

**Leigh on Mendip Memorial Hall Committee**  
**Minutes of Meeting held on Monday 2<sup>nd</sup> March 2026**

**Present:** V Taylor, D Pattison, R Orpwood, E Brooks, S Adams & A Orpwood.

**Minutes of the last meeting:**

1. The Minutes were agreed to be an accurate record and were signed by Chair VT and Vice Chair DP.

**Matters Arising not on the agenda:**

1. RO reported that, as suggested at the last meeting, the refrigerator switch had been taped over.

**Treasurer's Report:**

1. DP had circulated his report, and this showed that our finances remain very healthy. The bid to the quarry for funding (£2,460) for a new cooker had been submitted.
2. DP presented his financial review for the year up to the end of September 2025 (copy attached to these minutes). Nearly all our income arose from hire of the hall, with the non-regulars being a major component. Electricity was a major expenditure accounting for about a quarter of our costs. Overall the review showed that over the year our income and expenditure were in balance.
3. Reviewing our expenditure over the five years since the acquisition of the Covid grant (around £30K) DP showed it had enabled us to purchase a sound system, new taps and lights, a shed and new curtains, and to have a comprehensive redecoration of the hall. Around £16K of the grant remained.
4. In response to the concern that had been expressed over our electricity bills DP said that he keeps a close eye on what different suppliers offer and has made changes as a result. The primary electricity usage was for heating which could only be reduced by better insulation or reducing the use of the overnight storage heaters. He did feel it might be worth exploring the acquisition of some PV solar panels, and he would make some enquiries. Not all village halls use background heating, and VT said she would ask Nunney what they do. DP pointed out that, despite our concerns, the bottom line was that overall the hall was doing fine financially.
5. Some small receipts were handed to DP for reimbursement.

**Booking Clerk's Report:**

1. AO reported that, as shown in the hall diary, bookings were continuing to be very healthy. The table tennis evenings had gone really well, and are now booked in as a regular monthly event.
2. AO reported that she had received a request for another regular yoga event on Saturdays, but she had pointed out to them that we already had two such events. Also she felt it was important that we kept our weekends free from any regular weekly events as we get many bookings for parties and local fund-raising events at weekends. She had also received a request for a possible wedding event from a couple who had recently moved to the village, and it turned out the man was involved with a BeeGees and Elton John tribute band! They would be happy to do a music evening at some time.

**Annual Tasks/ Accident Folder:**

1. DP reported that he had still not received a bill for the lawn mowing and will chase it. Also he was still awaiting the bill for the music licence, which in the past had been extremely irregular.
2. DP would do the annual review of the "information for the committee" and send this out to the members. AO would do the annual sending out of the booking form to the regular users in July.
3. DP reported that there were no new entries in the accident book.

**Maintenance:**

1. There had been no new ingress of water through the hall roof, despite the recent rains. It was felt we could now repair the ceiling in the hall, and EB agreed to contact Dan the builder in Bell Field. RO said he had not yet carried out the roof foam repairs that last month's smoke tests had exposed.
2. RO reported that both the new stage steps had been completed and painted, and the second set would be installed shortly. He had disposed of the old steps.
3. RO said that the water that had been coming in the toddlers shed was due to the door being badly warped exposing a large gap at the top. He would put some slide bolts on the top and bottom to pull the door into alignment.
4. VT reported that Lally was happy to continue looking after our planters but felt they needed some attention. It was agreed it would be good to invite her to the next meeting to discuss her thoughts.
5. As agreed last month RO had discussed our front door replacement with Premier, who had quoted for both a uPVC and Aluminium door. They had been helpful and basically argued that both were acceptable but that the uPVC door would inevitably distort with time and temperature, particularly a glazed one. The Aluminium one also had useful features such as a holding open feature, and a very low profile threshold for wheelchair users. He was also impressed by the metal door that Premier had installed in Nunney hall, and their committee had expressed their satisfaction with it. He recommended we went with the Aluminium door and the committee agreed. VT would go ahead with this and would email RO and DP when the company arranged to come and make final checks at the hall, so that they both could be present. She would also explore the possibility of the PC funding the door as a grant to the hall as they would not have to pay VAT.
6. The problems with the car park surface were discussed. It was suggested we could write to the brewery about the pub car park section. It was felt some advice about our own car park would be helpful. VT would ask the PC treasurer if he could possibly raise this with the quarry. Also we have contacts for the installers of car parks at Yeo Valley and Stourhead. RO will provide DP with the Stourhead contact for him to make some enquiries. VT would put the car park on the agenda for the next meeting. Relating to the car park, it had been suggested someone was sleeping in the camper van parked there. VT would enquire with Julie whose house overlooks the park.
7. It was agreed to have a hall maintenance morning on Sunday 12<sup>th</sup> April, starting at 10.00am.

**Any Other Business:**

1. RO reported that the hall music and projection facilities had recently been organized to enable the showing of films from a DVD. It would now be fairly straightforward for films to be shown in the hall. He would also liaise with the BeeGees tribute band over a possible music evening at some point.
2. DP reported that the organizers of the Village Day would like to invite us to run an event again this year. It was agreed we would be happy to run the welly wanging again.

**Date of Next Meeting:** Monday 6<sup>th</sup> April at 7.30 in the hall.

**Signed .....**

**Dated by .....**

**Signed .....**

**Dated by .....**