

Leigh on Mendip Memorial Hall Committee

Minutes of Meeting held on Monday 7th September 2026

Present: V Taylor, D Pattison, E Brooks, S Adams, A Orpwood and R Orpwood.

Minutes of the last meeting:

1. The Minutes were agreed to be an accurate record and were signed by Chair VT and Vice Chair DP.

Matters Arising not on the agenda:

1. There were no matters arising that were not on the agenda.

Treasurer's Report:

1. DP had circulated his written report prior to the meeting. He reported that there had been a number of items of expenditure over the summer. The lighting, which had now all been repaired, cost £708 and the cooker installation £132, but the accounts still look very healthy. The electricity was only £47, reflecting the lack of any heating needed over the summer period.
2. DP reported that the fire inspection had been carried out, and all the fire extinguishers had to be replaced as it was 5 years since they were installed, and this added to the general expenses.

Booking Clerk's Report:

1. AO reported that, as could be seen from the September diary, bookings were building up again after the end of the summer period. She drew attention to the hiring by Somerset Council for a Family Group Conference.
2. AO had heard from FOLS that they still had not yet received the quarry payment for the hall hire for the parents and toddlers group. FOLS also felt that it was not really their responsibility to arrange this funding. They had decided that the £105 they had paid in error to the hall could be used as a donation towards this hall hire, but that they would not be overseeing this funding in future. VT asked AO to compile an invoice for the hall hire for this year, and she would take it to the quarry liaison meeting on 16th September, and remind them that they had paid this for the last 10 years. As the parents and toddlers group does not have a bank account, she would argue that the money could be paid directly to the hall, on behalf of the group
3. AO also reported that she had received a request for the hall to be hired by someone wanting to start up a business helping children to prepare food, which she would then cook. The business was part of the Cookstars franchise. The committee decided that, as discussed once before, they could not support a business using the hall's facilities, and also that it was not clear that the business would be supporting the local community, as per our constitution. There were also child safeguarding issues. AO was asked to turn down the request.

Annual Tasks/ Accident Folder:

1. DP reported that he had paid for the fire inspection and the alcohol license. AO would be sending out the current booking form to the regular hirers.
2. EB reported that there were no new entries in the accident book.

Planters:

1. The planters had been discussed at the informal meeting held at the start of August. RO had prepared several images of different planter arrangements in front of the hall, and it was decided that we should

go for three planters that were 36"x18"x18". VT will ask Iain Kirby if he was still able to construct them. They would need a floor, and we would mount them off the ground on painted concrete blocks.

PVs:

1. DP had contacted Somerset for some advice, and RO had contacted the company, Sunlit Solar, to ask if they could do a site visit and advise us about a suitable installation.

Maintenance:

1. RO reported that he had not yet painted the repair and re-plastering of the hall ceiling, but would do so shortly.

Any Other Business:

1. DP felt that the glasses storage cabinet in the kitchen could do with a refurbishment, particularly the temporary arrangement holding the doors on. He and RO would discuss this.
2. DP also felt that the hall information folder in the kitchen could do with updating.

Date of Next Meeting:

1. Monday 5th October at 7.30 in the hall. VT gave her apologies, and the meeting will be chaired by DP, the deputy chair. VT will provide an agenda.
2. The subsequent meeting will be on the 6th November and include our AGM. The meeting will commence at 7.00pm, with the AGM at 7.30pm. Due to various clashes, the December meeting will be on 30th November.

Signed

Dated by

Signed

Dated by