

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

**To be held on Monday, 16th March, 2026, in the Memorial Hall
Starting at 7:00pm**

- 1. Welcome by the Chairman**
- 2. Apologies for absence**
- 3. Absent**
- 4. (a) To receive declaration of interest from Councillors on items on the agenda
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Vicki Taylor has an approved request for dispensation in relation to Leigh On Mendip Memorial Hall until June 2027.
Cllr Vicki Trundle has an approved request for dispensation in relation to Leigh On Mendip Recreation Field Committee until March 2029.

(c) To grant any requests for dispensation as appropriate.
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Monthly update from Tom Kemp – Parish Tree Officer**
- 8. To confirm the minutes of the Full Council Meeting held on 16th February, 2026, previously circulated (Attachment 1).**
- 9. Matters arising from the minutes but not on the agenda.**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

None.
- 11. Planning Applications – Decisions to be noted from Somerset Council**
 - (a) 2025/1374/FUL**

Erection of an attached 3-bedroom dwellinghouse.
Land at 368913 147215, Park Hayes, Leigh On Mendip, Radstock, Somerset.
Appeal against refusal of planning application withdrawn.
- 12. Finance and Annual Reporting**
 - (a)** To approve (or not) bank reconciliation at 11 Mar 2026 (Attachment 2)
 - (b)** To approve (or not) receipts and payments as identified in the Cashflow 11 Feb 2026 to 11 Mar 2026 (Attachment 3).
- 13. Clerk's / Councillors' Report**
 - (a)** Various items were published:
 - Notice on the plans for a repair shop
 - Advert inviting parishioners to consider applying to be a parish councillor (further

information subsequently sent to two interested parties)

- Updated website Accessibility Statement (published by Chris Cudmore)

- (b) A meeting was held between the Clerk, Tom Kemp and the maintenance contractor, Hill & Hill Ground Maintenance, to discuss moving the biodiversity plan forward. The plan was updated following the discussion by TK and sent on to the contractor (see item 14 below and Attachment 4).
- (c) Cllr Taylor and the Clerk attended a meeting of the Halecombe Quarry Community Fund, at which approval of funding for an SID was granted subject to the appropriate agreement of a Memorandum of Understanding with Somerset Council.
- (d) The planning agent for Great House Farm was approached about the hedge opposite Island Cottage; it is not part of a maintenance scheme (covered under item 14 below).
- (e) The agenda for the 2025 Annual Parish Council meeting was circulated to councillors for information.
- (f) Tom Kemp updated the schematic of the fencing plan for the new cemetery, and the Clerk forwarded it to councillors (see also item 14 below).
- (g) The Somerset Council Estates Surveyor involved in devolution of land at Park Hayes to the Parish Council sought an update from their Legal Department. Documentation has been sent by the latter to the Clerk who will assess and report.
- (h) It wasn't possible to determine if the police had retained finger post components following an accident at the Soho junction; a report has been raised with Somerset Council Highways who have yet to respond.

14. To Be Discussed / Resolved

- (a) Churchyard maintenance, including:
 - biodiversity plan (Attachment 4)
 - maintenance for 2026 season
 - one-off maintenance of bushes around old PC cemetery area
- (b) Annual Parish Meeting.
- (c) Move to triple authority for payment approval.
- (d) Overgrown bank opposite Island Cottage.
- (e) EV charging points.
- (f) Councillor recruitment.
- (g) New cemetery
- (h) Repair shop
- (i) Invitations to complete surveys:
 - SALC survey
 - Somerset Council – Public Space Protection Orders and dog fouling
- (j) Admin of Parish Council Facebook page

15. Matters to report / items for next agenda.

16. Date and time of next meeting: Monday 20th April, 2026, at 7:00pm in the Memorial Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.