

**Leigh on Mendip Memorial Hall Committee**  
**Minutes of Meeting held on Monday 1<sup>st</sup> June 2026**

**Present:** V Taylor, D Pattison, R Orpwood and S Adams.

**Apologies:** E Brooks and A Orpwood.

**Minutes of the last meeting:**

1. The Minutes were agreed to be an accurate record and were signed by Chair VT and Vice Chair DP.

**Matters Arising not on the agenda:**

1. There were no matters arising that weren't on the agenda.

**Treasurer's Report:**

1. DP reported that he had paid for the music license, for cleaning and for the gutter cleaning. He had also paid the electricity and had received a refund from the supplier. He had not yet received an invoice for the new front door.
2. RO handed a payment received to DP, and an invoice for key cutting for reimbursement.

**Booking Clerk's Report:**

1. RO reported on behalf of AO that bookings were continuing to be very healthy. The hall continues to be very popular for children's parties and they increasingly hire a bouncy castle to fit in the hall. Because of the hall height restrictions the booking form had been modified to ensure we know if a castle is to be used so that we can advise about the height issue.
2. SA commented that the line dancing would not be running for the moment after the one on the 5<sup>th</sup> that Caroline was organizing. She also said that the WI Craft Group would not be running weekend sessions for the next few months.

**Annual Tasks/ Accident Folder:**

1. DP reported that the fire inspection was due, and the insurance. He had contacted Dave Mattick regarding the PAT tester the church had used, and has an appointment booked for this Friday.
2. DP reported that there were no new entries in the accident book.

**New Door:**

1. RO reported that the replacement door glazing had been delivered to Premier, and that they had booked in to do the replacement on Thursday 11<sup>th</sup>.

**Car Park:**

1. DP had liaised with his car park contact over the repairs to the care park they had suggested. They would need to hire a digger to scrape off the gravel before filling the depressions and replacing and rolling the gravel. They estimated this work would cost around £700. The committee felt that we really had to get some repairs done and agreed to go ahead with the proposed work.

**PVs:**

1. DP had organized a visit for him and RO to have a site visit and discussion with a couple of committee members from Baltonsbury village hall, which had been very useful. They used oil for their heating so their solar power was just for lighting and basic appliances. Consequently they had a

large surplus for sale back to the grid. Our situation is quite different because we use electricity for heating as well. Their installation had been particularly supportive of their local community during long power cuts when villagers could use the hall battery storage for such things as phone charging etc. It was felt that a PV system would be attractive for us if we could get a grant to cover the installation, but that we needed some advice about grant availability and the kind of system that would be suitable for us, particularly as we have separate meters for heating and the rest of our electricity usage. DP will contact Somerset again to see if they can advise further, and RO would contact the installer of his domestic system (who were also the installers used by Baltonsbury village hall).

**Maintenance:**

1. DP will chase Chris the electrician to try and resolve the main hall lighting issue.
2. VT will contact Ian about constructing some planters, and RO will contact Andy Smith about the same. RO will also email around a drawing of the front of the hall with different sized planters to help with deciding what size they should be. It was agreed we must ensure there is no obstruction of the defibrillator.
3. RO had discussed with Andy Smith a repair of the hall ceiling with a new piece of plaster board and a skim of plaster. Andy was happy to do it and RO had sent him a copy of the June diary to enable a suitable time to be found.

**70<sup>th</sup> Anniversary 21<sup>st</sup> July:**

1. EB had designed a poster to flag up our anniversary, and all agreed it was excellent. VT will ask her to send it to the village magazine and put it on Facebook on the 21<sup>st</sup> July.
2. It was agreed the committee, plus Sue Vaughan, would celebrate the anniversary with a meal at the Poacher's Pocket on July 22<sup>nd</sup>. VT will book a table for 7.30. We will organize car sharing at the next meeting.

**Any Other Business:**

1. There was no other business.

**Date of Next Meeting:** Monday 6<sup>th</sup> July at 7.30 in the hall.

**Signed .....**

**Dated by .....**

**Signed .....**

**Dated by .....**