

Leigh on Mendip Memorial Hall Committee
Minutes of Meeting held on Monday 5th October 2026

Present: D Pattison, E Brooks, S Adams, A Orpwood and R Orpwood.

Apologies: V Taylor

Minutes of the last meeting:

1. The Minutes were agreed to be an accurate record and were signed by acting Chair DP and Media Officer EB.

Matters Arising not on the agenda:

1. There were no matters arising that were not on the agenda.

Treasurer's Report:

1. DP had circulated his written report prior to the meeting. He reported that the electricity expenses were still low due to the heating not yet being turned on, and that the accounts look very healthy.

Booking Clerk's Report:

1. AO reported that, as could be seen from the October diary, bookings have built up again to an excellent level. She handed over two booking payments to DP.
2. AO had received a request from a village couple who wish to hold their wedding reception and other associated activities in the hall next August. They were keen to have access to the hall over three days. She asked the committee if they would prefer her to invoice the couple for the whole period or just ask for a block payment, similar to the arts and crafts event. The committee felt that a block booking should be fine, particularly as the hall is not busy in August, and suggested a payment of around £100. AO will discuss further with the couple.

Toddler's Quarry Payment:

1. Iain Kirkby, the chair of the PC, brought up this issue at the last Quarry Liaison Meeting. He reported that the Quarry were very apologetic, and said they would deal with the matter as soon as possible, giving changes of manager as an excuse. Iain had left a copy of the invoice with them. Hopefully this will bring the matter to a close shortly.

Annual Tasks/ Accident Folder:

1. AO reported that she had sent out the current booking form to most of the regular hirers, and will ensure the rest receive it.
2. EB reported that there were no new entries in the accident book.

Planters:

1. VT had contacted Iain Kirkby about our decisions regarding the planters, and is awaiting a response..

PVs:

1. RO and DP had met up with the manager of Sunlit Solar at the hall so he could carry out an inspection and provide advice. He measured up the hall, examined the electrical installation, and commented that our hall roof was ideal for a PV installation! Our main electricity usage is during winter nights for the storage heaters, when clearly no solar power is being generated, and battery storage is not a viable option. So it was concluded that a PV installation would primarily be a source of income for the hall,

and help off-set the winter electricity expense. Sunlit Solar could provide us with a plan (types and numbers of panels) and a quotation to fit a system to our East facing roof. (too many trees on the West one). The key argument for a battery would be to help provide resilience for the village in the event of an emergency, and could be retrofitted. The estimated cost of panel installation would be in the order of £15K (we would need other quotations). Clearly we would also need to apply for one of the grants that are available to cover this. If we needed to replace the roof at some time it would be straightforward to take off the panels temporarily to enable that to be done. So we are awaiting the response from Sunlit Solar.

Maintenance:

1. RO reported that he had still not yet painted the repaired and re-plastered portion of the hall ceiling.
2. DP reported that he had explored the options for the glasses storage cabinet. One interesting option would be to remove the doors completely and install a series of drawers to hold all the glasses. This could be either a DIY job if suitable drawers could be found, or we could employ a professional.
3. RO reported that the security light outside the kitchen emergency door was not responsive enough, and could do with moving, especially now evenings are dark and puddles are often around. It was suggested we could just install a new PIR sensor near the front of the building and use that to trigger the light. RO will explore this.

Any Other Business:

1. SA reported that the number of bowls in the kitchen did not match the number of plates, and this caused some problems at the Harvest Festival. It was felt we should just go and buy some new bowls. AO said she would do a new inventory, and she and RO would buy new white bowls to equal the number of plates.
2. AO asked DP for the value of the new cooker so it could be inserted in the inventory. DP to send.
3. EB had advertised our AGM on the 6th November in the parish magazine, and would also put it on Facebook nearer to the date.

Date of Next Meeting:

4. Friday 6th November, to include our AGM. The meeting will commence at 7.00pm, with the AGM at 7.30pm. Due to various clashes, the December meeting will be on 30th November.

Signed

Dated by

Signed

Dated by