

**Leigh on Mendip Memorial Hall Committee**  
**Minutes of Meeting held on Monday 2<sup>nd</sup> February 2026**

**Present:** V Taylor, R Orpwood, E Brooks, S Adams & A Orpwood.

**Apologies:** D Pattison

**Minutes of the last meeting:**

1. The Minutes were agreed to be an accurate record and were signed by Chair VT and Communications Secretary EB.

**Matters Arising not on the agenda:**

1. There were no matters arising not on the agenda.

**Treasurer's Report:**

1. DP had circulated his report, and this showed that our finances remain very healthy. It was commented again that the cost of our electricity seems quite high, and it was speculated that this might mostly come from the storage heaters that are on overnight. DP is preparing a financial review and it was felt this summary would provide some detail about electricity usage.

**Booking Clerk's Report:**

1. AO reported that bookings were continuing to be very healthy. The new booking for a table tennis evening had gone really well, and Ty is now planning to make this a regular monthly event, and has booked for the year ahead. It was felt that the new table tennis bats could be stored either in one of the kitchen cupboards, or possibly more practically in the cleaning room.
2. AO reported that she had received a request to use the car park during a church wedding, but that she had informed them that the hall was very busy and that it is unlikely that there would be room.
3. The facilitator of the Thursday Yoga class last week had found that when she turned on the payable heaters, the dust on them had set off an allergic reaction for her, and others reported tickly throats. It hadn't happened before. It was not at all clear where the dust had come from but AO and RO had taken off the heaters guards and given them a good clean. The facilitator had been notified.
4. AO reported that, following concern expressed by some hirers about the state of the tea pots and one cutlery tray, she had replaced them with new ones (after consulting the committee).
5. SA asked if the second Saturday of each month was okay for the WI Craft Group, and AO said she would make sure it was in the diary.

**Annual Tasks/ Accident Folder:**

1. It was not known if the music license and lawn mowing had been paid.
2. EB reported that there were no new entries in the accident book.

**Maintenance:**

1. The committee expressed much gratitude to EB for organizing the purchase of the new curtains, which the committee had put up recently. They also thanked her and Maddie for putting up the new stage ones. The school did not want the old stage curtains. Some of the others had been picked up by Dave Mears for his own use, but there are now a large number remaining in the cleaning room. EB agreed to advertise them on Facebook.

2. The new stage steps by the kitchen door have now been completed, and RO reported that the steps for the other side of the stage are underway. Once these have been installed he would dispose of the old ones.
3. VT had circulated the details for a new front door provided by Premier. The company had advised that it might be preferable to install a commercial aluminium door rather than a domestic uPVC one, with an almost doubling in the price. DP had wondered whether we needed this extra strength. However the committee agreed we had experienced a lot of problems with our current uPVC one. RO agreed to have a word with the company to enquire about how the two doors compared and whether a commercial door was necessary. The company had installed a new door in Nunney village hall and RO agreed to ask them about it. So VT now has quotations from three companies and, following the result of our further enquiries, the committee will discuss and make a decision next time.
4. There continues to be no new ingress of water through the roof despite all the recent rain. RO felt that the extensive application of mastic around the ridge units and the mounting bolts seems to have been effective. In addition Frank had borrowed a smoke unit, used for finding obscure water leaks. He had plugged it into the roof space whilst RO observed from on the roof. No smoke came out of the roof itself but it was detected coming out of two places where the slopping roof joined the flat roof, and both of these would be easy to seal. RO planned to do this. So, although it was agreed the roof would have to be replaced at some point, the measures taken to prevent water getting in seem to have been successful. Frank has offered to replace the wooden panel installed in the hall where water was coming in, and install new plaster board and skim it. This would much improve the appearance of the hall.

**Any Other Business:**

1. RO reported that water seems to be getting in the toddler shed. He would investigate next time the toddler group have their toys out of the shed.
2. RO said that water was not draining well from the right-hand drainpipe at the front, and that it might be blocked with leaves. EB said that her son could have a look next time he clears the gutters of leaves.
3. AO reported that users keep turning off the fridge. She has put a label up next to the switch reminding users not to do this. SA commented that it might be more effective just to put a bit of tape over the switch to stop it being used, and AO thought this was an excellent idea.

**Date of Next Meeting:** Monday 2<sup>nd</sup> March at 7.30 in the hall.

**Signed .....**

**Dated by .....**

**Signed .....**

**Dated by .....**