sustainability of existing provision.
- Grants will not normally be awarded for items including but not limited to recurrent expenditure, normal operating costs, salaries and expenses, core staff, feasibility studies, insurance, purchase of land, party political activities or fundraising and funding of recoverable VAT.

### **Required Information**

All applications must provide the following information:

- Quotations substantiating the amount requested and funding requests must be supported by a detailed breakdown of how the monies are to be used.
- Independently verified / audited accounts (most recent available)
- Copy of the adopted constitution or other governing document for the organisation
- Details of the main bank account with at least two signatories
- VAT registration number (where applicable)
- Additional information relevant to the application, for example:
  - proof of either the availability of the balance of the funds needed or evidence of match-funding (for part-funded applications)
  - evidence of land ownership for capital projects, or written proof of landlord's consent
  - proof of planning consent (where required). In the case of permitted development rights, the evidence will be through a Certificate of Lawfulness issued by the relevant planning authority.
  - proof of compliance with any statutory requirements inherent in the project e.g. safety certificates, risk assessments, other permits or operating licences etc.
  - evidence of community support and/or consultation

### **Management Committee**

- The Community Fund Management Committee will meet in March and September each year to decide which requests to support. Any requests to be considered by the Management committee must be received before 31<sup>st</sup> January for consideration at the March meeting and before 31<sup>st</sup> July for the September meeting.
- The Management Committee's decision will be confirmed within seven days of the meeting. If a funding request is turned down or only partially supported the reasons for the decision will be provided. The Committee's decision is final.
- The Quarry Operator reserves the right to publicise the grant of any funding.
- A member of the Fund Management Committee is likely to inspect the completed project as part of the reporting procedures of the Community Fund.

**PLEASE ENSURE YOU PROVIDE ALL SUPPORTING DOCUMENTATION REQUIRED AS LISTED ON THE LAST PAGE OF THIS APPLICATION.**

## NAME AND ADDRESS OF GROUP/ ORGANISATION MAKING THE REQUEST

Contact Name

Joe McGhee

Capacity

Clerk to the Parish Council

Charity Registration Number (if appropriate):

N/A

Organisation details and full address:

Leigh On Mendip Parish Council  
Beynon  
Fayreway  
Croscombe  
Somerset BA5 3QZ

E-mail address

parish.clerk@leigh-on-mendip.org.uk

Contact Number:

07518 710688

## PROJECT DETAILS

### 1. Description and location of project including full postal address:

A team of Volunteers in the village of Leigh on Mendip formed a Community Speed Watch (CSW) group in 2023. Members of this group are considered volunteers of the Parish Council.

Regular Speed Watch sessions are held, with 50 taking place in 2025.. During these sessions over 2000 vehicles have been checked with 76 recorded over the 30mph speed limit. The highest speed recorded to date in the village on our narrow main road, in the vicinity of the school, is 47mph.

Checks are not permitted to be carried out when it's wet, nor in the dark. Rain has led to many sessions being cancelled. However, it is at these times many complaints are made by residents witnessing speeding vehicles travelling through the village.

We have had one member of the team assaulted after indicating to a driver to slow down and a pony spooked causing a 12 year child to fall onto the road, after a driver passed at speed and too close (and didn't stop).

There is a desire to enhance the safety of the village by installing a Speed Indication Device (SID) within the village. Within the rules set by Somerset Highways is that these devices have to be moved regularly. This means the device can be sited in several locations within the village to address vehicles travelling in either direction. Before being able to site the device a volunteer has to attend a training course, to be accredited to work on the highway.

Location: Leigh Street, Leigh on Mendip, BA3 5QQ / BA3 5QP

### 2. Community benefits of project and how it meets the Community Fund Criteria:

A small team of 8 volunteers have undertaken the relevant training to be accredited by the police to carry out speed check sessions. During the 2 years since forming, the presence and effect of the team conducting visible checks when possible has raised the awareness of regular drivers coming through the village.

However, during 2025 there has been a noticeable increase in the number of vehicles coming through the village at speeds in excess of 30mph. We cannot carry out checks during inclement weather or darkness. Having a SID extends the impact and reminds drivers at all times to check their speed.

In National Road Safety Week (held in November) the team engaged the village school, with children joining a roadside Speedwatch session and having a poster competition. The winning entries are now on display though the village to remind drivers to check their speed.

The benefit of having a SID operating 24/7 is the education of drivers to consider their speed at all times, thereby improving the safety of residents and visitors and their enjoyment of the village. Having a SID will enable speed awareness reminders to exist in a sustainable way, not being

dependent on weather, personnel or time of day to deliver a long term solution to remind drivers to check their speed.

3. Level of funding requested from Halecombe Quarry Community Fund:  
(money or quarry products, e.g. crushed stone, asphalt, concrete)

SID £3,107.99 (lowest quote dated 17/11/25) including VAT.

4. Timescales for project and when monies would be spent or materials required:

The purchase of a device will be immediately after receipt of funds

5. Breakdown of costs of the project (supported by supplier quotations):

Full costs as specified in 3. above.

Supplier: ElanCity – UK. Quotation included with this application.

Radar Speed Sign – Evolis Vision, Solar version

6. Details of other sources of funding for the project including approved and rejected funding request:

The Parish Council is seeking full funding for the SID. It will fund, from its training budget, Chapter 8 training which is a requirement for anyone siting the SID. Cost of training £270 per person including VAT.

7. What legal or planning approvals or permissions are required to undertake the project?  
Please provide evidence that approvals are in place.

Authority of Somerset Highways and Avon and Somerset Police.

3 sites have already been authorised for where speed checks can be held - SWAN 4401, 4402 & 4403 (Avon and Somerset Police references). These approvals can be provided if necessary.

8. Executive Summary of proposals in 100 words maximum

**NOTE: THE EXECUTIVE SUMMARY WILL BE READ OUT AT THE MANAGEMENT COMMITTEE MEETING**

Leigh On Mendip Community Speed Watch (CSW) group formed in December 2023. Members of the group are volunteers of the Parish Council (PC). In 2025 50 sessions were conducted with 2189 vehicles checked. 76 vehicles were recorded travelling over 30mph.

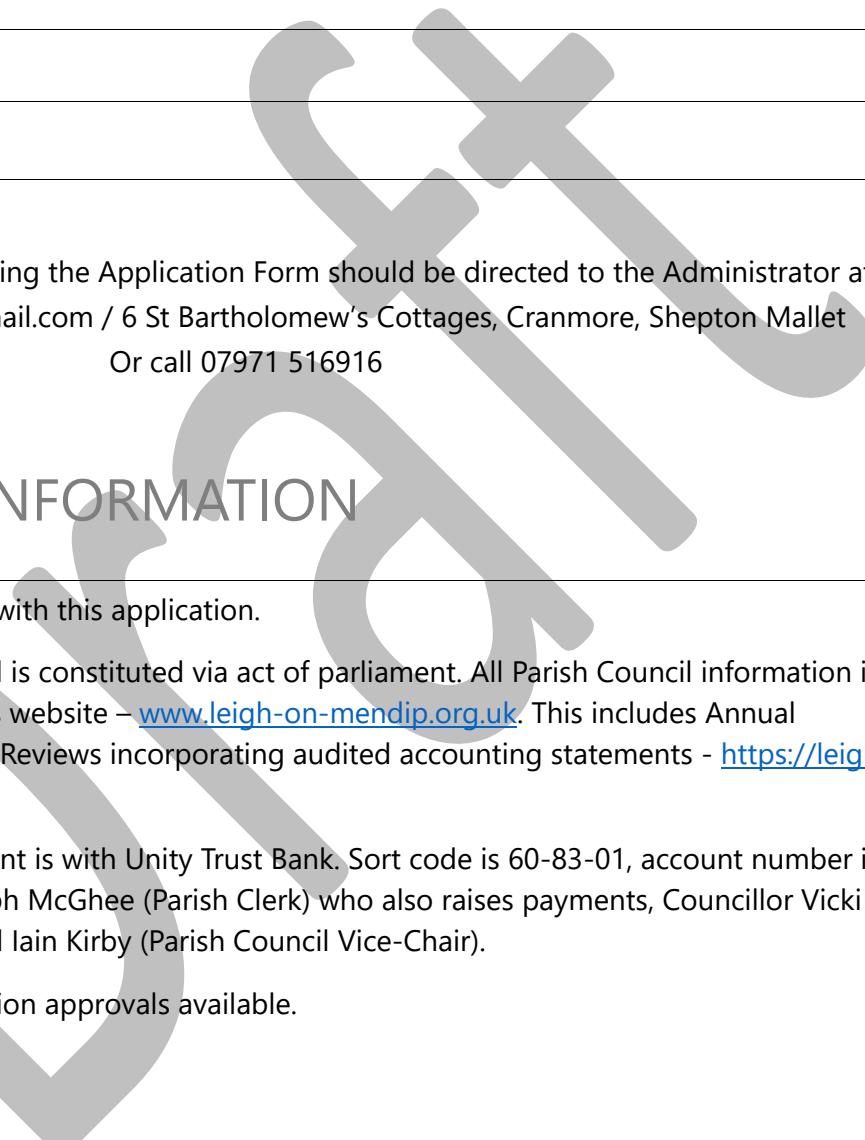
Figures show a trend of increased speed. Many sessions are cancelled due to rain and cannot be conducted in darkness. The CSW group and PC want to extend speed awareness to cover 24/7 in all weathers. The purchase of a Speed Indication Device at circa £3,100 will be a permanent deterrent and reminder to drivers to check their speed.

Please continue on additional pages if necessary.

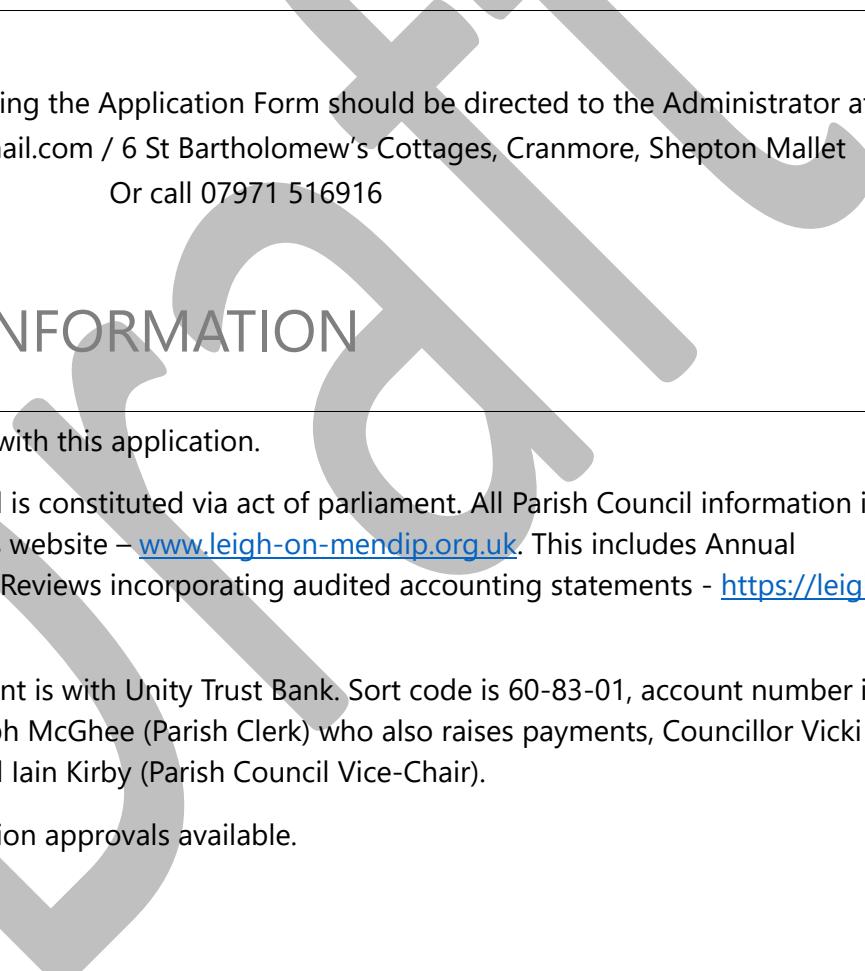
Name:

Joe McGhee

Signed:



Dated:



Any questions about completing the Application Form should be directed to the Administrator at  
halecombequarryfund@gmail.com / 6 St Bartholomew's Cottages, Cranmore, Shepton Mallet  
Or call 07971 516916

## ADDDITIONAL INFORMATION

Quotation for the SID included with this application.

Leigh On Mendip Parish Council is constituted via act of parliament. All Parish Council information is available on the Parish Council's website – [www.leigh-on-mendip.org.uk](http://www.leigh-on-mendip.org.uk). This includes Annual Governance and Accountability Reviews incorporating audited accounting statements - <https://leigh-on-mendip.org.uk/finance>.

The Parish Council's bank account is with Unity Trust Bank. Sort code is 60-83-01, account number is 20456676. Signatories are Joseph McGhee (Parish Clerk) who also raises payments, Councillor Vicki Taylor (Parish Council Chair) and Iain Kirby (Parish Council Vice-Chair).

Avon and Somerset Police location approvals available.

## DOCUMENTS TO INCLUDE

Please ensure you have included the following documentation with your application. Failure to do so will result in delays in processing your application and may result in your application not being put forward for consideration.

- Quotations substantiating the amount requested,
- Independently verified / audited accounts (most recent available),
- Copy of the adopted constitution or other governing document for the organisation,
- Details of the main bank account with at least two signatories,
- VAT registration number (where applicable), and
- Additional information relevant to the application, for example:
  - proof of either the availability of the balance of the funds needed or evidence of match-funding (for part-funded applications)
  - evidence of ownership for capital projects, or written proof of landlord's consent
  - proof of planning consent (where required)
  - proof of compliance with any statutory requirements inherent in the project e.g., Safety certificates, risk assessments, etc.
  - evidence of community support and/or consultation