

LEIGH ON MENDIP PARISH COUNCIL

To all Members of Leigh on Mendip Parish Council

You are hereby summoned to attend a meeting of Leigh on Mendip Parish Council for the purpose of transacting the following business.

Joe McGhee, Clerk to the Council

Agenda for the Meeting of LEIGH ON MENDIP PARISH COUNCIL

to be held on Monday, 21st September, 2026, in the Memorial Hall, starting at 7:00pm

- 1. Welcome by the Chair**
- 2. Apologies for absence**
- 3. Absent**
- 4. Cooption of Councillor**
- 5. (a) To receive declarations of interest from Councillors on items on the agenda
(b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Vicki Taylor has an approved request for dispensation in relation to Leigh On Mendip Memorial Hall until June 2027.

Cllr Vicki Trundle has an approved request for dispensation in relation to Leigh On Mendip Recreation Field Committee until March 2029.

(c) To grant any requests for dispensation as appropriate.

- 6. Public Session**
- 7. County Councillor Reports**
- 8. Monthly update from Tom Kemp – Parish Tree Officer**
- 9. To confirm the minutes of the Full Council Meeting held on 20th July, 2026, previously circulated (Attachment 1).**
- 10. Matters arising from the minutes but not on the agenda.**
- 11. Planning Applications – if other planning applications are received between the date of this notice and the date of the meeting they may be considered.
None.**
- 12. Planning Applications – Decisions to be noted from Somerset Council**
 - (a) 2026/1195/FUL**

Erection of a dwelling on land previously permitted for stables – Land Coordinates 368037 146941
Hornbeam Lane, Leigh On Mendip, Shepton Mallet, Somerset
Decision. Application refused.
- 13. Finance and Annual Reporting**
 - (a)** To approve (or not) bank reconciliation at 16 Sep 2026 (Attachment 2)
 - (b)** To approve (or not) receipts and payments as identified in the Cashflow 15 Jul 2026 to 16 Sep 2026 (Attachment 3)
 - (c)** To approve (or not) revised annual budget (Attachment 4)

- (d) To approve (or not) increase in Clerk's salary of 3.9% as defined in the Local Government Services Pay Agreement 2026/27, backdated to April 2026.

14. Clerk's / Councillors' Report

- (a) The second half of the precept for 2026/27 has been received from Somerset Council.
- (b) The council's registration with the Information Commissioner's Office has been renewed.
- (c) Funds from the Halecombe Quarry Community Fund for the purchase of a Speed Indicator Device have been received. Chapter 8 training has been completed and the installations of two posts to hold the devices have been ordered from Somerset Council. The second SID will be procured when the date of post installation is known. A Memorandum of Understanding is also with Somerset Council for signature.
- (d) Somerset Council have advised that the transfer of land at Park Hayes to the Parish Council should be completed in the week ending 25th September.
- (e) The council's details with the Smaller Authorities Audit Appointments have been updated prior to the introduction of online submission of the AGAR (Annual Governance and Accountability Return).
- (f) Somerset Council are conducting a review/upgrade of wig-wags (flashing warning lights at schools) following a necessary move to a new support contractor. They have confirmed to the Clerk that two devices at Leigh On Mendip School will be included in the upgrade.
- (g) Signage for the new cemetery was ordered and has been put in place.
- (h) The Parish Council Facebook page has been deleted. Publishing on Facebook will now be done exclusively on the Leigh On Mendip group.
- (i) The secretary of Leigh On Mendip School has been informed that the point of contact for liaison with the Parish Council is now Cllr Parry.
- (j) Following a request from Somerset Council, a report on grit bins in the parish has been completed by Cllr Kirby and the Clerk and submitted to the Highways Department. It highlighted several errors in Somerset Council's records.
- (k) The Clerk has confirmed with the appointed internal auditor, Eleanor Greene of Do the Numbers Ltd., that the audit for 2026/27 will be carried out on 12th April, 2027.
- (l) There will be an interment of ashes in the burial ground in October.
- (m) Several road closure notices from Somerset Council were published on the website.

15. Be Discussed / Resolved

- (a) Replacement of fingerpost at Soho junction.
- (b) Raised memorial on ashes plot in the burial ground.
- (c) Cemetery fees, rules and forms (Attachments 5 to 9).
- (d) Work on hedge opposite Island Cottage.
- (e) Community Plan.
- (f) New cemetery.
- (g) Repair of Drang wall.
- (h) Repair shop.
- (i) Aircraft noise.
- (j) Note to residents of Park Hayes (Attachment 10).
- (k) Somerset Heritage at Risk Register.
- (l) Housing and Economic Land Availability Assessment.

16. Matters to report / items for next agenda.

17. Date and time of next meeting: Monday 19th October, 2026, at 7:00pm in the Memorial Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal opportunities (race, gender, sexual orientation, marital status, and any disability), Crime and Disorder, Health and Safety and Human Rights.